

Registrar Quarterly Notes  
December 7, 2016, 9:30am  
UH Mānoa, Bachman 113

1. Banner Updates
  - a. MyUH Portal will be retired in Spring (approx. April for cutover) to be replaced by MyUH Services. 4-year campuses to let Banner Central know when Summer/Fall 2017 registration begins and confirm the last day to withdraw for Spring 2017.
  - b. Reminder: Failed pre-req report has limitations. Looks only at FAILED pre-reqs that were in-progress when registering for the next term. Does not look at equivalencies, or other circumstances. Recommend campuses run SFRRGAM to find all registration errors (run SFRRGAM only off hours). Last campus to roll grades for the term will do so on Thursday, 12/22 so the failed prerequisite report can be run as early as Thursday evening.
  - c. Melissa addressed process to disable grade entry so the campus can control when faculty can enter/view grades in self-service. This will alleviate issues encountered when faculty enter grades while the registrar is rolling grades for the term. Will email instructions.
  - d. December 26, preferred name will be unmasked. Campus may begin inputting into Banner on December 27.
2. Change March meeting date
  - a. Next meeting Thursday, March 2 (replaces March 15 date)
3. Rolling of early admit/early college students to first-year students
  - a. Most campuses require EA/EC to submit an application (except WCC and Maui College which allow students to submit change of major to convert). Issue with automatically rolling all early admit/early college to first-year students is they would need to be admitted as unclassified, then student would still need to declare a major, resulting in more work than time saved.
4. Reminder for campuses to remove other campus health clearance holds when applying their holds, so students do not have multiple campus health clearance holds. For campuses that have their health center entering the holds, the health centers need to be reminded of this practice. Exception UHM has asked for other campuses to not remove their health clearance holds. Student can call UHM health services to ask them to remove hold if not attending UHM. Special circumstance: UHH should not remove HawCC health clearance holds to enter their own health clearance holds because HawCC enters a "future" hold to allow their student to register. So, it was suggested that UHH uses the HC (Health Clearance hold) and leave HawCC health clearance holds in place.
5. Reinstatement of Deployed Active-Duty Military, HNG and Reservists (EP 5.217)
  - a. Manoa & UHWO do leave of absence for these students (may also be retro upon return). HonCC has a form for returning deployed students (one student has used this option that registrar is aware of). Other campuses unaware of any students using EP 5.217.
6. Proposed Policy re: residency for certain Hawai'i High School Graduates
  - a. Admission & Records offices able to evaluate high school transcripts to determine qualification.
7. Campuses agreed to accept filedrops of non-UH transcripts from other UH campuses.

Compiled by: Russell

2017 Meeting Dates, Bachman Hall 113:

~~Weds., March 15, 2017~~ (date to be re-scheduled),

Thursday, March 2, 2017

Weds., June 7, 2017

Weds., September 13, 2017

Weds., December 6, 2017