Primary Student Learning Outcome: SLO3 Resource (Core-eligible)

Prerequisites: None

Last ran: Spring 2019
Meeting days and location: Thursdays, 5:00-7:30pm; HL 002K

Course objectives:

- Describe a book using the style prescribed by Resource Description & Access (RDA) guidelines and instructions
- Describe a book using MARC format
- Select and properly format access points for books
- Classify a book using Dewey Decimal and Library of Congress classification schemes
- Apply subject headings and understand the nature of a thesaurus
- Catalog a book using an electronic cataloging program
- Understand the benefits and problems of shared cataloging
- Understand a variety of metadata standards

Required texts:


Required technology:

- Computer with a reliable internet-connection or mobile device with a high-speed connection
- Use of Zoom & Slack, webcam and microphone, at least one up-to-date modern browser, and office productivity software
- Laulima access to course materials and to communicate with instructors and classmates
- LIS Computing Lab login in order to log into LIS classroom computers OR bring your own laptop to class to work on classroom activities on your own device

Teaching methods:

- Lectures, discussions, and in-class exercises. Students will be expected to participate in online discussions and to complete practical exercises and other metadata projects using cataloging software outside of class time.

Research methods:

- N/A
Major assignments:

- Quizzes: Descriptive cataloging, Library of Congress subject headings and classification, Dewey Decimal classification
- OCLC searching exercise
- Leading group discussion
- Bibliographic records creation project
- Non-MARC metadata exercise
- Final presentation

**ePortfolio-eligible assignment:** Bibliographic records creation project [Individual project]