

Notice of Meeting

UNIVERSITY OF HAWAI'I BOARD OF REGENTS COMMITTEE ON PERSONNEL AFFAIRS & BOARD GOVERNANCE

Members: Regents Bal (Chair), Moore (Vice-Chair), Kudo, McEnerney, Portnoy,
and Wilson

Date: Tuesday, February 19, 2019

Time: 10:15 a.m.

Place: University of Hawai'i at Mānoa
Campus Center
Executive Dining Room
2465 Campus Road
Honolulu, Hawai'i 96822

AGENDA

I. Call Meeting to Order

II. Approval of Minutes of the September 6, 2018 Meeting

III. Public Comment Period for Agenda Items: All written testimony on agenda items received after posting of this agenda and up to 24 hours in advance of the meeting will be distributed to the board. Late testimony on agenda items will be distributed to the board within 24 hours of receipt. Written testimony may be submitted via US mail, email at bor@hawaii.edu, or facsimile at 956-5156. Individuals submitting written testimony are not automatically signed up for oral testimony. Registration for oral testimony on agenda items will be provided at the meeting location 15 minutes prior to the meeting and closed once the meeting begins. Oral testimony is limited to three (3) minutes. All written testimony submitted are public documents. Therefore, any testimony that is submitted verbally or in writing, electronically or in person, for use in the public meeting process is public information and will be posted on the board's website.

IV. Agenda Items

A. For Information and Discussion

1. Recommendations for Improving the Effectiveness of Governing Boards
2. Validation of Administration's Recommendations for Regents Policies Chapters 1-3
3. Status of Board of Regents Policy Reviews (Chapters 4 to 8)
4. Recommendations on Bylaws, Policies, and/or Procedures Related to:
 - a. Conduct of a Regent that Does Not Conform to Policies
 - b. Nominations of Officers and Conduct of Elections
 - c. Board Self-Assessment and Regents Policy (RP) 2.204, Policy on Board Self-Evaluation

V. Adjournment

DISCLAIMER – THE FOLLOWING ARE DRAFT MINUTES FROM THE COMMITTEE ON PERSONNEL AFFAIRS & BOARD GOVERNANCE AND ARE SUBJECT TO CHANGE UPON APPROVAL

MINUTES

BOARD OF REGENTS COMMITTEE ON PERSONNEL AFFAIRS & BOARD GOVERNANCE MEETING

SEPTEMBER 6, 2018

I. CALL TO ORDER

Committee Chair Eugene Bal called the meeting to order at 11:28 a.m. on Thursday, September 6, 2018, at the University of Hawai'i at Mānoa, Information Technology Building, 1st Floor Conference Room 105A/B, 2520 Correa Road, Honolulu, Hawai'i 96822.

Committee members in attendance: Committee Chair Eugene Bal; Committee Vice Chair Randy Moore; Regent Ben Kudo; Regent Michael McEnerney; Board Vice Chair Jeffrey Portnoy; Regent Ernest Wilson Jr.

Committee members excused: Regent Shinsato.

Others in attendance: Board Chair Lee Putnam; Regent Simeon Acoba; Regent Brandon Marc Higa; Board Vice Chair Wayne Higaki; Regent Jan Sullivan; Regent Michelle Tagorda; Regent Stanford Yuen; (ex officio committee members); President/Interim UH-Mānoa (UHM) Chancellor David Lassner; Vice President for Administration Jan Gouveia; Vice President for Community Colleges John Morton; Vice President for Legal Affairs/University General Counsel Carrie Okinaga; Vice President for Academic Planning & Policy Donald Straney; Vice President for Research & Innovation Vassilis Syrmos; Vice President for Information Technology/Chief Information Officer Garret Yoshimi; Vice President for Budget & Finance/Chief Financial Officer Kalbert Young; Interim UH-Hilo (UHH) Chancellor Marcia Sakai; UH - West O'ahu (UHWO) Chancellor Maenette Benham; UH Maui College (UHMC) Chancellor Lui Hokoana; Interim Leeward Community College (LeeCC) Chancellor Suzette Robinson; Executive Administrator and Secretary of the Board of Regents (Board Secretary) Kendra Oishi; and others as noted.

II. APPROVAL OF MINUTES OF THE MAY 24, 2018 MEETING

Board Vice Chair Portnoy moved to approve the minutes of the May 24, 2018, meeting, seconded by Committee Vice Chair Moore, and the motion carried unanimously.

III. PUBLIC COMMENT PERIOD

Board Secretary Oishi announced that the Board Office received no written testimony and no individuals had signed up to provide oral testimony.

Regent Acoba and Regent Higa arrived at 11:29 a.m.

Board Chair Putnam arrived at 11:30 a.m.

IV. AGENDA ITEMS

A. For Review & Approval

1. Approval of Committee Goals and Objectives

The committee considered goals and objectives for this year based on the committee's functions as indicated in the bylaws, which include: (1) review and consider policies and practices relating to university personnel; (2) ensure board statutes, bylaws, policies, and rules are being reviewed and updated on a routine and regular basis; (3) ensure board education and board member development is provided for board members; and (4) provide recommendations to the board regarding the best practices for board effectiveness. It was noted that the Board Secretary's work plan includes revising regent orientation. Committee Chair Bal indicated that last year the committee discussed having a faculty liaison, and Board Vice Chair Portnoy has been assigned as the liaison to the All Campus Council of Faculty Senate Chairs. He noted that the committee will take up other governance issues that are brought to its attention.

Board Vice Chair Portnoy noted there is no provision for board self-evaluation, which is a critical part of board governance, and suggested that evaluation of board effectiveness and board governance be included in the goals and objectives. It was noted that this falls under item 4 regarding best practices for board effectiveness.

Committee Vice Chair Moore moved to recommend approval of the committee goals and objectives with the understanding that comments on board self-evaluation and board governance are incorporated, seconded by Regent Wilson, and the motion carried unanimously.

2. Recommend Board Approval of Revisions to the following Regents Policies (RPs):

- a. 1.201, Definitions (to be renamed to Policies and Policy-Setting)**
- b. 1.203, Rules of Practice and Procedure before the Board**
- c. 1.206, University Seal**
- d. 2.201, Officers of the University of Hawai'i**
- e. 3.203, Organization Chart**
- f. 11.208, Information and Communication Technologies**

3. Recommend Board Approval to Repeal the following RPs:

- a. 1.207, University Logo (to be consolidated with RP 1.206)**
- b. 1.208, Coat of Arms**
- c. 1.211, Severability (to be consolidated with RP 1.201)**

RP 1.201. Board Secretary Oishi explained that the proposed revisions to RP 1.201 remove duplicative references to definitions; update references to certain officers to reflect current titles; include language proposed by the Board Secretary to provide guidance on the initiation of policies and to allow the Board Secretary to make

nonsubstantive changes to policies; and incorporate severability provisions from RP 1.211, which will be repealed under these proposed revisions.

Committee members suggested the following revisions to RP 1.201:

- Revise section III.A. to clarify that regent policies may be initiated by board members “or” the president, as both are not required.
- Revise section III.B. to include a requirement that nonsubstantive amendments be made with the concurrence of the board chair and to require the Board Secretary to notify the board of policy changes made under this section.
- Revise section III.C. to read that “...it shall be the exclusive jurisdiction of the board to determine the applicability of such sections and the resolution of such conflict.”

VP Morton explained that RP 1.203 will be updated to reference the new chapter of the Hawai'i Administrative Rules (HARs). RP 1.207 will be consolidated into RP 1.206 and then repealed, and RP 1.208 will be repealed, as no one was able to locate the coat of arms. RP 2.201 will be revised to update executive titles. RP 3.203 will be revised to add a new reference to Administrative Procedures regarding the organizational change process.

Committee members suggested the following revisions to RP 3.203:

- Revise RP 3.203 to eliminate redundancy with regard to the delegation of authority.

A question was raised regarding whether revisions to RP 1.204 would be forthcoming. VP Okinaga indicated that a recommendation to repeal RP 1.204 would be coming to the full board because the section of HARs referenced in RP 1.204 is being repealed.

VP Yoshimi explained that the proposed revisions to RP 11.208 were a result of discussions at a Committee on Independent Audit meeting related to the increasing concern over cybersecurity.

There being no objections incorporating the proposed amendments to RP 1.201 and RP 3.203, Regent Wilson moved to recommend board approval of the proposed policy revisions and repeals, with amendments, seconded by Committee Vice Chair Moore, the motion was put to a vote and carried unanimously.

B. For Information & Discussion

1. Overview of Board of Regents Policy Reviews (Chapters 5 to 8)

VP Morton provided an update on the administration's review of chapters 5 to 8 of Regents Policies, noting that work is still being done on Chapter 4. There are 51 policies in chapters 5 through 8. The Board Secretary will work with the administrative liaison on necessary policy amendments. Administration will provide an overview at an upcoming board meeting of which policies may be subject to cursory or substantive review and change over the course of the next year.

V. ADJOURNMENT

There being no further business, Regent McEnerney moved to adjourn, and Regent Wilson seconded, and with unanimous approval, the meeting was adjourned at 11:55 a.m.

Respectfully Submitted,

Kendra Oishi
Executive Administrator and Secretary
of the Board of Regents

Recommendations for Improving the Effectiveness of Governing Boards

“Consequential Boards: Adding Value Where It Matters Most”
 Association of Governing Boards, 2014

	AGB recommendation:	How does the BOR measure up?
1	Boards must improve value in their institutions and lead a restoration of public trust in higher education itself. The board and president must have explicit goals for institutional value, supported by measures of costs and outcomes, fiscal health, degree attainment, getting students into the workforce, creating knowledge, and serving communities.	We have most of these measures and might spend more time understanding what UH is doing to move the needles on these indicators.
2	Boards must add value to institutional leadership and decision making by focusing on their essential role as institutional fiduciaries. The board must have a policy setting forth its role and scope of responsibility, and the policy should be shared and discussed with prospective board members and the appointing authorities.	R.P. 1.202, Relationship of the Board to Administration and University, covers this.
3	Boards must act to ensure the long-term sustainability of their institutions by addressing changed finances and the imperative to deliver a high quality education at a lower cost, using data and measures that include more sophisticated understandings of educational effectiveness and learning outcomes.	We do not have a robust handle on cost data, educational effectiveness or learning outcomes.
4	<p>Boards must improve shared governance within their institutions through attention to board-president relationships and a reinvigoration of faculty shared governance. Boards additional must attend to leadership development in their institutions, both for presidents and faculty.</p> <ul style="list-style-type: none"> • Boards and presidents should have clear understandings of their respective roles and responsibilities • Boards must ask for a review of the institution’s policies and practices for shared governance with faculty to ensure the policies are appropriate and are being followed. • Boards should have a committee on institutional leadership development for both faculty and administrators. 	<p>R.P. 1.202, Relationship of the Board to Administration and University, covers the roles and responsibilities of the board and president.</p> <p>The Personnel Affairs & Board Governance (PA&BG) committee discussed shared governance with faculty representatives in the spring of 2018.</p> <p>The PA&BG committee is the logical committee to address institutional leadership development, but it has not done so.</p>

5	<p>Boards must improve their own capacity and functionality through increased attention to the qualifications and recruitment of members, board orientation committee composition, and removal of members for cause.</p> <ul style="list-style-type: none"> • Boards must conduct assessments of the skills and attributes needed in new members, shared with the relevant appointing authorities. • New members must receive an orientation with particular attention to board priorities, fiduciary responsibilities, and expectations for individual members. • Boards must review their committee structures and where possible eliminate or consolidate committees established primarily for oversight of functional areas and create committees with a cross-functional and future-oriented focus. • Boards must have policies for addressing underperforming board members. 	<p>Other than de facto accepting the candidate advisory council’s “Duties of the Board of Regents,” we have not interacted as a board with this council, the governor, or members of the Senate.</p> <p>We have an orientation that addresses the matters covered by the AGB paper.</p> <p>We consolidated several committees four years ago but still maintain a conventional functional area committee structure.</p> <p>We do not have a policy for addressing underperforming board members.</p>
6	<p>Boards must focus their time on issues of greatest consequence to the institution by reducing time spent reviewing routine reports and redirecting attention to cross-cutting and strategic issues not addressed elsewhere; public institutions need to improve accountability for campus level indicators of performance for all of the institutions within their systems.</p>	<p>We can improve in this area.</p>
7	<p>Boards must hold themselves accountable for their own performance by modeling the same behaviors and performance they expect from others in their institutions, including maintaining a standing committee on governance charged with leading ongoing assessment and improvement of board performance.</p>	<p>The PA&BG committee has the responsibilities described by the AGB, and the board and its committees regularly self-assess.</p>

Validation of Administration's Recommendations for Regents Policies Chapters 1 to 3

Policy No.	Policy Title	Status
RP 1.201	Policies and Policy-Setting	Revised Sept. 20, 2018.
RP 1.202	Relationship of the Board to Administration and University	Board will review for possible revision.
RP 1.203	Rules of Practice and Procedure before the Board	Revised Sept. 20, 2018.
RP 1.204	Rights and Responsibilities of the University of Hawai'i Community	REPEALED Sept. 20, 2018.
RP 1.205	Policy on Nondiscrimination and Affirmative Action	No changes recommended.
RP 1.206	University Seal and Logo	Revised and adopted Sept. 20, 2018. Working on additional changes in conjunction with RP 1.209.
RP 1.207	University Logo	REPEALED Sept. 20, 2018 (consolidated with RP 1.206).
RP 1.208	Coat of Arms	REPEALED
RP 1.209	Use of University's Name by National or Other Organizations	Working on revisions in conjunction with RP 1.206.
RP 1.210	Regents' Policy on Faculty Involvement in Academic Decision-Making and Academic Policy Development	No changes recommended.
RP 1.211	Severability	REPEALED Sept. 20, 2018 (consolidated with RP 1.201).
RP 2.201	Officers of the University of Hawai'i	Revised Sept. 20, 2018. Working on additional revisions.
RP 2.202	Duties of the President	Working on revisions.
RP 2.203	Policy on Evaluation of the President	Working on revisions.
RP 2.204	Policy on Board Self-Evaluation	Revised June 7, 2018.
RP 2.205	Policy on Whistleblowing and Retaliation	Discussion planned for Independent Audit Committee.
RP 2.206	Policy on Regents as Employees	Board previously reviewed in conjunction with new RP 2.207. No changes recommended.
RP 2.207	Regent Political Activity	Established June 7, 2018.
RP 3.201	Major Organizational Units of the University of Hawai'i	No changes recommended.
RP 3.202	Reorganizations	No changes recommended.
RP 3.203	Organization Chart	Revised Sept. 20, 2018.

IV.A.3.

Status of Board of Regents

Policy Reviews

(Chapters 4 to 8)

**ITEMS TO BE
DISCUSSED AT
MEETING**

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UNIVERSITY OF HAWAII
of HAWAII[®]
SYSTEM

UNIVERSITY OF HAWAII
BOARD OF REGENTS

19 FEB 12 P4:29

John Morton
Vice President for Community Colleges

RECEIVED

February 12, 2019

'19 FEB 12 P3:46

MEMORANDUM

UNIVERSITY OF HAWAII
PRESIDENT'S OFFICE

TO: Lee Putnum
Chair, Board of Regents

Eugene Bai III
Chair, Personnel Affairs & Board Governance Committee

Via: David Lassner
President

Handwritten signature of David Lassner in black ink.

FROM: John Morton
Vice President for Community Colleges

Handwritten signature of John Morton in black ink.

SUBJECT: Materials for the BOR Personnel and Board Governance Committee Meeting for February 2019

In preparation for the committee meeting and the preliminary review of BOR policies Chapter 5 through 8, I am submitting two documents. The first is a short summary of the initial recommendations for each policy. The second contains some additional information for each policy including the individual responsible for drafting the changes and the rationale for the suggested changes, if any.

These documents are intended to initiate the conversation and any Board input on policies that either require more or less revision is welcome.

Attachments

2444 Dole Street, Bachman 207
Honolulu, Hawai'i 96822
Telephone: (808) 956-7038
Fax: (808) 956-5286

An Equal Opportunity/Affirmative Action Institution

Board of Regents Policy Review
2018-2019

Chapter 5 – Academic Affairs

Policy #	Policy Title	Recommended Action	Comments
RP 5.201	Instructional Programs	Substantive revision	Change to streamline approval processes and ensure consistency with Chapter 4 Planning policies
RP 5.202	Awards for Excellence in Teaching	Minor revision	Clarifying the timing and conferring of the award
RP 5.203	Distinguished Academic Chairs	No change	Policy simply states that the Board may create and name distinguished chairs
RP 5.204	Affiliations and Cooperating Agencies with non University Entities	Minor revision	Clarify the levels of support or other conditions that trigger BOR approval. EP needs to be developed
RP 5.205	Academic Calendar	Minor revision	Clarify approval authority
RP 5.206	Establishment and Review of Centers and Institutes	Substantive revision	Clarify the distinction between BOR approved and admin approved centers. Revise EP to establish review process.
RP 5.207	Graduate Programs	No change	Policy is current with respect to graduate degree authority
RP 5.208	Conferring of Academic Degrees, Diplomas, and Certificates	Minor revision	Clarifying authority to confer and possible additional of Hawaiian Language diploma into policy
RP 5.209	Honorary Degrees and Regents' Medals and University Distinguished Professor	No change	
RP 5.210	Distance Education and Offsite Instruction	Minor revision?	Policy is OK but may need to be updated to reflect UH Online initiative
RP 5.211	Admissions	No change	May want to validate with VCSAs
RP 5.212	Early Admission Policies	Substantive revision?	Don't know if we need additional language for early

			college or simply address through an EP
RP 5.213	General Education	Substantive revision?	Modify to incorporate policy on common gen ed. Wait until general education proposal comes from faculty to decide further changes
RP 5.214	Student and Credit Transfer Within the University	No change	Need an EP
RP 5.215	University Centers	Substantive review	Needs to be brought up to date
RP 5.216	Library	Substantive revision	Add language relating to UH wide library privileges. Move fees and fines authority to Chapter 6 and/or 8
RP 5.217	University of Hawai'i Press	Substantive revision	Language currently general funds the UH Press; needs to reflect or changes at UHM
RP 5.218	Implementation of Policy	Delete?	Not sure of the purpose
RP 5.219	Emeritus/Emerita Title	No change	Recently modified

Chapter 6 – Tuition, Financial Assistance, and Fees

Policy #	Policy Title	Recommended Action	Comments
RP 6.201	Authority to Set Tuition and Fees	No change	
RP 6.202	Tuition	Minor revision	Clarify President's authority on distance education courses
RP 6.203	Fees	No change	
RP 6.204	Student Financial Assistance	No change?	Includes the Regents and Presidential Scholars program. Should this be its own policy? Do we need a Hawai'i Promise policy?
RP 6.205	State of Hawai'i B Plus Scholarship Program	No change	Alternately, incorporate into RP 6.204
RP 6.206	Western Interstate Commission for Higher Education (WICHE)	No change	
RP 6.207	Exemption from Tuition and Fees (Unless superseded by a collective bargaining agreement)	Minor revision	Clarify language on spouse/domestic partner tuition waiver.
RP 6.208	Board Exemptions to Non-Resident Tuition	No change	
RP 6.209	Undocumented Students	No change	
RP 6.210	Payment of Tuition, Fees, and Charges	No change	

Chapter 7 – Student Affairs

Policy #	Policy Title	Recommended Action	Comments
RP 7.201	Student Organizations	No change	
RP 7.202	Chartered Student Organizations (CSO)	No change	Subject to consultation with VCSAs and CSO
RP 7.203	Registered Independent Organization (RIO)	No change	Subject to consultation
RP 7.204	Regents' Policy on System-wide Student Involvement	Minor revision	Seems to be the authority for student caucus but doesn't name it; does student caucus have a constitution?
RP 7.205	Student Housing	Substantive review	Update priorities and purposes; incorporate P3 concepts
RP 7.206	Student Finances	Substantive Review	Policy only refers to two state admin rules; do those still exist? If so, do we want to change the financial ob rule or move it to the University
RP 7.207	Clinical & Mental Health Services; & International Student Health	No change	Recently adopted
RP 7.208	Intercollegiate Athletics	Substantive review	Needs to be brought up to date
RP 7.209	Alumni Organizations	Substantive review	Needs to be aligned with new UHF contract terms and possibly moved to RP 8.210.
RP 7.210	Electronic Channels for Communicating with Students	No change	

Chapter 8 – Business and Finance

Policy #	Policy Title	Recommended Action	Comments
RP 8.201	Contracts and Official Documents	Minor revision?	
RP 8.202	Designation of Depositories and Vouchers	No change	
RP 8.203	Operating Reserves; Non-General Funds	No change?	
RP 8.204	University Budget (Operating and Capital Improvements)	Substantive revision	Needs to be aligned with Chapter 4 Planning policies
RP 8.205	University Projects	Minor revision	Clarify the title of the policy; policy is about the revenue undertakings fund
RP 8.206	Purchases and Equipment Capitalization	No change	
RP 8.207	Investments	Substantive revision	To come into alignment with recent BOR conversations
RP 8.208	Travel	No change	
RP 8.209	Gifts	Substantive revision?	Do we need a policy distinction between gifts to UH and gifts to UHF on behalf of UH
RP 8.210	Fund raising	Substantive revision	To come into alignment with UH/UHF new contract
RP 8.211	Resolution on Use of New Income, Principal, and Investment of ASUH-Mānoa Stadium Stock Fund dated January 18, 1979	Substantive revision	Needs to be made consistent with current uses of the funds
RP 8.212	Guidelines on Use of Income from the University of Hawai'i Mānoa Stadium Stock Fund, Proceeds from the Sale of the	Substantive revision	Needs to be made consistent with current uses of the funds and to clarify "rental income" reference

REVISED

	Kaimuki Observatory Lot and from the Rental of University Property		
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Chapter 5 – Academic Affairs

RP 5.201 **Instructional Programs**

Last Modified: **1/28/2016**
Recommended Action: **Substantive revision**
Lead VP: **Don Straney**

Comments

1. There is some interest on the part of the Board and administration to clarify the approval process for new programs and/or the conversion of a provisional program to established status. These changes may be best implemented through the related EP but the policy should be reviewed to be sure that the desired EP changes are enabled.
2. There is an inconsistency in the current policy relating to the termination of programs. Section B.4 states that provisional programs that have not yet applied for established practice may be recommended for termination by the President. Section F.1 states that provisional or established programs may be terminated by the President.
3. The current policy delegates to the President the creation and termination of new certificates and the termination of degree programs. There is no indication that further delegation is allowed but current practice does allow Chancellors to establish certificate programs and to terminate them. Degree program terminations are not currently delegated to the Chancellor.

RP 5.202 **Awards for Excellence in Teaching**

Last Modified: **10/18/2002**
Recommended Action: **Minor revision**
Lead VP: **Don Straney**

Comments

The only revision suggested is the elimination of Section III.A.3 that states that the Presidents shall present the award at a faculty meeting or convocation. That is no longer done and the awards are made at graduation.

RP 5.211 Admissions

Last Modified: 10/18/2002
Recommended Action: No change
Lead VP: Don Straney

Comments

The policy is pretty consistent with our practices and seems to capture the intent of admissions policies without be overly proscriptive at the RP level. This should probably be validated with the VCSAs and other admissions personnel.

RP 5.212 Early Admission Policies

Last Modified: 10/18/2002
Recommended Action: Substantive revision?
Lead VP: Don Straney

Comments

The current policy is very general and vague and does not address the major investment in Early College. Should this be in policy or left to an EP? There is no EP relating to early admission but that would also be a possible approach.

RP 5.213 General Education

Last Modified: 10/18/2002
Recommended Action: Substantive revision
Lead VP: Don Straney

Comments

While the current RP is very general and full of the common elements of general education, it may still be too prescriptive, is silent on the desire/need to have a common general education core across the UH system, and requires BOR approval of individual campus general education requirements and modifications.

Is this the right approach or level of engagement at the RP level?

RP 5.214 **Student and Credit Transfer within the University**

Last Modified: **10/18/2002**
Recommended Action: **No change**
Lead VP: **Don Straney**

Comments

Policy is fairly general and appropriately identifies the goals of the transfer program and not the means to accomplish those goals. The RP should probably be reviewed to be sure that there is no language that is acting to reinforce transfer barriers or that we want to incorporate into the goals. Absent those changes, there is no reason to change the policy.

There is no EP on transfer.

RP 5.215 **University Centers**

Last Modified: **10/18/2002**
Recommended Action: **Substantive revision**
Lead VP: **Don Straney**

Comments

1. The policy only recognizes the three University centers (Kaua'i, Maui, and West Hawai'i. The policy does not acknowledge the existence of other remote sites such as Waianae, Molokai, Hana, Lanai, NHEC, etc.
2. The current policy language does not differentiate between the three official centers and the other remote sites.
3. The policy language is outdated – the name and location of the West Hawai'i site, the title of VPAPP,
4. There may be other policy considerations on what we want in our UC's and how those centers interact with UH Online as well as the distributed delivery systems we are envisioning for the Big Island.

RP 5.216 **Library**

Last Modified: **3/17/1995**

Recommended Action: **Eliminate, move fees to Chapter 8**

Lead VP: **Don Straney**

Comments

With the exception of setting borrowing periods, the policy is entirely about the authority to establish fees and fines. Should it be moved to Chapter 6 and/or 8?

The policy should be modified to incorporate the UH library access rights of students and faculty and possibly other UH system library policies.

RP 5.217 **University of Hawai'i Press**

Last Modified: **10/18/2002**

Recommended Action: **Substantive revision?**

Lead VP: **Michael Bruno**

Comments

1. Section III.C states that the director is to report to the Manoa chancellor. Is this consistent with the planned new structure and should this level of detail be in an RP?
 2. Section III.E states that the operating budget funds of the Press should be a regular part of the University budget. Is that the planned policy direction for the Press?
 3. The policy specifies an editorial board with members approved by the Manoa chancellor. I don't know if that is functioning as described but at the least the approving authority has to change.
-

RP 5.218 **Implementation of Policy**

Last Modified: **10/31/2014**

Recommended Action: **Abolish**

Lead VP: **Don Straney or Jan Gouveia**

Comments

This is the generic delegation authority. Is it needed? What does the policy actually do?

RP 6.204 Student Financial Assistance

Last Modified: 06/16/2006
Recommended Action: No change?
Lead VP: Don Straney

Comments:

Policy incorporates Regents and Presidential Scholarship. Should this be its own policy or should other scholarship programs like B Plus and Hawai'i Promise be added as additional sections of RP 6.204.

RP 6.205 State of Hawai'i B Plus Scholarship Program

Last Modified: 11/15/2007
Recommended Action: No change
Lead VP: Don Straney

Comments:

Policy is general establishment language. All implementation delegated to President. See note above about consolidation.

**RP 6.206 Western Interstate Commission for Higher Education
(WICHE)**

Last Modified: 11/16/2006
Recommended Action: No change
Lead VP: Don Straney

Comments:

Authorizes President to determine participation in WICHE programs.

RP 6.207 **Exemption from Tuition and Other Fees (Unless superseded by a collective bargaining agreement.)**

Last Modified: **10/2008**
Recommended Action: **Minor revision**
Lead VP: **Don Straney**

Comments:

Need to clarify language on spouses and domestic partners.
Policy still includes 250 Native Hawaiian need based tuition waivers.

RP 6.208 **Board Exemptions to Non-Resident Tuition**

Last Modified: **6/1/2017**
Recommended Action: **No change**
Lead VP: **Don Straney**

Comments:

RP 6.209 **Undocumented Students**

Last Modified: **2/21/2013**
Recommended Action: **No change**
Lead VP: **Don Straney**

Comments:

RP 6.210 **Payment of Tuition, Fees and Charges**

Last Modified: **11/16/2006**
Recommended Action: **No change**
Lead VP: **Kalbert Young**

Comments:

Chapter 7 – Student Affairs

RP 7.201 Student Organizations

Last Modified: 11/15/2007
Recommended Action: No change
Lead VP: Don Straney

Comments:

Establishes the authority for chartered student organizations and registered independent organizations

RP 7.202 Chartered Student Organizations (CSO)

Last Modified: 11/15/2007
Recommended Action: No change
Lead VP: Don Straney

Comments:

No change subject to consultation with VCSAs and Student Caucus

RP 7.203 Registered Independent Organizations (RIO)

Last Modified: 11/15/2007
Recommended Action: No change
Lead VP: Don Straney

Comments:

No change subject to consultation with VCSAs and Student Caucus

RP 7.204 **Regents' Policy on System-wide Student Involvement**

Last Modified: **11/15/2007**
Recommended Action: **Minor revision**
Lead VP: **Don Straney**

Comments:

Policy calls for a charter, constitution, and budget for what we now call student caucus. Do we have these formally established?

RP 7.205 **Student Housing**

Last Modified: **04/22/2005**
Recommended Action: **Minor revision**
Lead VP: **Don Straney**

Comments:

1. The current policy identifies both educational and managerial responsibilities toward housing. There is no authorization for P3 type housing arrangements.
 2. The priorities are defined as all residents before non-residents. This hampers both out-of-state and international recruitment.
-

RP 7.206 **Student Finances**

Last Modified: **07/15/1976**
Recommended Action: **Substantive revision**
Lead VP: **Kalbert Young and Carrie Okinaga**

Comments:

Policy references HARs for delinquent loans and for financial obligations. Are these still in effect? If so, do we wish to abolish and move to UH policies?

In doing so, we need to be review and ensure that our current policies are compliant with Federal regulations and possibly reflect some alternate approaches to outstanding financial obligations.

RP 7.207 **Clinical & Mental Health Services; & International Student Health**

Last Modified: **01/22/2015**
Recommended Action: **No change**
Lead VP: **Don Straney**

Comments:

Policy was recently adopted and unless issues have arisen does not need to be changed.

RP 7.208 **Intercollegiate Athletics**

Last Modified: **08/23/1996**
Recommended Action: **Substantive revision**
Lead VP: **UHM and UHH ADs plus others**

Comments:

Policy needs to be updated to ensure compliance with NCAA, Title IX, and other applicable regulations. Should probably be done by a committee of ADs, compliance specialists, and other vested interests.

RP 7.209 **Alumni Organizations**

Last Modified: **10/21/1983**
Recommended Action: **No change**
Lead VP **Tim Dolan**

Comments:

Needs to be updated to reflect planned changes in the UH/UHF contract and possibly moved to RP 8.210.

RP 7.210 **Electronic Channels for Communicating with Students**

Last Modified: **12/15/2005**
Recommended Action: **No change**
Lead VP **Garrett Yoshimi**

Comments:

Chapter 8 - Business and Finance

RP 8.201 Contracts and Official Documents

Last Modified: 03/13/2008
Recommended Action: Minor revision?
Lead VP Jan Gouveia and Carrie Okinaga

Comments:

Policy sections and funding level delegations need to be examined and possibly changed. Particular attention is needed on the construction and consultant sections.

RP 8.202 Designation of Depositories, Checks and Vouchers

Last Modified: 10/18/2002
Recommended Action: No change
Lead VP Kalbert Young

Comments:

RP 8.203 Operating Reserves; Non-General Funds

Last Modified: No date noted
Recommended Action: No change
Lead VP Kalbert Young

Comments:

RP 8.204 **University Budget (Operating and Capital Improvements)**

Last Modified: **02/25/2016**
Recommended Action: **Substantive Revision**
Lead VP **Kalbert Young**

Comments:

Need to align with IAFP and six year budget, CIP, and planning cycles.

RP 8.205 **University Projects**

Last Modified: **05/12/1977**
Recommended Action: **Minor revision**
Lead VP **Kalbert Young**

Comments:

Last modified date is clearly not correct since the policy references bond resolution language from 2006.

Title may need to change to reflect more accurately that this is about UH issued revenue bonds and the revenue undertaking fund.

RP 8.206 **Purchases and Equipment Capitalization**

Last Modified: **10/18/2002**
Recommended Action: **None**
Lead VP **Kalbert Young**

Comments:

RP 8.207 **Investments**

Last Modified: **05/21/2015**
Recommended Action: **Substantive revision**
Lead VP **Kalbert Young**

Comments:

Policy is very detailed and specific. Needs to be examined and possibly modified to come into compliance with recent discussions within the BOR related to investments.

RP 8.208 **Travel**
Last Modified: **11/15/2007**
Recommended Action: **None**
Lead VP **Kalbert Young**

Comments:

RP 8.209 **Gifts**
Last Modified: **03/13/2008**
Recommended Action: **None**
Lead VP **Kalbert Young**

Comments:

RP 8.210 **Fund Raising**
Last Modified: **10/18/2002**
Recommended Action: **Substantive revision**
Lead VP **Tim Dolan**

Comments:

Policy should be revised to incorporate all aspects of the relationships with UH Foundation, alumni, and other fund raising activities.

RP 8.211 **Resolution on Use of New Income, Principal, and Investment of ASUH-Mānoa Stadium Stock Fund dated January 18, 1979**

Last Modified: **04/12/2012**
Recommended Action: **Substantive revision**
Lead VP **Kalbert Young**

Comments:

Needs to be updated to reflect current purposes and uses of the fund.

RP 8.212

**Guidelines on Use of Income from the University of
Hawai'i Mānoa Stadium Stock Fund, Proceeds from the
Sale of the Kaimuki Observatory Lot and from the Rental
of University Property**

Last Modified: 10/18/2002
Recommended Action: Substantive revision
Lead VP Kalbert Young

Comments:

Needs to be updated to reflect current purposes and uses of the fund. Also need to clarify the reference to rental income.

IV.A.4.a. - IV.A.4.c

Recommendations on
Bylaws, Policies, and/or
Procedures Related to:
a.,b.,c.

**ITEMS TO BE
DISCUSSED AT
MEETING**