



UNIVERSITY OF HAWAII

OFFICE OF THE VICE PRESIDENT
FOR COMMUNITY COLLEGES

UHCC Faculty Senate Subgroup on Academic Policies
February 28, 2013
2:00 – 4:00 pm
Dole Street Conference Room/Polycom

Record of Proceedings

Attending: Cheryl Chappell-Long (APAPA), Helen Nishimoto (HAW), Steve Mandraccia (HON), Harry Davis (KAP), Gigi Drent (KAU), Kay Ono, (LEE), Elaine Yamashita (MAU), Patti Chong (WIN), Sam Prather (APAPA). Suzette Robinson OVPCC, Guest

Continuing Business

- Review of status of polices – The subgroup reviewed the policies that are still “on the table”.
- Common Course Numbering, Pre-Requisites, and Student Learning Outcomes Policy
 - Discussion included rewording to include “credit hours”, alignment to core designation, VCAAS working on updating alphas, and work of Remedial/Developmental committee for courses numbered less than 100. APAPA will re-work the resolution to policy format and will convey to the VPCC the anticipated challenges of coordinating SLOs across the system.
- Academic Forgiveness
 - Agreement to have a systemwide policy. Members will send annotated/edited revisions of the draft document to working group for review and discussion at the next meeting.
- Academic Status policy
 - APAPA reported that Vice Chancellors Student Services agree with the content of the draft policy and have concerns about implementation and workload. Discussion included: concerns regarding length of time a student who is academically unsuccessful may remain at the college; concerns regarding students who withdraw from classes and the withdraw is included as a not successful. Members will send annotated/edited revisions of the draft document to working group for review and discussion at the next meeting.

- Writing Intensive Pre-Requisite Policy
 - Pre-requisite/corequisite discussion. Honolulu reported campus feedback (email forwarded to group). Discussion included use of co-requisite of English 100 vice prerequisite. Members will send annotated/edited revisions of the draft document to working group for review and discussion at the next meeting.
 - Grading Policy
 - Members agree that grading policies should be standard across the system; no agreement on what it should be. Continue discussions at colleges.
 - Numbering Convention
 - Common practice 99s (199, 299) are reserved for special studies (or independent studies), 97s/98s (197/198, 297/298) are for experimental courses, and 93s (193, 293) are cooperative education. Not codified in policy. APAPA will work on draft.
- Next Meeting - March 21, 2013.
- Meeting Time. Request to begin earlier. Next meeting 1 – 3pm.