


## DEAN AND DIRECTOR FOR RESEARCH AND COOPERATIVE EXTENSION (UHM)

This is executive leadership and administrative work in directing the College of Tropical Agriculture and Human Resources (CTAHR) at the University of Hawai'i at Mānoa. Work involves responsibility for planning, organizing, directing, and exercising administrative control over the programs, faculty, staff, and facilities of CTAHR. An employee in this class is expected to apply considerable knowledge of the organization and management of higher education to the development of academic, research and extension programs; to communicate a vision for the research, teaching and outreach missions to internal and external stakeholders; to serve as Director of Research and Cooperative Extension in cooperation with the United States Department of Agriculture (USDA); and to transfer policy set forth by the Chancellor into operational plans of action. Work also involves responsibility for recruiting and retaining qualified faculty, research and administrative staff; formulating and defending financial plans; allocating funds to programs or research units; controlling the expenditure of funds; developing and maintaining quality instructional and research programs; and maintaining requisite communications with department chairperson, union representatives, campus and system wide administrators, other Deans, the Board of Regents, the legislature, state and federal agencies, and the general public. Supervision is exercised directly over academic, programs, and administrative faculty and staff. Within the limits prescribed by state laws and regulations and broad policy guidelines established by campus and system wide administrative direction of the Chancellor (UHM) and Vice Chancellor for Academic Affairs, and is reviewed by the accrediting agencies and evaluation of program and goal attainments.

In accordance with the Board of Regents' action taken on July 20, 2001, this class is established as Dean and Director for Research and Cooperative Extension effective July 23, 2001.



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President, University of Hawai'i

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August 21, 2001

Date