

GROUP MEMORY: Council of Senior Stu Affairs Officers (CSSAO)

DATE: Wednesday, Oct 15, 2014, Leeward CC Senate Conference Chambers

ATTENDANCE: Members (x=attended)

UHH: Gail Makuakane Lundin ()	HawCC: Jason Cifra (x)	LeeCC: Laurie Lawrence (x)
UHM: Francisco Hernandez ()	HonCC: Dee Uwono (x)	UHMC: Cathy Bio (x)
UHWO: Lui Hokoana (x)	KapCC: Dawn Zoni ()	WinCC: Judy Oliveira (x)
System: Jan Javinar (x)	KauCC: Earl Nishiguchi (x)	

Others present: Lynn Inoshita, Banner Central Manager; and Susan Nishida, System Academic Affairs (via polycom).

Meeting started at 12 p.m.and ended at 2:45 p.m.

ITEM	DISCUSSION	ACTION / FOLLOWUP
<i>Group Memory</i>	Notes from previous meetings: 09/24/14 will be distributed in a separate email.	<ul style="list-style-type: none"> to be distributed separately
<i>Academic Affairs Updates</i>	<p>Susan Nishida provided a packet of handouts which she reviewed. One table and its accompanying bar graph displayed the number of degrees and certificates awarded by colleges over a six year span. All campuses experienced increases between AY 2009 and AY 2014.</p> <p>The automatic transfer/articulation of courses results were also shared as of Summer 2014 using data from SZPARTI. With all campuses on-board and efforts made to ensure clear transfer rules each year, it is anticipated that the number of courses that articulate may increase.</p> <p>A final table displaying percent of academic plan/map templates completed in STAR was reviewed. Mixed results were displayed with two campuses not yet updating templates as of October 2014 while one campus was 100% complete. Campuses were reminded to update STAR info in order to assure accuracy for students and advisors.</p> <p>Susan reminded the group about the AATN conference to be held November 14,2014 at Honolulu Country Club in Salt Lake. This year, it will be free for the campuses. She concluded that the Academic Program Velocity initiative has begun with presentations already made at a number of campuses.</p>	

<p><i>Registration & Records</i></p> <ul style="list-style-type: none"> ○ <i>Transcript Service via NSC</i> ○ <i>Student Record Update Form</i> ○ <i>Online Application & ISS</i> ○ <i>Univ Center Codes</i> 	<p>Hae noted that they are already working with Russ Chan to craft language to be placed on-line for a transcript ordering link on the portal. Once agreement is executed, the links will be made.</p> <p>Further conversation on finalizing the content and look of these items ensued with the understanding these agreements were required as students prepare to register for spring semester. Conversation revolved around how best to capture telephone number for both the student and emergency contact as well as using an email for emergency contact as well. Agreed to wait on email for emergency contact and to use language encouraging student to include phone # where one could best be reached while attending college.</p> <p>Conversation continued on the International Student definition to use for the online application. Concern expressed by Hilo previously around COFA students was reiterated. While status of COFA individuals is a negotiated political status, and the language proposed for the online definitions reflect that, campuses may choose to decide whom to target to offer additional student success and support services. One suggestion was to add a line indicating "Resident of COFA nation" to allow for this identification.</p> <p>Hae noted that Banner is working with IRAO regarding identifying education center students and will report back.</p>	<ul style="list-style-type: none"> ● Lynn will continue refinements to the Update Form ● Lynn will touch bases with Linda Duckworth at Manoa ISS and Gail Makuakane-Lundin
<p><i>Future Agenda Items</i></p>	<p>Topics suggested for future meetings were centralized financial aid; registration purge alternatives; system wide student conduct sanctions; and system wide student holds.</p>	<ul style="list-style-type: none"> ●
<p>NEXT MEETING</p>	<p>DATE of next meeting – Wednesday, November 19, 2014 at Kauai CC (location to be determined)</p>	<ul style="list-style-type: none"> ● Jan will send reminder of next meeting date and location.

Recorded by: /s/ Jan Javinar