

**PROCESS MAP FOR:** Council of Senior Student Affairs Officers (CSSAO)

**DATE:** Wed, 03/18/2015, UH West Oahu Bldg C-208, 12 noon – 3pm

WHO - UHH: Gail Makuakane-Lundin ( )  
 UHM: Lori Ideta ( )  
 UHWO: Judy Oliveira ( )  
 Sys: Risa Dickson ( )

HawCC: Jason Cifra ( )  
 HonCC: Dee Uwono ( )  
 KapCC: Brenda Ivelisse ( )  
 Sys: Jan Javinar ( )

KauCC: Earl Nishiguchi ( )  
 LeeCC: Laurie Lawrence ( )  
 UHMC: Cathy Bio ( )  
 WinCC: Tom Doi ( )

+++handout distributed previously  
 +++handout distributed w/agenda  
 \*\*\*handout at meeting

Guests – Hae Okimoto, Acad Technologies ( ) & Lynn Inoshita, Banner ( )

ITEM	DESIRED OUTCOME	PROCESS	WHO	TIME
o Review of Group Memory	o <b>agreement</b> of proceedings at meeting 01/21/15 & 02/10/15+++	• discuss	All	05 min
o Updates from VPAA	o <b>awareness</b> of issues and concerns shared	• feedforward	Risa	25 min
o Comm Colleges CSSAO Summary	o <b>awareness</b> of issues and concerns shared	• feedforward	Jason/Cathy	10 min
o Registration & Records o Transcript Ordering	o <b>understanding</b> of status of signing up for Stu Self-Service & Transcript Services	o feedforward	Jan	05 min
o Dropping Last Class Online	o <b>understanding</b> of progress by Banner	o feedforward	Lynn	05 min
o Purge2.0+++	o <b>agreement</b> of responses to questions detailing parameters for purge; & <b>agreement</b> of timeframe and content for emails	o feedback & decide	Hae/Lynn	30 min
o Admissions o Internatl Student definition	o <b>awareness</b> of ISS comments & status of changes	o feedforward	Lynn	05 min
o ACT Test Scores	o <b>knowledge</b> of status to procure AIRO/AIM	o feedforward	Jan	05 min
o Student Health o Insurance Plan	o <b>awareness</b> of student health insurance plan option (15-16, 16-17)	o feedforward	Jan	05 min
o Stu Development o Student Fees Policy+++ o Title IX course, HAVEN	o <b>understanding</b> on status of stu fee proposal	o feedforward	Jan	05 min
o System Stu Conduct; Sanctions+++	o <b>awareness</b> of challenges experienced in campus implementation approaches & of FY16 approach	o share & discuss	All	20 min
	o <b>understanding</b> of parameters of issue & policy solutions	o share & discuss	Jan	20 min
o What's on top	o <b>understanding</b> of successes and challenges experienced by all and <b>collaborative problem-solving</b> where appropriate	o share & discuss	All	30 min
• <b>Next Meeting</b>	• <b>Wed, April 15, 2015 at UH Hilo</b> • <b>Save the date – BANNER FORUM, 10-16-15</b>	• feedforward	Jan Hae	05 min