PROCESS MAP FOR: Council of Senior Student Affairs Officers (CSSAO)

DATE: Wed, 07/16/2014, Windward CC, Hale Alakai #118, 12 – 3pm

WHO - UHH: Gail Makuakane-Lundin()
UHM: Francisco Hernandez ()
UHWO: Lui Hokoana ()

HawCC: Jason Cifra () HonCC: Katy Ho-Middleton () KapCC: Dawn Zoni ()

KauCC: Earl Nishiguchi ()

LeeCC: Chris Manaseri () UHMC: Cathy Bio () WinCC: Judy Oliveira () +++handout distributed previously +++handout distributed w/agenda ***handout at meeting

Guests - Financial Aid Leads; Gregg Yoshimura, System FinAid Spec, Lynn Inoshita, Banner Mgr

ITEM	DESIRED OUTCOME	PROCESS	WHO	TIME
Review of Group Memory	 agreement of proceedings at meeting 06/18/14+++ 	discuss	All	05 min
Financial Aid Concerns***	understanding of concerns and challenges confronting financial aid administration	discuss Action Plan	Gregg	20 min
ACT Test Scores***	 understanding of Manoa practices on receiving & storing test scores from ACT 	present, Q&A	Roy Tsuda; Ryan Yamaguchi	30 min
 Registration & Records Transcript Ordering Name on diploma 	 understanding of status of signing up for Stu Self-Service & Transcript Services agreement of implementation practices 	feedforward feedforward	Jan Judy	05 min 05 min
 Banner Record Update 	awareness of feasibility to update phone #	brainstorm; discuss	Cathy/Lynn	15 min
Admissions Not Yet Ltr/ The Promise	o understanding of status of proposal made in 02-2014	• discuss	Francisco/ Chris	10 min
 Student Health Stu Health Ins, E7.301+++ BORP 7.7+++ 	 agreement of provision for insurance agreement of provision for clinical/mental health 	discuss & agreediscuss & agree	Jan Jan	10 min 10 min
 Stu Development Free speech public forum*** Student Conduct hold, E7.205+++ 	 knowledge of basics for expressive activities initial feedback on provision for systemwide sanctions 	feedforward feedback	Jan Katy/Jan	20 min 15 min
Staff Transition	 understanding of status of concerns around transition in student affairs leadership 	feedforward	Jason/Chris	05 min
Next Meeting	Wed, Aug 20, 2014 at Kapiolani CC	feedforward	Jan	05 min