

On-Campus Employment Verification
Used by F-1/J-1 Students to Apply for a Social Security Number

To the Social Security Administration:

This is evidence of on-campus employment for: _____
(Name of student)

Nature of student's job (i.e., library aide, research assistant, etc.):

Start date: _____ Number of Hours/Week: _____

Employer contact information: 99-6001081
(Employer Identification Number (EIN))

(Employer Telephone Number)

(Name of Student's Immediate Supervisor)

Authorized Employer Signature (original): _____

Signatory's Title: _____ Date: _____

This section to be completed by:
International Student Services University of Hawaii at Manoa
Telephone #: 808-956-8613

I certify that the student named above is enrolled at UHM and eligible for the work described above.

Signature of Designated School Official (DSO for F-1 student) or Responsible Officer (RO/ARO for J-1)

Typed or printed name of DSO/ARO in International Student Services

Date: _____

Working While Awaiting an SSN: An F-1 and J-1 student may work while the Social Security number application is pending. For further information see *Employer Responsibilities When Hiring Foreign Workers* at <http://www.socialsecurity.gov/employer/hiring.htm>.