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UNIVERSITY OF HAWAII

OFFICE OF THE VICE PRESIDENT  
FOR COMMUNITY COLLEGES

**Strategic Planning Council**  
October 11, 2013  
1:00 pm –4:00 pm  
Dole Street Conference Room/Polycom

**Record of Proceedings**

Attending: John Morton, VPCC, Peter Quigley, AVPAA, Noreen Yamane, Helen Nishimoto, Shannen Hatayama (HawCC) Erika Lacro, Kaleo Gagne, John Delay, Jeff Stearns(HonCC) Leon Richards, Susan Dik, Bob Franco, Jessica Lum (KapCC) Helen Cox, Gigi Drent (KauCC) Manny Cabral, Paul Lococo (LeeCC) Clyde Sakamoto, Ann Emmsley, Danette Arrojo (UHMC) Doug Dykstra, David Krupp, Kayleen Sur (WinCC) Cheryl Chappell-Long, Kamuela Chun, Deborah Nakagawa, Suzette Robinson, Sandra Uyeno (OVPCC)

Welcome, introduction, and process/time-line by Vice President Morton. Vice President Morton reviewed the role of the Strategic Planning Council (SPC) and reminded that our current plan ends in 2015. The SPC has begun the conversation what happens next and how the current plan will be made more robust. These conversations are intended to be enhancements as various groups look at different areas. The October 11<sup>th</sup> meeting is a Conversation Day to give feedback to the seven working groups. The conversations will be shared with each college through the VPCC's fall college visits beginning in November. Anticipation that following the visits and with the input received at each college, the SPC will begin to define measures and make decisions in Spring 2014.

Working Group Reports on Recommended Performance Measures. The chancellor leading each working group gave a five-minute overview of their group's meetings, discussions, and recommendations. The summary of their recommendations was provided earlier via e-mail and is posted at [http://uhcc.hawaii.edu/OVPCC/strategic\\_planning/docs/SPC\\_October\\_11%202013\\_Working\\_Group\\_Updates.pdf](http://uhcc.hawaii.edu/OVPCC/strategic_planning/docs/SPC_October_11%202013_Working_Group_Updates.pdf)

Following the seven presentations, the full SPC discussed and made recommendations to the working groups.

Goal A, Part 1 – consider programs within communities that bring students along plus on campus support (e.g. counselors for part time students).

Dual Enrollment Students. College Readiness and high school going rates. Students engaged in pilot programs using alternate placement measures. Tracking students within pathways to UH 4-yr institutions.

Goal A, Part 2 – Additional data by number of credits earned by Native Hawaiian students. Considerable discussion regarding current AtD outcome measures that track success over an academic year allowing a student to fail twice within the year and still be counted as a “success” for passing a single course. Should be looking at success from one-level below college level to college level. Additional discussion on measuring remedial/developmental success is not the right measure, rather, we should be looking at students who complete college-level math/English on time. This group will have an additional meeting and forward results.

Goal B – Clarification that the baseline for measures would begin with fall 2012. New and revised metrics to include additional measures for non-credit and continuing education, STEM tracking (including Native Hawaiian enrollment and transfer into STEM programs), and inclusion of fall and spring transfers, though tracking of 4yr gpa continue with fall transfers. Comment that while the system might not set targets/goals for prior learning assessment, it should be tracked. Additional discussion of definition of full-time and part-time. With the emphasis on “15 to Finish” should metrics of full-time enrollment be based on 15 credits or more. In addition to transfer metrics, the student representatives voiced concerns regarding their transition to UH 4yr institutions. Strong agreement that they should be treated as juniors and not entering freshmen for registration, etc. Also voiced concerns regarding transfer of credits and course-numbering agreements.

Goal C – Chancellor Sakamoto reminded that the workforce issue is so complex, particularly for Honolulu County colleges. Working group recommendations that measures be island-based as well as county based. Faculty senate chairs commented that for colleges with large percentages of students enrolled in liberal arts programs, the faculty do not see their role in workforce development.

Goal D – The group is continuing to work and to develop ideas on how to measure concepts. Discussion around working group’s proposal to delete the CCSSE benchmark *Support for Learners* expanded into a conversation around using CCSSE and the UHCC’s system goal to have all colleges in the 80<sup>th</sup> percentile on practices that lead to student success. Comment from Kapiolani CC that they are moving to stronger focus on CCSSE benchmarks as a means of measuring institutional effectiveness.

Goal E – Chancellor Cox stated that the group would have more to report following UH systemwide meeting and anticipated that the UH system would adopt national metrics for measuring sustainability. Comment made that this goal is currently measured in dollar amounts – would like to see more around

changing the environment. VP Morton especially interested in with whom the faculty will engage with changing technologies. Comment that some goals could come from ACCJC Standard 3.

Focus Area 1 – Discussions have been based on “Distance Completely On-Line” (DCO) courses. Expand measures to student achievement levels in DCO courses. Will need to expand discussions beyond DCO to look at use of technologies that span distances in programs that go state-wide (e.g. Veterinary Assistant program offered state-wide). Setting goals on the percentage of students engaged in Distance classes (currently about 20% -- how high should it be?). What about self-paced distance classes? Continued discussions around developing Minimum Qualifications for faculty who teach on-line. Activities in which colleges will need to engage to meet the goals set by the system.

Strategic Academic Program Planning. Peter Quigley led a discussion of templates completed by each college to assess the interest of which programs are offered, where they are offered, and why. Handout materials for this discussion (distributed earlier) included information on employment trends and rising programs in the Western region. A system-wide working group of Chancellors, Vice Chancellors Academic Affairs, Faculty Senate Chairs, and Non-Credit Directors will begin to discuss what makes sense for the state of Hawaii. What programs should we offer? Where/how should they be offered? and Why? Materials posted to the website.

Cheryl Chappell-Long reminded the Council that the UHCC system uses the *Community College Inventory: Focus on Student Persistence, Learning, and Attainment* that assess eleven institutional characteristics that are strongly focused on student success. Selected results are included in the Strategic Plan. [2013 Community College Inventory results](#) were reviewed. She noted that in several categories (Culture of Evidence, Availability of Evidence, and Leadership), the UHCC system has demonstrated significant increases. Of note to the Strategic Planning Council are the declining responses related to Strategic Focus, Planning, and Resource Allocation. This will be discussed further in the spring after members have had opportunity to review with their college colleagues.

1. Next Meeting – Spring 2014 (TBD)