

**WINDWARD COMMUNITY COLLEGE  
ADMISSIONS AND RECORDS OFFICE**

**CHANGE OF NAME**

Check the appropriate box and submit this completed form with the required documentation to the Admissions and Records Office. Changes will be made **ONLY** with appropriate documentation.

LEGAL NAME: \_\_\_\_\_ UH ID/USERNAME: \_\_\_\_\_  
Print Clearly Last Name, First Name, MI

Birth Date: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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BIRTH DATE (attach Birth Certificate)

Correct Birth Date: \_\_\_\_\_

FORMER NAME: \_\_\_\_\_  
Print Clearly Last Name, First Name, Full Middle Name

Purpose of Name Change (check one):

- Correct error in spelling (attach Birth Certificate, US Military ID, Passport, U.S. Resident Alien Card, or present Social Security Card)
- Change due to marriage (attach Marriage Certificate)
- Change due to Divorce (attach Divorce Decree)
- Legal change of name (attach Court Petition or U.S. Naturalization Certificate)