



February 6, 2012

MEMORANDUM

TO: The Honorable Neil Abercrombie
Governor, State of Hawai'i

THROUGH: Honorable Kalbert K. Young
Director, Department of Budget and Finance

FROM: Brian K. Minaai *Brian K. Minaai*
Associate Vice President for Capital Improvements

SUBJECT: Request Release of Equipment Funds and Permission to Advertise and Award Equipment Contracts for Leeward Community College, Education and Innovation Instructional Facility, O'ahu, UH Project No. L28, as Authorized by Act 164, Session Laws of Hawai'i 2011, Item G-96

Permission is requested for the release of \$1,157,000 in general obligation bond funds for the subject project.

1. This request consists of an allotment of \$1,157,000 to finance the equipment cost to complete Leeward Community College's Education and Innovation Instructional Facility.
2. Additional information or comments:

Act 164, Session Laws of Hawai'i 2011 appropriated \$19.013 million for design, construction, and equipment for a new three-story Education and Innovation Instructional Facility with approximately 18,300 square feet at the campus of Leeward Community College. This allotment request is for furniture and equipment to complete the project.

The need for additional academic and learning space on campus is at a critical level. Overcrowded faculty office space and classroom scheduling conflicts are commonplace. More than thirty years have elapsed since an additional academic building was constructed on the Leeward Community College campus. During this time the infrastructure needs to support modern teaching and supportive learning environments has changed dramatically. In addition, student enrollment has reached record levels and the need to accommodate current and future enrollment growth is critical in meeting the social and nurturing learning environment necessary to meet current and future expectations of our students.

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Recruitment, retention, and success of students are severely impacted by the lack of modern educational facilities. This project is part of Phase I of the College's approved Long Range Development Plan for campus expansion. The proposed Education and Innovation Instructional Facility will house the Leeward Community College teacher education program that has received widespread support by the Board of Regents, the Governor, and Legislature since its inception in 2006. Enrollment in the teacher education program has grown by nearly 1700 percent over the past four years with 425 declared majors. The program is particularly attractive to traditionally underrepresented student populations (more than thirty percent of teacher education students are Native Hawaiian and nearly twenty-two percent are of Filipino ancestry).

The teacher education program addresses the critical teacher shortage in the State and especially in the Leeward Community College service region. Additionally, this facility will accommodate growing demands in professional and workforce training with an emphasis on designing a facility that is flexible to meet current and future instructional demands. Current and anticipated enrollment pressures, coupled with the need for additional classroom space, make this project a critical need.

Physical construction of the project will commence in March 2012 with completion scheduled for July 2013.

3. The University of Hawai'i's Associate Vice President for Capital Improvements ensures that there are adequate funds currently appropriated for the equipment of the project, and upon completion, the project will comply with the following:
 - a. All applicable Federal, State, and County laws, statutes, codes, ordinances, and rules and regulations;
 - b. Educational specifications and standards for facilities; and,
 - c. Americans with Disabilities Act standards.

Department contact: Ryan Kurashige (808) 956-8216

The following are attached as required:

1. CIP Project Information and Justification Sheet (Table R)
2. CIP Summary of Proposed Expenditures (CIP Form 2)
3. Allotment Advice (Form A-15)
4. Appropriate map or site plan
5. Equipment list

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RECOMMEND:

 APPROVAL

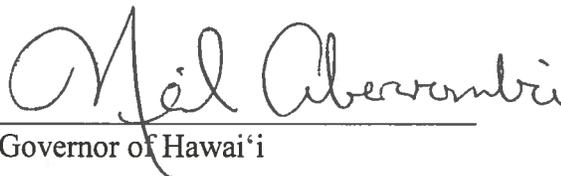
_____ DISAPPROVAL


Director of Finance

Date: MAR 12 2012

 APPROVED

_____ DISAPPROVED


Governor of Hawai'i

Date: 3.20.12

Attachments

- c: President Greenwood
- Vice President/CFO Todo
- Vice President Morton
- Chancellor Cabral
- Associate Vice President Unebasami
- Ryan Kurashige

STATE OF HAWAII
ALLOTMENT ADVICE

TO: The Honorable M.R.C. Greenwood, President
University of Hawaii

ADVICE NO. 12-0254
xxxxxxx

COMPTROLLER'S NO. _____
xxxxxxx

I have this day approved the following allotment from the general obligation bond fund
appropriation authorized by Act 164, SLH 2011, for the purpose indicated.

TC	F	YR	APP	D	ALLOT CAT	SOURCE/ OBJECT	ITEM	TITLE AND PURPOSE OF ALLOTMENT	M O F	AMOUNT	
xxx	x	xx	xxx	xx	xx	xxxx	xxxxxx	(20 x)	x	xxxxxxxxxxxx	xx
531	B	11	417	F	20		G-96	Regular Allotment LEE, Education and Innovation Facility, O'ahu (Equipment) Plans, design, construction, and equipment for a new Education and Innovation Instructional Facility at Leeward Community College. Purpose: To finance the equipment cost for Leeward Community College's Education and Innovation Instructional Facility. Total Allotment - \$1,157,000.00 UH Job No. LEE-11-L28	C	1,157,000	00


GOVERNOR, STATE OF HAWAII


DIRECTOR OF BUDGET AND FINANCE

DATE: March 1, 2012