

U N I V E R S I T Y O F H A W A I I A T
M Ā N O A

Office of Student Affairs
Manoa Career Center

Dear Federal Work Study Recipient:

Congratulations on your decision to work part time on-campus at the University of Hawai'i at Mānoa by accepting the Federal Work Study (FWS) award for the 2019-2020 Academic Year. FWS employment is a great opportunity to earn money and gain valuable work experience without jeopardizing your eligibility for financial aid. We have many jobs available through FWS employment. You may begin to work and earn your FWS award at the start of the Fall 2019 semester.

1. If you are a first-time recipient of FWS at UH Mānoa, please view the brief online orientation on the Mānoa Career Center's website.

<http://manoa.hawaii.edu/careercenter/students/student-jobs-2/federal-work-study/>

2. Review the list of Mānoa FWS and UH positions:

<http://www.hawaii.edu/sece>

3. If you are already employed in a FWS or UH Mānoa job, you may choose to earn the FWS award in your current position. However, you must inform your employer that you have been awarded FWS for the 2019-2020 academic year.

You are encouraged to secure a FWS job by **October 15, 2019** or your FWS Award may be canceled for the year. If you have any questions, please contact the Mānoa Career Center at (808) 956-7007 or careers@hawaii.edu.

Sincerely,
Noreen Okikawa
University Student Employment Director

*** Important Notice** – Modifications to your award offer could occur at any time due to changes in your financial, housing, academic status and/or receipt of additional resources (e.g. scholarships, fellowships, waivers, etc...). Therefore, it is highly recommended that you check your MyUH account and UH email account on the status of your FWS award prior to the start of your job and regularly throughout the school year.