

**DIRECTOR OF BUSINESS TRANSFORMATION AND TECHNOLOGY**

This single-position class reports directly to the Vice President for Administration (VPA) and is responsible for providing the overall leadership, direction, planning, organization and control of business transformation projects for all units under the Office of the Vice President for Administration (OVPA). The Director of Business Transformation and Technology plays a pivotal role in driving organizational change and evolution to achieve strategic objectives through the use of technology. This position involves collaborating with cross-functional teams, analyzing business processes, and implementing technology transformational initiatives to enhance efficiency, productivity, and profitability.

The Director of Business Transformation and Technology is responsible for developing and executing transformation plans, ensuring alignment with the OVPA's vision, and fostering a culture of continuous improvement. As the work is necessarily collaborative, the Director directs a staff of professionals to ensure that performance goals are met, and instructs consultants, contractors and vendors on University practices, policies and procedures and obtains and/or negotiates fee proposals for goods and services required.

A position in this class requires extensive administrative, supervisory, and project management experience in a large complex organization, broad-based experience in the successful planning, design and management, and must successfully collaborate with key stakeholders including senior executives, administrators and vendors.

The establishment of the class, Director of Business Transformation and Technology, is approved effective September 18, 2024.

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David Lassner  
President

Date