

## CCAO/CSSAO Joint Meeting

May 31, 2017

UHM Campus Center Executive Dining Room

9:00 a.m. - 2:05 pm

### Meeting Summary

#### Present:

Joni Onishi and Dorinna Manuel-Cortez (Hawai'i CC), Katy Ho (Honolulu CC), Susan Kazama and (Kapi'olani CC), Jim Dyer and Isaiah Kaauwai (Kaua'i CC), Della Teraoka and Curtis Washburn (Leeward CC), Ardis Eschenberg and Amy Rosek (Windward CC), Peter Quigley(UHCC), Matt Platz, Shelby Wong, and Farrah Marie Gomes (UH Hilo), Wendy Pearson and Ryan Yamaguchi (UH Mānoa), John McKee and Flora Mora (UH Maui College), Jeff Moniz and Judy Oliveria (UH West O'ahu), and Risa Dickson and Hae Okimoto (UH System),

Guests: Joy Nishida (UH Mānoa); Cathy Bio (UHCC); Sherry Proper, Heidi Sakuma, Stephen Shatz and Angela Jackson (UH System).

#### Welcome and Announcements

Aloha and mahalo to Katy Ho, VCAA at Honolulu CC moving out of state and Matt Platz VCAA at UH Hilo returning to faculty, and Della Teraoka assuming permanent VCAA at Leeward CC.

#### P20- Early College

Steve Shatz and Angela Wong provided the mission, goals and results of the Early College program to date. They led a discussion around issues and concerns and will be creating a working group to address them. They would like one representative (either the VC for Academic Affairs or VC for Student Affairs) from each campus. In addition operational staff will be invited based on issues addressed.

#### Centralized FA

Sherry Proper informed the group that the search for the final APT position in the System FA Office is nearing completion and an offer should be able to be made soon. That is the last position slated for the office and Sherry explained the main responsibilities of the four positions. She also informed everyone about the impending elimination of the Perkins Loan program and the impact that will have on the Administrative Cost Allowance (ACA) funding stream that some system offices and campuses have come to rely on for operating budgets. In addition to the Perkins Loan program being dissolved, declining enrollments and potential loss of other Title IV aid programs means we should be thinking of other ways to secure operating budgets for campus financial aid offices and lessen our dependency on ACA funding.

Other financial aid items discussed at the meeting included Hawaii Promise funding, monthly reconciliation between Banner and KFS regarding federal aid funds, and developing more

consistency system wide regarding (stipend) payments to students. Finally, Sherry provided an update on the system wide consumer information and disclosure project she is working on and the website was demonstrated by Heidi Sakuma from the System's Media Productions office.

#### GPS Registration and STAR

Joy Nishida provided an update – that all campuses and all students are registering via the GPS Registration interface. Joy also shared the project list that the STAR and Banner teams will be working on over the next year (attachment). A discussion on Hold which impact registration led to the agreement that as these are revealed, if the joint CCAO-CSSAOs are needed to help change practices to improve student success, they will be brought to this group. STAR and Banner will be working together to address FA Consortium Agreements.

#### 15 to Finish Update

New handouts that contain screen cleaner to promote the 15 to Finish message were shared with the group. They will be distributed in June to the NSO campus point of contact for distribution during activities for new student.

#### Foundations Update

All campuses that require FS (symbolic reasoning) will transition to a FQ (quantitative reasoning) requirement effective Fall 2018. Some courses may carry a dual FS and FQ designation; however, FS will sunset at UHCCs by Summer 2020 and four-years by Summer 2023. Tentative transition plan for FS courses:

[http://www.hawaii.edu/offices/aa/aapp/cca0/TransitionPlanforFSCourses\\_draft052517.pdf](http://www.hawaii.edu/offices/aa/aapp/cca0/TransitionPlanforFSCourses_draft052517.pdf)

Thanks to campus leadership, UH Hilo and Hawai'i CC will be changing their GE Core requirements to come into alignment with the eight other campus and utilize the same Foundations/Diversification requirements and Hallmarks effective Fall 2018.

Campuses have agreed to align their Calculus I-IV course numbers to MATH 241, 242, 243 and 244 by Fall 2018.

#### Purpose First Update

Susan provided an update on the Purpose First pilot and future projects, Cathy Bio provided an overview of the Student Success Pathways and how it connects to Purpose First and Angela Jackson provided an overview of the 6-16 Comprehensive College and Career Guidance Program framework as it relates to Purpose First. Link to

presentation: [http://www.hawaii.edu/offices/aa/aapp/cca0/PurposeFirst\\_VCJointMeeting\\_May2017.pdf](http://www.hawaii.edu/offices/aa/aapp/cca0/PurposeFirst_VCJointMeeting_May2017.pdf)

#### Common Academic Calendar

Hae Okimoto shared the approved (UH Officers, Council of Chancellors) common academic calendar for registration and refund schedule. The group requested that Hae work with the CSSAO to see if we could put in policy or practice about when semesters start beginning AY21-

22. Everyone recognized that there might be impacts to faculty duty dates, so UHPA will need to be consulted.

#### Transcript Evaluation Database

Curtis Washburn demonstrated the Transcript Evaluation System (TES) from College Source. 7 campuses current have licenses with College Source, Leeward and UHM are licensing TES, the online database version, while KapCC, MC, WCC, UHM, UHWO are licensing the pdf version. Hae reported that if the system licenses TES, it would cost almost \$50,000 annually. Hae will provide campuses with information to help with decision making.

#### New SAT Scores for College Readiness

Amy Rozek led the discussion on the new SAT scores for college readiness (480 English and 530 Math). Currently UHM uses 510 for English and Math (and used for admissions versus placement). It was agreed that among the UHCCs, that they will move to the new scores for placement. UHH and UHWO will inform the group after discussion and consultation with their campus.

#### Banner Related

Hae Okimoto led the discussion on the following items:

No Show Policy & Banner Modifications – request for Banner medication for faculty to indicate that all students were present was agreed upon. This should be tied to policy around FA and possible findings which would prevent campuses from receiving FA. It was agreed that during June and July, CCAO and CSSAO would work to create a system No Show Policy, with the hope of having it ready for consultation with ACCFSC and UHPA by September 2017 with responses requested by October 2017. On this timeline, the hoped for systemwide implementation would be for the AY '18-'19.

Outage Calendar was shared and no concerns raised.

Class Availability – GPS opens up system for student planning at the beginning of March (30 days before registration opens for CCs). Therefore, if classes are not set until later, students will not be able to plan.

Distance Learning and Instructional Mode – MC has requested that a new Instructional Mode (OI – Off Island) which will follow the same formula as DTV, DIV and DCO.

#### Additional Items

LMS Review - Hae provided an update on the LMS review. RFP being developed. Concern around funding continues.

One Card – there is a desire to re-engage discussion on a systemwide One Card.

#### Next Joint Meeting

December 15, 2017, 9:00 am – 3:00 pm, Location TBD