

ATTENDANCE: Members (x=attended)

UHH: Luoluo Hong (x)

HawCC: Jason Cifra (x)

LeeCC: Chris Manasari (x)

UHM: Francisco Hernandez ()

HonCC: Katy Ho-Middleton (x)

UHMC: Cathy Bio (x)

UHWO: Lui Hokoana (x)

KapCC: Mona Lee (x)

WinCC: Judy Oliveira ()

System: Jan Javinar (x)

KauCC: Earl Nishiguchi ()

Others present included Joanne Itano, Interim EVPAA (via Polycom); Hae Okimoto, Banner (via Polycom); and Gail Makuakane-Lundin, interim VCSA designate UHH. Meeting started at 12p.m.and ended at 3p.m.

ITEM	DISCUSSION	ACTION / FOLLOWUP
<i>Group Memory</i>	No corrections were offered to notes from previous meetings: 03/19/14	<ul style="list-style-type: none"> ○ to be posted on System website
Biennium Budget Approach	Interim EVP Joanne Itano offered an overview of the biennium budget policy paper dated 03-14-14 and the UH Strategic Directions, 2015-2021 (version A2 04-02-14) and then received questions or comments. Campuses are being afforded opportunities to submit budget requests for the biennium budget 2015-2017 focusing on four initiatives: Hawaii Graduation Initiative, Hawaii Innovation Initiative, 21st Century Facilities, and High Performance System of Higher Ed. Requests will need to be justified with strong rationales, tied to an initiative, and showing evidence of being measurable for assessment. One suggestion made was that Action Strategy 3 relating to Title IX compliance might be more appropriate under High Performance System rather than 21st Century Facilities. Itano explained that Title IX compliance was seen as contributing to safe, sustainable campus environments and thus, included as part of 21st Century Facilities initiative.	<ul style="list-style-type: none"> ○ Members will submit appropriate campus requests when they receive budget instructions
<i>Transition in Stu Affairs Leadership</i>	Members discussed the turnover in student affairs administration over the last year or two, with changes in the senior student affairs officer position at 7 of the 10 campuses. Members noted how such turnover does not bode well for comprehensive planning to best serve students. It was noted that opportunity is at hand to share with University system administration about the needs for training, development and support of personnel in student affairs to "weather and conquer the storm." Luoluo volunteered to start up a list of the top 10 things needed to strengthen the University's capacity to bolster service to students.	<ul style="list-style-type: none"> ● Luoluo will initiate an email document to start the list

<p><i>Financial Aid</i></p> <ul style="list-style-type: none"> ○ <i>Centralization Initiative; Banner FinAid Functional Lead</i> 	<p>Discussion ensued with Hae about Banner support for the centralized financial aid initiative. The sentiment among the group was that the soon to be hired Banner Financial Aid functional lead ought to be seen as a critical part of the Banner Team and housed with the other application functional leads (STUDENT, Registration, etc.). It was suggested that should the FA lead be housed at a campus like Manoa, the perception of unfair advantage to a campus that has sufficient resources arise. Hae explained that the plan is to transition the individual from spending majority of her/his time at a campus to ultimately moving to being situated with Banner Central. Being at a campus initially will aid in fostering a natural site for testing of upgrades, etc. Hae also agreed to expand the personnel screening committee for the FA Banner Lead to include a system-wide representative of the SSAOs. Cathy agreed to serve in this role.</p> <p>The role of centralized financial aid in providing more direct guidance was also discussed. The group indicated that this centralized office ought to have the authority to address issues and concerns raised by campuses with preferred approaches that would guide campuses to resolve them. SSAOs concurred that they will support this movement of the centralized financial aid office from a centralized processing service to one that provides direction, guidance, and support to campuses in promoting a uniform system-wide practice for administering student financial aid programs.</p> <p>SSAOs also encouraged the staff of the centralized financial aid office to communicate directly with them if campus offices are choosing to remain out of step with the rest of the offices in policy implementation. Conversation concluded with assurance that continued funding for the centralized initiative would be submitted to VPCC.</p>	<ul style="list-style-type: none"> ● Hae will inform Lynn to include Cathy on future personnel screening meetings ● Jan will work with staff to assure submission of funding request for centralized financial aid initiative
<p><i>Student Developmnt</i></p> <ul style="list-style-type: none"> ○ <i>Sex Harassment, E1.204</i> 	<p>Members were encouraged to review and comment on the proposed revision to the sexual violence and sexual misconduct policy, E1.204. The working group that drafted this major revision included Mona, Chris, and Jan which was prompted by the recent changes to Violence Against Women Act reauthorization, much of which impacted the Jeanne Clery Act requiring prevention and training as well as new procedural requirements under Title IX of the Educational Amendments of 1972. These new requirements place substantial responsibilities on campuses (that receive federal financial assistance) to institute new or enhanced practices</p>	<ul style="list-style-type: none"> ● Lui, Gail, Jan and Chris will keep group updated as policy revision progresses and as the work of the President Advisory Group moves forward

	<p>that aim to end the sexual violence/misconduct, eliminate the hostile environment, prevent recurrence, and remedy effects.</p> <p>Additionally, a President Advisory Group is working simultaneously on resource templates, training strategies, etc. that will be required to comply with Title IX changes and changes to VAWA. Gail, Lui, and Jan from Student Affairs sit on this Group.</p>	
<p><i>NEXT MEETING</i></p>	<p>DATE of next meeting – Wednesday, May 21, 2014 at UH IT Center first floor conference room, joint with CCAO .</p> <p>Agenda items suggested include update on early college initiatives at the campuses.</p>	<ul style="list-style-type: none"> • Jan will send reminder of next meeting date and location.

Recorded by: /s/ Jan Javinar