

# OPT STEM Report Form

International Student Services, UH Mānoa

## Student Information and Certification

Surname/Family Name: \_\_\_\_\_ Given Name: \_\_\_\_\_

SEVIS ID: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Select and complete each section for which you have an update.

#### Validation

1. This confirms that your current name, address, and employer information is correct in your SEVP Portal account. Validation is required every six months. Select the period of validation.

6 month

12 month\*

18 month

24 month\*

2. Attach self-evaluation from Form I-983 for 12-month and 24-month validations with this form.

#### End of Employment

1. Name of Employer: \_\_\_\_\_

2. Employment End Date (mm/dd/yyyy): \_\_\_\_\_

3. The employer must report by emailing <issmanoa@hawaii.edu> to confirm your name, the company, and end date of employment.

4. Attach final self-evaluation from Form I-983, even if it is your first and only evaluation.

#### New Employment

1. Name of Employer (as listed in E-Verify): \_\_\_\_\_

2. E-Verify Number: \_\_\_\_\_

3. Employment Start Date (mm/dd/yyyy): \_\_\_\_\_

4. Employment End Date (if known) (mm/dd/yyyy): \_\_\_\_\_

5. Explain how employment is related to your course of study (Maximum 1000 characters):

6. Attach completed I-983 with this form. Employment during OPT STEM must be full-time, which is 20 hours or more per week.

#### Update to Current Employment (for material changes only)

1. Name of Employer: \_\_\_\_\_

2. Attach updated I-983 with this form.

Material changes or deviations may include, but are not limited to:

- Any change of the employer's Employer Identification Number, (i.e., the company's Federal Tax ID number) resulting from a change in the employer's ownership or structure.
- Any reduction in student compensation that is not tied to a reduction in hours worked.
- Any significant decrease in hours per week that a student engages in a STEM training opportunity.
- Changes to the employer's commitments or student's learning objectives as documented on the Form I-983.