

Annual Report of Career and Technical Education Program Data Glossary 2017

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Demand Indicators

1 - New & Replacement Positions (State)

Data Source: ODS - OVPCC_APR_EMSI, OVPCC_APR_PROGMAJOR

Definition / Description

Economic Modeling Specialists Inc. (EMSI) annual new and replacement jobs at state level. Compiles data based on Standard Occupational Classification (SOC) codes aligned to the program's Classification of Instructional Programs (CIP) codes.

State position numbers are not pro-rated.

2 - New & Replacement Positions (County Prorated)

Data Source: ODS - OVPCC_APR_EMSI, OVPCC_APR_PROGMAJOR

Definition / Description

Economic Modeling Specialists Inc. (EMSI) annual new and replacement jobs at county level. Compiles data based on Standard Occupational Classification (SOC) codes aligned to the program's Classification of Instructional Program (CIP) codes.

Note: It is possible for the number of new and replacement positions in the county to be higher than the state if the projection in other counties is for a loss of new and replacement positions.

County data pro-rated to reflect number of programs aligned to the SOC code and weighted by number of majors in each program/institution for programs that share SOC codes.

3 - Number of Majors

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_BASE_UH

Definition / Description

Count of program majors who are home-institution at your college. Count excludes students who have completely withdrawn from the semester at CENSUS.

This is an annual number. Programs receive a count of .5 for each term within the academic year that the student is a major. A maximum count of 1.0 (one) for each student.

3a - Number of Majors Native Hawaiian

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_BASE_UH

Definition / Description

Count of program majors who are Native Hawaiian and home-institution at your college. Count excludes students who have completely withdrawn from the semester at CENSUS.

This is an annual number. Programs receive a count of .5 for each term within the academic year that the Native Hawaiian student is a major. A maximum count of 1.0 (one) for each student.

Native Hawaiian students are identified by the IRO_BASE_UH.ETHNICITY field.

3b - Fall Full-Time

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_BASE_UH

Definition / Description

Percentage of majors (#3) enrolled in 12 or more credits in the college in the reporting Fall semester.

3c - Fall Part-Time

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_BASE_UH

Definition / Description

Percentage of majors (#3) enrolled in less than 12 credits in the college in the reporting Fall semester.

3d - Fall Part-Time who are Full-Time in System

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_BASE_UH

Definition / Description

Percentage of majors in #3c (enrolled in less than 12 credits in the reporting Fall semester in the institution) who are enrolled in credits in other UH institutions where their total number of credits enrolled in the UH System is equal to or greater than 12.

3e - Spring Full-Time

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_BASE_UH

Definition / Description

Percentage of majors enrolled in 12 or more credits in the reporting Spring semester at the institution.

3f - Spring Part-Time

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_BASE_UH

Definition / Description

Percentage of majors enrolled in less than 12 credits at the institution in the reporting Spring semester.

3g - Spring Part-Time who are Full-Time in System

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_BASE_UH

Definition / Description

Percentage of majors in #3f (enrolled in less than 12 credits in the reporting Spring semester in the institution) who are enrolled in credits in other UH institutions where their total number of credits enrolled in the UH System is equal to or greater than 12.

4 - SSH Program Majors in Program Classes

Data Source: ODS - OVPCC_APR_PROGOWNER, OVPCC_APR_PROGMAJOR, IRO_XOVER

Definition / Description

The sum of Fall and Spring Student Semester Hours (SSH) taken by program majors in courses linked to the program. Captured at CENSUS and excludes students who have already withdrawn (W) at this point.

Note: for programs where year-round attendance is mandatory, Summer SSH are included.

Excludes Directed Studies (99 series). Differs from MAPS as UHCC data includes Cooperative Education (93 series) as there is a resource cost to the program.

5 - SSH Non-Majors in Program Classes

Data Source: Calculated

Definition / Description

The sum of Fall and Spring Student Semester Hours (SSH) taken by non-program majors (not counted in #4) in courses linked to the program. Captured at CENSUS and excludes students who have already withdrawn (W) at this point.

Note: for programs where year-round attendance is mandatory, Summer SSH are included.

Excludes Directed Studies (99 series). Differs from MAPS as UHCC data Includes Cooperative Education (93 series) as there is a resource cost to the program.

6 - SSH in All Program Classes

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_SOCAD_UH

Definition / Description

The sum of Fall and Spring Student Semester Hours (SSH) taken by all students in classes linked to the program. Captured at CENSUS. Captured at CENSUS and excludes students who have already withdrawn (W) at this point.

Note: for programs where year-round attendance is mandatory, Summer SSH are included

Excludes Directed Studies (99 series). Differs from MAPS as UHCC data Includes Cooperative Education (93 series) as there is a resource cost to the program.

7 - FTE Enrollment in Program Classes

Data Source: Calculated

Definition / Description

Sum of Student Semester Hours (SSH) taken by all students in classes linked to the program (#6) divided by 30. Undergraduate, lower division Full Time Equivalent (FTE) is calculated as 15 credits per term. Captured at CENSUS and excludes students who have already withdrawn (W) at this point.

Note: for programs where year-round attendance is mandatory, summer SSH are included.

8 - Total Number of Classes Taught

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGG_UH

Definition / Description

Total number of classes taught in Fall and Spring that are linked to the program. Includes Summer classes if year-round attendance is mandatory.

Concurrent and Cross listed classes are only counted once for the primary class. Excludes Directed Studies (99 series). Differs from MAPS as UHCC data Includes Cooperative Education (93 series) as there is a resource cost to the program.

Demand Health

Data Source: I-PRC Rubric

Definition / Description

Indicate: Healthy, Cautionary, or Unhealthy.

Efficiency Indicators

9 - Average Class Size

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGS_UH

Definition / Description

Total number of students actively registered in Fall and Spring program classes divided by classes taught (#8). Does not include students who have already withdrawn from the class by CENSUS.

Excludes Directed Studies (99 series). Differs from MAPS as UHCC data Includes Cooperative Education (93 series) as there is a resource cost to the program.

10 - Fill Rate

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGS_UH

Definition / Description

Total active student registrations in program classes (number of seats filled) at Fall and Spring CENSUS divided by the maximum enrollment (number of seats offered).

Captured at CENSUS and excludes students who have already withdrawn (W) at this point.

11 - FTE BOR Appointed Faculty

Data Source: ODS - OVPCCT_APR_HRCTE

Definition / Description

Sum appointments (1.0, 0.5, etc.) of all BOR appointed program faculty (excludes lecturers and other non BOR appointees).

Uses the “hiring status” of the faculty member – not the teaching/work load.

Uses the Employing Agency Code (EAC) recorded in the Human Resources (HR) database to determine faculty’s program home.

Data as of October 31, 2014 provided by UH Human Resources Office.

12 - Majors to FTE BOR Appointed Faculty

Data Source: Calculated

Definition / Description

Number of majors (#3) divided by sum appointments (#11) (1.0, 0.5, etc.) of all BOR appointed program faculty. Data show the number of student majors in the program for each faculty member (25 majors to 1 faculty shown as “25”)

13 - Majors to Analytic FTE Faculty

Data Source: Calculated

Definition / Description

Number of majors (#3) divided by number of Analytic FTE faculty (13a).

13a - Analytic FTE Faculty

Data Source: Calculated

Definition / Description

Calculated by sum of Semester Hours (not Student Semester Hours) taught in program classes divided by 27.

Analytic FTE is useful as a comparison to FTE of BOR appointed faculty (#11). Used for analysis of program offerings covered by lecturers.

14 - Overall Program Budget Allocation

Data Source: College Provided
(Sum of 14a, 14b and 14c)

Definition / Description

To be determined and entered by the College using these guidelines from VCAA/DOI/ADOI -- Salaries (general funds, special funds, etc.), overload, lecturer costs for all faculty and staff assigned to the program, supply and maintenance, amortized equipment, and tuition and fees.

14a - General Funded Budget Allocation

Data Source: College Provided

Definition / Description

See item "14 - Overall Program Budget Allocation" above.

14b - Special/Federal Budget Allocation

Data Source: College Provided

Definition / Description

See item "14 - Overall Program Budget Allocation" above.

14c - Tuition and Fees

Data Source: College Provided

Definition / Description

See item "14 - Overall Program Budget Allocation" above.

15 - Cost per SSH

Data Source: College Provided

Definition / Description

Program Budget Allocation (#14) divided by SSH in program classes (#6)

16 - Number of Low-Enrolled (<10) Classes

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGGS_UH

Definition / Description

Classes taught (#8) with 9 or fewer active students at CENSUS. Excludes students who have already withdrawn (W) at this point.

Excludes Directed Studies (99 series). Includes Cooperative Education (93 series) as there is a resource cost to the program.

Efficiency Health

Data Source: IPRC Rubric

Definition / Description

Indicate: Healthy, Cautionary, or Unhealthy.

Effectiveness Indicators

17 - Successful Completion (Equivalent C or higher)

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGGS_UH

Definition / Description

Percentage of students actively enrolled in program classes at Fall and Spring CENSUS who at End Of Semester (EOS) have earned a grade equivalent to C or higher.

18 - Withdrawals (Grade = W)

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGGS_UH

Definition / Description

Number of students actively enrolled (at this point have not withdrawn) at Fall and Spring CENSUS who at End Of Semester (EOS) have received a grade of W.

19 - Persistence Fall to Spring

Data Source: ODS - OVPCC_APR_PROGMAJOR, IRO_BASE_UH

Definition / Description

Count of students who are majors in program at reporting Fall semester CENSUS and at subsequent Spring semester CENSUS are enrolled and continue to be a major in the program.

Removed from the count (both numerator and denominator) are program major students to whom a program degree (or CA if highest credential awarded) has been conferred in the reporting Fall semester.

19a - Persistence Fall to Fall

Data Source: ODS - OVPCC_APR_PROGMAJOR, IRO_BASE_UH

Definition / Description

Count of students who are majors in program at reporting Fall semester CENSUS and at subsequent Fall semester CENSUS are enrolled and continue to be a major in the program.

Removed from the count (both numerator and denominator) are program major students to whom a program degree (or CA if highest program credential awarded) has been conferred in the first Fall, Spring, or Summer reporting term.

20 - Unduplicated Degrees/Certificates Awarded

Data Source: ODS - OVPCC_APR_PROGMAJOR, IRO_DEGREE_UH

Definition / Description

Unduplicated (by student) count of degrees/certificates awarded in the program. Uses most recent available freeze of fiscal year data.

Note: If a student has received an associate degree and a certificate of achievement, the unduplicated count is "one" for that student.

20a - Degrees Awarded

Data Source: ODS - OVPCC_APR_PROGMAJOR, IRO_DEGREE_UH

Definition / Description

Degrees conferred in the FISCAL_YEAR_IRO.

The count of degrees may show duplicate degrees received in the program by the same student if the program offers more than one degree.

Uses most recent available freeze of fiscal year data.

FISCAL_YEAR_IRO:

"Fiscal year, where the value indicates the ending of the fiscal year. For example, a FISCAL_YR_IRO value of 2015 indicates the fiscal year 2014-2015 (July 1, 2014 to June 30, 2015) which includes Summer 2014, Fall 2014, and Spring 2015 semesters..."

[IRO Data Element Dictionary, LIST OF VIEWS >> IRO_DEGREE_UH >> FISCAL_YR_IRO]

20b - Certificate of Achievement Awarded

Data Source: ODS - OVPCC_APR_PROGMAJOR, IRO_DEGREE_UH

Definition / Description

Certificates of achievement conferred in the FISCAL_YEAR_IRO.

The count of program certificates of achievement may show multiple certificates of achievement in the same program received by the same student.

Uses most recent available freeze of fiscal year data.

FISCAL_YEAR_IRO:

“Fiscal year, where the value indicates the ending of the fiscal year. For example, a FISCAL_YR_IRO value of 2015 indicates the fiscal year 2014-2015 (July 1, 2014 to June 30, 2015) which includes Summer 2014, Fall 2014, and Spring 2015 semesters...”

[IRO Data Element Dictionary, LIST OF VIEWS >> IRO_DEGREE_UH >> FISCAL_YR_IRO]

20c – Advanced Professional Certificates Awarded

Data Source: ODS - OVPCC_APR_PROGMAJOR, IRO_DEGREE_UH

Definition / Description

The count of program Advanced Professional Certificates may show multiple Advanced Professional Certificates in the same program received by the same student.

Uses most recent available freeze of fiscal year data.

20d - Other Certificates Awarded

Data Source: ODS - OVPCC_APR_PROGMAJOR, IRO_DEGREE_UH

Definition / Description

The count of other program certificates may show multiple certificates received by the same student.

Uses most recent available freeze of fiscal year data.

21 - External Licensing Exams Passed

Data Source: College Provided

Definition / Description

These are data to be entered by the college (the same information currently collected on the Graduates and Leavers surveys). Note: Not all CTE programs have external licensing exams.

22 - Transfers to UH 4-yr

Data Source: ODS - OVPCC_APR_PROGOWNER, OVPCC_APR_PROGLIST,
IRO_BASE_UH, IRO_DEGREE_UH

Definition / Description

The number of students who are home-institution at a UH System 4-yr institution for the first time in Fall, and who were in the reporting program prior to that Fall. UH Maui College is included when students transfer from any UHCC program to a UH Maui College four year program. Number based on Fall semester only.

Note: At the college level, an individual student might be counted in more than one program in the event the student has had more than one major at the college. Each program/major receives the count. Therefore adding transfers by program will exceed the unduplicated college-level transfer number reported in the Strategic Plan.

22a - Transfers with credential from program

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_BASE_UH

Definition / Description

Students included in #22 who have received a degree from the community college program prior to transfer. Does not include any certificates. Number based on Fall semester only.

22b - Transfers without credential from program

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_BASE_UH

Definition / Description

Students included in #22 who did not receive a degree from the community college program prior to transfer. Number based on Fall semester only.

Effectiveness Health

Data Source: IPRC Rubric

Definition / Description

Indicate: Healthy, Cautionary, or Unhealthy.

Distant Education - Completely On-line Classes

23 - Number of Distance Education Classes Taught

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGS_UH

Definition / Description

Measures the number of classes taught with the mode of delivery as “Distance Completely Online.”

In setting up the class, the college indicates the method of instruction used by the instructor in conducting the class. If the method is Distance Education, the college indicates the “mode” of distance delivery the class will be included in this count.

24 - Enrollments Distance Education Classes

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGS_UH

Definition / Description

At the Fall and Spring CENSUS, the number of student enrollments in all classes owned by the program and identified as Distance Completely On-Line (DCO) #23. Does not include students who at CENSUS have already withdrawn from the class.

The number is an unduplicated count of registrations but is a duplicated count of students. (e.g. If a student is enrolled in two DCO classes both are included in this count.)

25 - Fill Rate

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGS_UH

Definition / Description

Total active student enrollment in program distance education classes (#24) (number of seats filled) at CENSUS divided by the maximum enrollment (number of seats offered). Does not include students who at CENSUS have already withdrawn from the class.

26 - Successful Completion (Equivalent C or higher)

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGS_UH

Definition / Description

Percentage of students enrolled in program Distance Education classes (#24) at Fall and Spring CENSUS who at End Of Semester (EOS) have earned a grade equivalent to C or higher.

27 - Withdrawals (Grade = W)

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGS_UH

Definition / Description

Number of students actively enrolled at CENSUS (#24) who at End Of Semester (EOS) have received a grade of W.

28 - Persistence (Fall to Spring Not Limited to Distance Education)

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_SOCAD_UH, IRO_REGS_UH

Definition / Description

Students enrolled in program distance education classes at Fall CENSUS who at subsequent Spring semester CENSUS are enrolled in the college.

Not limited to students continuing to take program distance education classes. This measure provides college-level data to inform the question, "do DE students have lower persistence than students enrolled in non-DE classes?"

Perkins IV Core Indicators

Perkins IV Measures 2011-2012

29 - 1P1 Technical Skills Attainment

Data Source: ODS - OVPCC_APR_PERKINS

Definition / Description

Numerator: Concentrators who have a cumulative GPA ≥ 2.0 in CTE courses and who have stopped program participation in the year reported.

Denominator: Concentrators who have stopped program participation in the year reported.

Uses Perkins data from prior year Perkins Consolidated Annual Report (CAR). Data show State goal and College actual.

30 - 2P1 Completion

Data Source: ODS - OVPCC_APR_PERKINS

Definition / Description

Numerator: Concentrators who received a degree or certificate in a CTE program who have stopped program participation in the year reported.

Denominator: Concentrators who have stopped program participation in the year reported.

Uses Perkins data from prior year Perkins Consolidated Annual Report (CAR). Data show State goal and College actual.

31 - 3P1 Student Retention or Transfer

Data Source: ODS - OVPCC_APR_PERKINS

Definition / Description

Numerator: Concentrators in the year reported who have not completed a program and who continue postsecondary enrollment (includes transfer to baccalaureate degree program).

Denominator: Concentrators in the year reported who have not completed a program.

Uses Perkins data from prior year Perkins Consolidated Annual Report (CAR). Data show State goal and College actual.

32 - 4P1 Student Placement

Data Source: ODS - OVPCC_APR_PERKINS

Definition / Description

Numerator: Concentrators in the year reported (Previous Perkins year) who have stopped program participation and who are placed or retained in employment, military service, or an apprenticeship program within Unemployment Insurance Quarter following program completion.

Denominator: Concentrators in the year reported (Previous Perkins year) who have stopped program participation.

Uses Perkins data from prior year Perkins Consolidated Annual Report (CAR). Data show State goal and College actual.

33 - 5P1 Nontraditional Participation

Data Source: ODS - OVPCC_APR_PERKINS

Definition / Description

Numerator: Participants from underrepresented gender groups who participated in a program that leads to employment in non-traditional fields.

Denominator: Participants who participated in a program that leads to employment in non-traditional fields.

Uses Perkins data from prior year Perkins Consolidated Annual Report (CAR). Data show State goal and College actual.

34 - 5P2 Nontraditional Completion

Data Source: ODS - OVPCC_APR_PERKINS

Definition / Description

Numerator: Concentrators from underrepresented gender groups who received a degree or certificate in a program that leads to employment in non-traditional fields. Denominator: Concentrators who received a degree or certificate in a program that leads to employment in non-traditional fields.

Uses Perkins data from prior year Perkins Consolidated Annual Report (CAR). Data show State goal and College actual.

Performance Measures

35 - Number of Degrees and Certificates

Performance Measure

Data Source: ODS - OVPCC_APR_PROGDEGREES, IRO_DEGREE_UH

Definition / Description

Number of Degrees, Certificates of Achievement, and Advance Professional Certificates in the program conferred in the fiscal year. This is a count of credentials, not students.

36 - Number of Degrees and Certificates Native Hawaiian

Performance Measure

Data Source: ODS - OVPCC_APR_PROGDEGREES, IRO_DEGREE_UH

Definition / Description

Number of Degrees, Certificates of Achievement, and Advance Professional Certificates in the program conferred in the fiscal year to Native Hawaiian students. This is a count of credentials, not students.

Native Hawaiian students are identified by the IRO_BASE_UH.ETHNICITY field.

37 - Number of Degrees and Certificates STEM

Performance Measure

Data Source: ODS - OVPCC_APR_PROGDEGREES, IRO_DEGREE_UH

Definition / Description

If the CTE program is designated as a Science, Technology, Engineering, or Math (STEM) program, the number of degrees and certificates of achievement (or higher) in the program conferred in the fiscal year will be counted. This is a count of credentials, not students.

If this is not a STEM program, the cell will show "Not STEM". List of program majors identified to be STEM can be located at

https://www.hawaii.edu/institutionalresearch/stemMajors.action?reportId=STEM_MAJORS

38 - Number of Pell Recipients

Performance Measure

Data Source: ODS - OVPCC_APR_PROGMAJOR, ODSMGR.MTT_ACCOUNT_DETAIL

Definition / Description

Starting with ARPD 2017, the measure is defined as:

The number of graduates in the reported fiscal year who received any Pell grant in their UH system academic career.

39 - Number of Transfers to UH 4-yr

Performance Measure

Data Source: ODS - OVPCC_APR_PROGOWNER, OVPCC_APR_PROGLIST,
IRO_BASE_UH, IRO_DEGREE_UH

Definition / Description

The number of students who are home-institution at a UH System 4-yr institution for the first time in Fall, and who were in the reporting program prior to that Fall. UH Maui College is included when students transfer from any UHCC program to a UH Maui College four year program. Number based on Fall semester only.

Note: At the college level, an individual student might be counted in more than one program in the event the student has had more than one major at the college. Each program/major receives the count. Therefore adding transfers program by program will exceed the unduplicated college-level transfer number reported in the Strategic Plan.