

JOSH GREEN, M.D.
GOVERNOR

SYLVIA LUKE
LIEUTENANT GOVERNOR

**STATE OF HAWAII'
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND**

201 MERCHANT STREET, SUITE 1700
HONOLULU, HAWAII 96813
Oahu (808) 586-7390
Toll Free 1(800) 295-0089
www.eutf.hawaii.gov

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April 23, 2025

PLEASE DISTRIBUTE TO EMPLOYEES

TO: Department Heads
Departmental Human Resource Officers
County Personnel Officers

FROM: Derek M. Mizuno, Administrator

SUBJECT: 2025 Open Enrollment Informational Sessions for Active Employees

The Hawaii Employer-Union Health Benefits Trust Fund (EUTF) Active Employee Open Enrollment (OE) will be held this year from **May 1-30, 2025**. Please review this memo carefully, including the FAQs, the Employee Health Benefits Reference Guide (Reference Guide), and/or attend a webinar for detailed information regarding OE 2025.

Dependent Children Eligibility Update

The EUTF Board of Trustees has expanded the eligibility criteria for dependent children for the active dental and vision plans effective July 1, 2025.

- Dependent children are now eligible to be covered under EUTF dental and vision plans up to age 26, regardless of student or marital status.
- No full-time student status required for ages 19-25 effective July 1, 2025.

You may add your dependent child ages 19-25 to your EUTF coverages during OE by following the instructions detailed in this memo.

Closure of the HMSA HMO Plan

Another important plan change is the closure of the HMSA HMO plan to new subscribers effective July 1, 2025. Enrollment will be limited to those enrolled on June 30, 2025 and if you disenroll, you will not be allowed to re-enroll in the HMSA HMO plan. Those enrolled as of June 30, 2025, may still add or remove dependents during OE or if you experience a qualifying event during the year.

For information on other recent plan changes made, refer to the Reference Guide or EUTF website (eutf.hawaii.gov).

2025/26 Monthly Employer Contributions

This is a collective bargaining year and monthly employer contributions toward health plan benefits are subject to negotiations. Until a new collective bargaining agreement is reached, the July 1, 2024 to June 30, 2025 monthly employer contribution dollar amounts will continue. For County of Kauai and Kauai Department of Water, the supplemental collective bargaining agreement effective September 1, 2024 will end on June 30, 2025. Until a new collective bargaining agreement is reached, the employer contributions will follow the terms specified in the original agreement. Bargaining Units (BU) 5 and 7 have reached an

EUTF's Mission: We care for the health and well being of our beneficiaries by striving to provide quality benefit plans that are affordable, reliable, and meet their changing needs. We provide informed service that is excellent, courteous, and compassionate.

agreement. Employees should contact their employer or check the EUTF website at www.eutf.hawaii.gov for updated information regarding premiums and contributions.

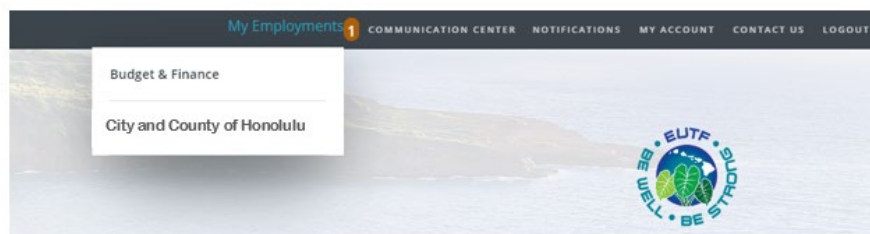
EUTF Member Self-Service Portal

The EUTF is pleased to announce that OE will be available in the Member Self-Service Portal (Member Portal). This will allow employees to electronically process OE changes, upload required documents, and download confirmation statements. Please refer to pages 4-8 of the Reference Guide (attached) for detailed information on accessing the EUTF Member Portal and processing enrollment changes. Employees will still be able to submit hard copy EC-1 or EC-1H* enrollment forms to their personnel office (must be received by May 30, 2025) or mail to the EUTF at 201 Merchant St., Suite 1700, Honolulu, HI 96813 (must be postmarked on or before May 30, 2025). EC-1/EC-1H enrollment forms cannot be submitted via fax or email.

We encourage you to visit the EUTF Member Portal at <https://eutfbenefits.hawaii.gov/> to view your current coverage and compare your medical/prescription drug coverage to other options. If you decide to keep your current plans, you do not need to take any action. When reviewing your Member Portal account you may notice an Outstanding Balance amount on the homepage. You do NOT need pay this Outstanding Balance via a check or credit card, it will be deducted from your paycheck. You only need to make a check or credit card payment, if you receive a shortage or cancellation notice from the EUTF.

State Executive Branch Only: Employees with a State of Hawaii Microsoft Office 365 account can login quickly and securely using Single-Sign-on. If you receive an error message, please follow the steps to register for the first time and set-up your login credentials for future logins.

Important: If you have been employed with multiple employers (e.g. State of Hawaii, City and County of Honolulu, counties, etc.), the Member Portal home page may not default to your current employer. To ensure you are viewing the correct employment record, select **Employment** on the black navigation bar at the top of the home page and select your current employer:



Active Employee OE Informational Sessions

The EUTF will be conducting in-person Active Employee OE informational sessions across the State and by webinar. Attached is a flyer with the schedule of the OE informational sessions. To access the OE virtual fair, go to www.eutf.hawaii.gov/learning-center and click on “Active Employee Open Enrollment Fair”. Employees will be able to view on-demand video presentations from the EUTF and each of the insurance carriers and attend an EUTF live webinar. The EUTF will also be conducting in-person Pre-Retirement informational sessions following the in-person OE informational sessions. Attached is a flyer with the schedule of the Pre-Retirement informational sessions.

*The use of the EC-1H form is strictly for BU 5 and 45 DOE employees currently enrolled in the HSTA VB plans. If you are not currently enrolled in the HSTA VB plans, you must use the EC-1 form or enroll through the member portal. Submission of the wrong form may result in the delay or denial of the processing or your OE request.

Important things to consider when selecting your medical plan:

	HMSA			Kaiser	
	90/10 PPO	80/20 PPO	75/25 PPO	Comprehensive	Standard
In-Network Providers Health plan network provider availability	Same as other PPO plans	Same as other PPO plans	Same as other PPO plans	Same as Standard	Same as Comprehensive
Deductible An annual amount you pay in-network providers before insurance benefits apply (single/family)	None	None	\$300/\$900	None	None
Maximum Out-of-Pocket Limit (MOOP) The most you will pay out-of-pocket for covered services per calendar year (single/family)	Medical: \$2,000/\$4,000 Rx: \$4,350/\$8,700	Medical: \$2,500/\$5,000 Rx: \$4,350/\$8,700	Medical: \$5,000/\$10,000 Rx: \$3,150/\$6,300	Medical/Rx: \$2,000/\$6,000	Medical/Rx: \$2,500/\$7,500
Employee (EE) Share of Cost	90/10 PPO	80/20 PPO	75/25 PPO	Comprehensive	Standard
Inpatient Services – Emergency Room	10%	20%	25%	No charge - \$50	15% - \$100
Outpatient services	10%	20%	25%	\$15	\$20, 15% or 20%
Prescription Drug Benefits	Copayments/coinsurance and prescription drugs covered are the same. Only difference is the MOOP noted above.			Comprehensive plan has lower copayments than the Standard plan.	
Enrollment Trends	90/10 PPO	80/20 PPO	75/25 PPO	Comprehensive	Standard
# of EEs Enrolled at 12/1/24	2,526	11,035	19,766	4,073	9,276
%age of Total EEs Enrolled at 12/1/24	5%	23%	41%	8%	19%
EE's <u>Monthly</u> Share of Premiums 7/1/25 (BU 5 and 7)	90/10 PPO	80/20 PPO	75/25 PPO	Comprehensive	Standard
Self	\$535.28	\$356.26	\$58.62	\$327.46	\$56.14
2-party	\$1,300.36	\$865.30	\$142.32	\$796.30	\$136.42
Family	\$1,658.18	\$1,103.14	\$181.42	\$1,016.94	\$174.02
EE's <u>Monthly</u> Share of Premiums 7/1/25 (All other BUs)*	90/10 PPO	80/20 PPO	75/25 PPO	Comprehensive	Standard
Self	\$564.68	\$385.66	\$114.46	\$356.86	\$92.86
2-party	\$1,371.76	\$936.70	\$278.00	\$867.70	\$225.68
Family	\$1,749.26	\$1,194.22	\$354.38	\$1,108.02	\$287.90

* EE monthly share is based on continuation of July 1, 2024-June 30, 2025 monthly employer contributions until a collective bargaining agreement is reached. For County of Kauai and Kauai Department of Water, the supplemental collective bargaining agreement effective September 1, 2024 will end on June 30, 2025. Until a new collective bargaining agreement is reached, the employer contributions will follow the terms specific in the original agreement.

FAQs

General

Do I need to participate in OE if I do not want to make any changes to my current plan elections? If you decide to keep your current plans, you do not need to take action. You are not required to complete any forms or the OE event through the Member Portal to continue your current coverage.

What is the effective date of my elected plan changes? July 1, 2025.

When will I see the premium change on my paycheck? Your monthly premiums will change effective July 1, 2025. Your new payroll deductions will appear on your paycheck as follows:

- State employees: Paycheck dated July 18, 2025 (July 1 to July 15 coverage period)
- County employees: Paycheck dated July 15, 2025 (July 1 to July 15 coverage period)

Please note that the monthly employer contributions will remain unchanged until a new collective bargaining agreement is reached. Bargaining Units 5 and 7 have reached an agreement. Employees should check the EUTF website at www.eutf.hawaii.gov for updated information regarding employer contributions.

Member Portal

I completed the OE event in the Member Portal. How can I make changes if I change my mind? You can continue to access the OE event and make changes through the OE deadline, May 30th, by selecting **Modify**. Do NOT select the **Start** option, as this will clear all your plan selections. You must complete the event by selecting **Complete my Enrollment** on the **Complete Enrollment** page in order for your changes to be finalized.

What if I start the OE event in the member portal, but do not proceed to the final step or exit the event without saving? Failure to complete the event by selecting **Complete my Enrollment** at the bottom of the **Complete Enrollment** webpage, may result in losing your OE selections and reverting back to your 2024/25 plan selections.

I completed the OE event in the Member Portal. How can I confirm the changes I elected? To confirm your selections, go to the homepage of your member portal. Select **View Benefits Selection** under your coverage summary tile on the upper left-hand side. Select **View Details** under the Active Open Enrollment tile. Your OE plan selections will be detailed under the **Your Selections** tab.

How do I upload my required documents? If you completed the OE event and must submit required documents, the **Upload Required Documents** link will appear in the blue banner of your Member Portal homepage. You must click on the link to be directed to the webpage where you can upload your required documents by the OE deadline, May 30th. The link will disappear at 12:01 a.m. HST on May 31st.

My spouse and I are both EUTF eligible employees/retirees with at least one enrolled dependent child. Can we split our coverage (self and two-party/family)? Employees/retirees who are married or in a domestic partnership with at least one enrolled dependent child may split coverage (self and two-party). You must contact the EUTF if you wish to split your plans. You and your spouse/partner are limited to receiving employer contributions for a family plan. If your total self and two-party employer contributions exceed the maximum employer contribution for a family plan, you will be responsible for paying the difference directly to the EUTF. Failure to make timely payments will result in a shortage balance and possible cancellation.

My dependent is covered under me. How can he/she enroll in their own coverage? You must complete the OE event in the Member Portal (or submit an EC-1 enrollment form) to remove your dependent. **Your dependent must submit an EC-1 enrollment form to enroll.** They will not be able to complete their enrollment in the Member Portal.

I am covered as a dependent under another EUTF employee/retiree. How can I enroll in my own coverage? The individual covering you as a dependent must complete the OE event in the Member Portal (or submit an EC-1 enrollment form) to remove you from their plans. **You must submit an EC-1 enrollment form to enroll.** You will not be able to complete your enrollment in the Member Portal.

Dependents Ages 19-25

Can I still cover my child age 19 – 25 if they get married or do not live with me? Yes, children ages 19-25 are eligible for EUTF medical/prescription drug, dental and vision coverage regardless of marital status and do not need to reside with you.

Should I continue to split my child(ren) age 19-25 coverage between an active employee plan (for medical/drug) and a spouse's retiree health benefits plan (for dental/vision)? This split will no longer be necessary because your child(ren) ages 19-25 will be eligible for medical, prescription drug, dental and vision coverage under the retiree plan. The retiree must submit an EC-2 enrollment form to enroll your children into the retiree health benefit plan by April 30, 2025 and you must complete the OE event in the Member Portal (or submit an EC-1 enrollment form) to cancel your children from the active employee plans by May 30, 2025.

I plan to re-enroll my child in my dental and/or vision coverage during OE, but they are currently enrolled in COBRA coverage. What should I do? You must contact HDS and/or VSP to cancel their COBRA coverage in order to avoid dual-enrollment, over-payment of premiums, and cancellation of COBRA due to non-payment.

HDS Oahu 1-808-529-9310 | toll-free 1-866-702-3883

VSP Oahu 1-808-532-1600 | toll-free 1-800-522-5162

What happens when my child turns 26? Your child will be automatically removed from all coverage the first day of the month following their 26th birthday. Your child will be mailed COBRA continuation coverage information and enrollment forms to your mailing address on file with the EUTF. Your child will have sixty (60) days to submit their COBRA enrollment forms directly to the health benefit carrier listed on the form(s). Your child can remain enrolled in COBRA coverage for up to 36 months.

My child is turning 26 this plan year and is also an EUTF eligible employee. Do they need to enroll in their own coverage during OE before they lose eligibility under my coverage? No, you may choose to continue to cover your child up to 26. Once they turn 26, they can enroll in their own EUTF coverage through the Loss of Coverage qualifying event effective the first day of the month following their 26th birthday, which can be completed in the Member Portal.

EUTF Open Enrollment for Active Employees

May 1-30, 2025



Open enrollment (OE) is the time for you to review whether the health coverage you have for yourself and your family continues to best meet your needs. Employee Health Benefits Reference Guide and FAQs can be reviewed at eutf.hawaii.gov.

Effective July 1, 2025, **dependent children ages 19-25** will be eligible for coverage in EUTF dental and vision plans through age 25, regardless of student or marital status, and they do not need to live with the employee. Open Enrollment is your opportunity to enroll or re-enroll your child.

During the OE election period, you can:

- Add, change or drop a plan (HMSA HMO plan closed to new enrollment)
- Add or remove dependents
- Change coverage tiers, such as changing from Self to Family, or Family to Two-Party

If you decide to keep your current plans, you don't need to take action. You are not required to complete any forms to continue your current coverage.

OE change requests and required supporting documents must be submitted through the EUTF Member self-service portal at eutfbenefits.hawaii.gov by May 30, 2025. If you don't enroll through the EUTF Member self-service portal, submit your completed EC-1/EC-1H enrollment form and required supporting documents

to your employer's open enrollment designee by May 30, 2025, for changes to be effective July 1, 2025. Please do not submit changes through both the Member self-service portal AND hard copy EC-1/EC-1H form.

Required supporting documents must be submitted by May 30, 2025. The EUTF will not contact you regarding outstanding supporting documents, and late submissions will not be accepted.

Employer Monthly Contributions

Until new collective bargaining agreement is reached, the July 1, 2024 to June 30, 2025 monthly employer contribution amount will continue. Bargaining Unit (BU) 5 and 7 have reached an agreement. Check the EUTF website at eutf.hawaii.gov for updated information.

Important!

Your Confirmation Notice can be viewed by logging into the EUTF Member Self-Service portal at eutfbenefits.hawaii.gov. Confirmation Notices reflecting Open Enrollment changes will be available by the end of June. If your Confirmation Notice is not available in the EUTF Member Self-Service portal by the end of June or if you would like a printed copy to be mailed to you, please contact the EUTF at 1-808-586-7390 or toll-free at 1-800-295-0089.

Required Supporting Documents

ENROLLMENT TYPE	REQUIRED DOCUMENTS
Self	No documents required
Adding a Spouse/Partner	<ul style="list-style-type: none"> • Marriage or Civil Union Certificate • Domestic Partnership – Notarized Declaration of Domestic Partnership, Affidavit of Dependency & Acknowledgement, and two sets of documents showing proof of shared residency (forms available at eutf.hawaii.gov)
Adding a Dependent Child	<ul style="list-style-type: none"> • Birth Certificate • Guardianship Decree (if legal guardian) • Adoption Decree (if child is placed for adoption or adopted)

Important Dates

Open Enrollment Election Period	May 1 - 30, 2025
Enrollment Change Request and Required Supporting Documents Submission Deadline	May 30, 2025
Premium and Plan Changes Effective	July 1, 2025
For County Employees New Premiums Deducted from Paycheck	July 15, 2025 through June 30, 2026
For State Employees New Premiums Deducted from Paycheck	July 18, 2025 through July 2, 2026

Open Enrollment Informational Session Schedule

IN-PERSON INFORMATIONAL SESSIONS

Dates	Island	Location	Session Times
May 2	Hawaii	Aunty Sally Kaleohano's Luau Hale 799 Piilani St., Hilo, HI 96720	9:30-10:10 a.m. 2:00-2:40 p.m.
May 9	Maui	UH Maui College Pilina Events Center, 2 nd Floor Pilina Building 310 W. Kaahumanu Ave., Kahului, HI 96732	10:00-10:40 a.m. 3:00-3:40 p.m.
May 12	Oahu	Kapolei State Office Building (Kakuhihewa) Rooms 111 & 167 610 Kamokila Blvd., Kapolei, HI 96707	9:00-9:40 a.m. 3:00-3:40 p.m.
May 14	Kauai	Kauai Community College OCET Room 106 C & D 3-1901 Kaumualii Hwy., Lihue HI 96766	10:00-10:40 a.m. 3:00-3:40 p.m.
May 16	Oahu	Leiopapa A Kamehameha, State Office Tower 2 nd Floor Meeting Rooms 203 & 204 235 South Beretania St., Honolulu, HI 96813	9:00-9:40 a.m. 3:00-3:40 p.m.

WEBINAR INFORMATIONAL SESSIONS

May 1, 5, 7, 13, 20, 23	9:00-9:20 a.m. 11:00-11:20 a.m. 3:15-3:35 p.m.
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To attend the webinar, go to eutf.hawaii.gov/learning-center, and click on Active Employee Open Enrollment Fair. You'll be able to attend an EUTF live webinar and view on-demand video presentations from each of the insurance carriers. For the best experience, use an up-to-date version of Google Chrome (preferred) or Safari from a desktop/laptop.

EUTF Pre-Retirement Health Benefits Workshop



Register for our Pre-Retirement Health Benefits Workshop and learn about EUTF retiree health benefits. To register, email eutf.outreach@hawaii.gov with the date, time and location of the workshop you'd like to attend. Space is limited and on a first come, first served basis.



IN MAY



2025

**FRI
02**

AUNTY SALLY KALEOHANO'S LUAU HALE

799 Piilani St., Hilo, HI 96720

11:00 a.m. - 12:00 p.m.

**FRI
09**

UH MAUI COLLEGE

Pilina Events Center, 2nd Floor
310 W. Kaahumanu Ave., Kahului, HI 96732

11:30 a.m. - 12:30 p.m.

**MON
12**

KAPOLEI STATE OFFICE BUILDING (KAKUHIHEWA)

Rooms 111 & 167
601 Kamokila Blvd., Kapolei, HI 96707

10:30 - 11:30 a.m. or 1:30 - 2:30 p.m.

**WED
14**

KAUAI COMMUNITY COLLEGE

OCET Room 106 C & D
3-1901 Kaumualii Hwy., Lihue, HI 96766

11:30 a.m. - 12:30 p.m.

**FRI
16**

LEIOPAPA A KAMEHAMEHA STATE OFFICE TOWER

Second Floor, Room 203 & 204
235 S. Beretania St., Honolulu, HI 96813

10:30 - 11:30 a.m. or 1:30 - 2:30 p.m.



Know Your Numbers

Strive in 2025!

**Take the first step to better health with an
HMSA biometric screening.**

We're here to help you be your healthy best. Sign up for an onsite screening and you'll be on your way to improving your health and well-being. Screenings include:

- Body mass index and waist measurement.
- Blood pressure test.
- Cholesterol test.
- A1c test.
- Counseling session to review results.

Screenings take about 15 minutes to complete. Fasting isn't required. Additional safety measures will be in place to ensure participant safety. Masks are optional. If noticeable coughing persists, staff may ask you to wear a mask.



EUTF Biometric Screenings

**Open to all EUTF members
18+ regardless of health plan.**

**No cost
for EUTF
members**

**[Click here to sign up
for an appointment.](#)**



Or scan the QR
code with your
mobile device.



**Friday, May 16, 2025
9 a.m. - 2 p.m.**



**Location: 235 S. Beretania St.
Leiopapa A Kamehameha
State Office Tower
2nd Floor Rooms 202, 203 & 204**



Schedule your biometric screenings today!

Biometric screenings are open to all EUTF members 18+ regardless of health plan

Kaiser Permanente's mobile health vehicle will be onsite to provide biometric screenings* at no charge to employees (ages 18 and over).



Monday, May 12, 2025
9 a.m. to 4 p.m.
Kapolei State Office Building

Scan or click the code
to schedule your
biometric screening

New users: Enter the signup code "EUTF"
Returning users: Enter your email and password

* No-fasting required biometric screenings include:

- Total cholesterol
- High-density lipoproteins
- Low-density lipoproteins
- Triglycerides
- Glucose
- Blood pressure
- Height and weight
- Waist circumference
- Body mass index
- Body fat percentage

kp.org/eutf



Hawaii Employer-Union Health Benefits Trust Fund (EUTF)

EMPLOYEE HEALTH BENEFITS REFERENCE GUIDE

(EUTF AND HSTA VB)



EFFECTIVE JULY 1, 2025 – JUNE 30, 2026

May 2025

Aloha State and County Employees:

We are pleased to present the *EUTF Employee Health Benefits Reference Guide*. This guide provides you with important information on EUTF health benefit plans available to most active employees for plan year July 1, 2025, through June 30, 2026.

The open enrollment (OE) election period is May 1-30, 2025. The OE election period is an opportunity to make changes to your enrollment in EUTF health benefit plans. You can also make changes to your enrollment if you have a qualifying event during the plan year. Please note that any changes you make during the May OE election period will take effect July 1, 2025. If you don't make any changes during OE, your current plan enrollment will continue into the new plan year. We encourage you to attend an information session in May to help you determine the health plan elections that will best meet the needs of you and your family.

Please pay careful attention to the rates listed in this guide, because changes have occurred that could affect the decisions you make. Health plan premium rate information can be found beginning on page 23.

Our goal is to provide you with high-quality, affordable health benefit plan options that help maintain and improve health. The information contained here is intended to help you make good use of your benefits and make choices that best address your needs.

This guide and other useful information are posted on the EUTF Member self-service portal at eutfbenefits.hawaii.gov and the EUTF website at eutf.hawaii.gov. For specific information on health plan benefits, please contact the health plan carriers directly. Carrier contact information can be found in the back of this guide. You may also call the EUTF and speak with one of our helpful staff at **1-808-586-7390** or toll-free at **1-800-295-0089**.

Mahalo,

Ryan Yamane, Chair
EUTF Board of Trustees

EUTF Member Self-Service Portal



Access the portal at eutfbenefits.hawaii.gov

The EUTF Member self-service portal is your one-stop resource for all benefits-related information. Go to eutfbenefits.hawaii.gov, where you can:

- Find benefit plan descriptions
- Review enrollment materials
- Update your dependent(s)
- Compare plan features and costs
- Enroll in or change your benefits

Open Enrollment is May 1 – 30, 2025

Go to eutfbenefits.hawaii.gov to make changes to your plan selections during Open Enrollment 2025.

Register for the First Time

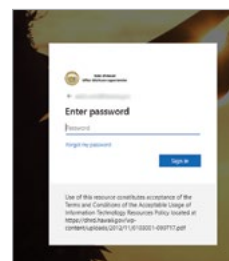
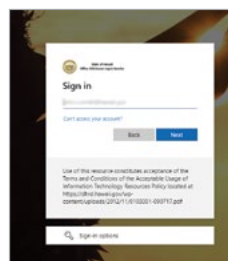
You only have to perform the registration process once. When you register, you'll be provided your login credentials that you'll need to access the portal in the future. Login credentials are your EUTF Health Benefits (HB) Number and Password. Active employees with a State of Hawaii Office 365 account can log in using Single-Sign-On (see page 6 for details).

1. To start, click the **Register** link in the bottom right of the **EUTF Welcome** screen.
2. Answer the questions to continue: last four digits of your **Social Security number**, **date of birth**, and **mailing zip code**.
3. Click the **I'm not a robot** checkbox and, if required, complete the **picture recognition challenge**.
4. Click **Continue**.
5. Enter and confirm a **password** then click **Continue**.
6. If all steps are completed without error, your successful registration is confirmed.
7. Click **Show HB Number**. The **HB Number** will serve as your login name credential.
8. Click **Continue**.
9. Set up a Two-Step Verification for secure logins. Enter a personal email address in the empty field and click **Verify**.
10. An email will be sent to your personal email mailbox with a code. After code is entered, click **Verify**.
11. Once the Two-Step Verification Set Up is successful, you will see the green Verified button next your personal email. Next, click **Save**.
12. The Two-Step Verification Set Up is now in use. Click **Continue**.
13. Answer challenge questions then click **Continue**.
14. When you see a confirmation of the challenge questions, click **Continue**.
15. Disclaimer will appear for you to read. Click **I Accept** then **Continue**.
16. Disclaimer acceptance will appear. When you click **Continue**, you'll be taken to the Member Benefits Home Screen.



Single-Sign-On (SSO) capabilities for Active Employees with a State of Hawaii Microsoft Office 365 account

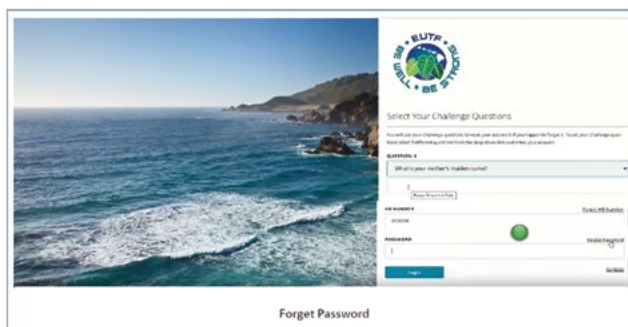
1. Click on the Single Sign On blue **Login** button in the gray box for State of Hawaii Active Employees.
2. Enter your State of Hawaii Employee **Email Address and Password (same as HiPay)**. (If you are already logged in to your State of Hawaii Office 365 account then you may not be asked to re-enter your Email Address and Password.)
3. If your criteria is accepted, your registration is confirmed.
4. Disclaimer will appear. Click **I Accept** then **Continue**.
5. Disclaimer acceptance will appear. When you click **Continue**, you'll be taken to the **Member Benefits Home Screen**.



What Happens If You Forget Your Password

1. Click **Forgot Password** under the login window.
2. Answer three security challenge questions you selected during registration, or enter your email address and a link will be sent to change your password.
3. Reset your password.

Active Employees with the State of Hawaii must contact their IT department's Office 365 administrator if they forget their SSO password.



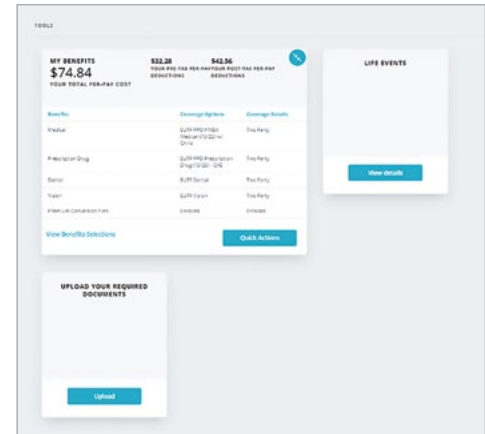
Questions or Need Help?

Contact the EUTF at **1-808-586-7390**, or toll-free at **1-800-295-0089**, or visit the EUTF website at eutf.hawaii.gov.

Find Information about Your Current Benefits on the Member Benefits Home Screen

The **Home Screen** displays a collection called **Tools**, where you can access your current benefits. You can also view, print, and make changes during Open Enrollment or if you have a qualifying life event. This screenshot shows the following tools:

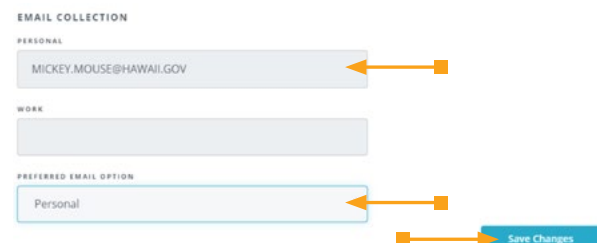
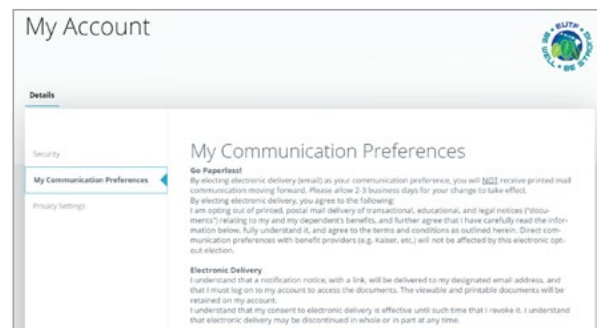
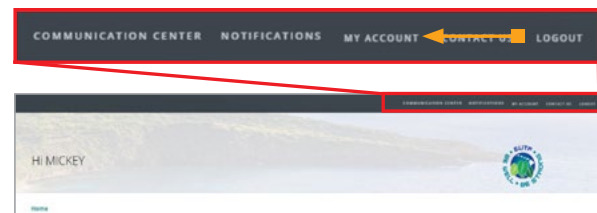
My Benefits, Life Events, and Upload Your Required Documents.



1. Click the **double-arrow icon** on the top right of **My Benefits**. This will expand the **My Benefits Tool**.
2. You'll see your **Total Benefits Cost, Pre-Tax Deductions, and Post-Tax Deductions** per pay period.
3. Below the **Tools** section, you'll see a section called **Plan Details and Information**. This is where you can find benefits information, required plan notices, and other resources.

Set Your Communication Preference

1. Click **My Account** in the black bar at the top of the homepage.
2. Click **My Communication Preferences**.
3. Scroll down to view your **Communication Delivery** preference. All members are defaulted to Mail delivery. Select **Email** if you prefer to receive an email notification when a new notice is available to view in your account. Click **Save Changes** after making your selection.
4. Scroll down to view your **Email Collection**. Enter your personal email only. Set your preferred email option to **Personal**. Click **Save Changes** after entering your email.

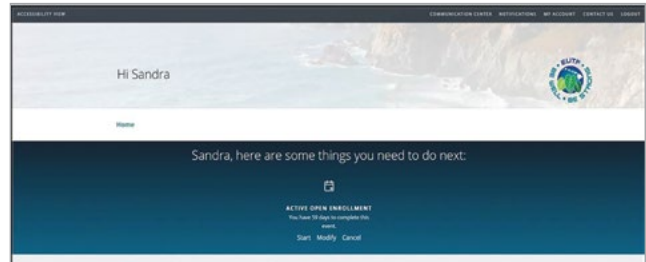


Enroll or Make Changes to Your Benefits During Open Enrollment

On the **Home Screen**, click **Open Enrollment** in the blue banner.

The system will walk you through the following steps, in sequence:

1. Family
2. Health Plans
 - a. Medical
 - b. Prescription Drug
 - c. Dental
 - d. Vision
 - e. Premium Conversion Plan (when applicable)
3. Life Insurance
4. Complete Your Enrollment



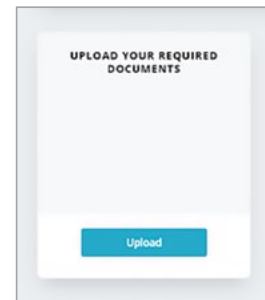
Each of these steps is mandatory. You can go through the steps in order using **Previous** and **Next**. You **MUST** continue through to the Complete Your Enrollment step to finalize your changes. Failure to complete this step or exiting the Event window prior to this step will result in your elections defaulting back to your current coverage.

Once your elections have been submitted and confirmed, you may continue to access and modify your benefit elections until May 30 by clicking on **Active Open Enrollment** again. To do this, click **Review**, **Start** or **Modify**.

Note: Start will erase your elections and allow you to start over again. If you select Start or Modify, you must continue through to the Complete Your Enrollment step. Failure to complete this step or exiting the Event window prior to this step will result in your elections defaulting back to your current coverage.

Important!

- If you need to upload documentation, you can do this through the portal by clicking on **Upload Your Required Documents**.
- Click **Upload Documents**.



Open Enrollment for Active Employees

About Open Enrollment

Open enrollment (OE) is the time for you to review whether the health coverage you have for yourself and your family continues to best meet your needs. **The OE election period is May 1-30, 2025.**

During the OE election period, you can:

- Add, change, or drop a plan
- Add or remove dependents
- Change coverage tiers, such as changing from Self to Family, or Family to Two-Party

**No Action Needed
If You Are Not Making
Any Changes**

If you decide to keep your current plans, you don't need to take action. You are not required to complete any forms to continue your current coverage.

If you are making changes, submit changes through the EUTF Member self-service portal at eutfbenefits.hawaii.gov or complete and submit the EC-1 enrollment form at the back of this guide or on the website at eutf.hawaii.gov (or EC-1H for those enrolled in the HSTA VB benefit plans).

Open Enrollment change requests and required supporting documents must be submitted through the EUTF Member self-service portal at eutfbenefits.hawaii.gov by May 30, 2025. If you don't enroll through the EUTF Member self-service portal, submit your completed EC-1/EC-1H enrollment form and required supporting documents to your employer's open enrollment designee by May 30, 2025, for changes to be effective July 1, 2025. **Required supporting documents must be submitted by May 30, 2025. The EUTF will not contact you regarding outstanding supporting documents, and late submissions will not be accepted.**

Required Supporting Documents

ENROLLMENT TYPE	REQUIRED DOCUMENTS
Self	No documents required
Adding a Spouse/Partner	<ul style="list-style-type: none">• Marriage or Civil Union Certificate• Domestic Partnership – Notarized Declaration of Domestic Partnership, Affidavit of Dependency & Acknowledgement, and two sets of documents showing proof of shared residency (forms available at eutf.hawaii.gov)
Adding a Dependent Child	<ul style="list-style-type: none">• Birth Certificate• Guardianship Decree (if legal guardian)• Adoption Decree (if child is placed for adoption or adopted)

Dependent children ages 19-25 are now eligible to enroll in EUTF dental and vision coverage through age 25, regardless of student or marital status, and they do not need to live with the employee. Open Enrollment is your opportunity to re-enroll your children if they were previously removed.

Important!

Your Confirmation Notice can be viewed by logging into the EUTF Member Self-Service portal at eutfbenefits.hawaii.gov. Confirmation Notices reflecting Open Enrollment changes will be available in the month of June. If your Confirmation Notice is not available in the EUTF Member Self-Service portal by the end of June or if you would like a printed copy to be mailed to you, please contact the EUTF at **1-808-586-7390** or toll-free at **1-800-295-0089**.

Important Dates

Open Enrollment Dates	
Open Enrollment Election Period	May 1–30, 2025
Enrollment Change Requests and Supporting Documents Submission Deadline	May 30, 2025
New Coverage and Rate Changes	
Premium and Plan Changes Effective	July 1, 2025
For County Employees New Premium Deducted From Paychecks	July 15, 2025, through June 30, 2026
For State Employees New Premium Deducted From Paychecks	July 20, 2025, through July 5, 2026
Benefit Periods	
Plan Year Benefit Period	July 1, 2025, through June 30, 2026
Calendar Year Benefit Period	January 1, 2025, through December 31, 2025 and January 1, 2026, through December 31, 2026

Open Enrollment Informational Session Schedule

IN-PERSON INFORMATIONAL SESSIONS			
Dates	Island	Location	Session Times
Friday, May 2	Hawaii	Aunty Sally Kaleohano's Luau Hale 799 Piilani St., Hilo, HI 96720	9:30-10:10 a.m. 2:00-2:40 p.m.
Friday, May 9	Maui	UH Maui College Pilina Events Center, 2nd Floor Pilina Building 310 W. Kaahumanu Ave., Kahului, HI 96732	10:00-10:40 a.m. 3:00-3:40 p.m.
Monday, May 12	Oahu	Kapolei State Office Building (Kakuhihewa) Rooms 111 & 167 601 Kamokila Blvd., Kapolei, HI 96707	9:00-9:40 a.m. 3:00-3:40 p.m.
Wednesday, May 14	Kauai	Kauai Community College OCET Room 106 C & D 3-1901 Kaumualii Highway, Lihue, HI 96766	10:00-10:40 a.m. 3:00-3:40 p.m.
Friday, May 16	Oahu	Leiopapa A Kamehameha, State Office Tower 2nd floor Meeting Rooms 203 & 204 235 South Beretania Street, Honolulu, HI 96813	9:00-9:40 a.m. 3:00-3:40 p.m.
WEBINAR INFORMATIONAL SESSIONS			
Dates			Session Times
May 1, 5, 7, 13, 20, 23			9:00-9:20 a.m. 11:00-11:20 a.m. 3:15-3:35 p.m.

How To Attend the Webinar

Go to eutf.hawaii.gov/learning-center and click on **Active Employee Open Enrollment Fair**. You'll be able to view on-demand video presentations from the EUTF and each of the insurance carriers and attend an EUTF live webinar. For the best experience, use an up-to-date version of Google Chrome (preferred) or Safari from a desktop/laptop.

Your Open Enrollment Checklist

- ☐ **Know your current coverage.** Visit the EUTF Member self-service portal at eutfbenefits.hawaii.gov to determine which EUTF plans you're enrolled in.
- ☐ **Learn more about the choices available to you.** You have a number of resources to help:
 - **Read this *Employee Health Benefits Reference Guide*** for the summaries of your plan options, including what's new or changing for 2025 (see page 22).
 - **Attend an Open Enrollment Informational Session or Webinar.** See page 10 for the schedule.
 - **Visit the EUTF website at eutf.hawaii.gov** for more details about the plans, including links to the insurance carriers' web pages and downloadable documents. Questions regarding specific plan provisions should be directed to the carriers (see pages 76-78).
- ☐ **Check your costs.** You can find the monthly premium rates (total employee portion and employer portion) starting on page 23 of this guide.
- ☐ **Enrolling dependents? Gather your required supporting documents.** You may add or remove dependents from your plan, including a spouse/partner or eligible children. Please visit the EUTF Member self-service portal at eutfbenefits.hawaii.gov or the EUTF Active—Eligibility webpage (eutf.hawaii.gov/active/eutf-hsta-active/eligibility) for eligibility definitions and information on required supporting documents.
- ☐ **Make a decision about which plans best suit your needs** and whether you want to keep or change your current coverage.
 - **If you decide to keep your current plans, you don't need to do anything.** You are not required to complete any forms to keep your current coverage.
 - **If you wish to make any changes,** complete the next step.
- ☐ **Visit the EUTF Member self-service portal at eutfbenefits.hawaii.gov** to complete the enrollment process (see pages 4-8).
- ☐ **If you don't enroll through the EUTF Member self-service portal, complete and submit your signed enrollment form, along with any required supporting documents, on or before May 30, 2025.**
 - **Make your selections** on the EC-1 enrollment form (or EC-1H for those enrolled in the HSTA VB plans) and ***sign the form***.
 - **Submit your completed enrollment form and required supporting documents** to your employer's open enrollment designee by May 30, 2025:
 - Departmental Human Resources Office
 - County Personnel Office
 - DOE-EBU, P.O. Box 2360, Honolulu, HI 96804 (DOE employees)
 - Enrollment Designee

Do NOT submit forms to the EUTF.

NOTE: Forms received after May 30, 2025 will be rejected.

Visit the EUTF Member self-service portal at eutfbenefits.hawaii.gov to complete the enrollment process (see pages 4-8).

Your Open Enrollment Checklist *continued*

☐ Your Open Enrollment Confirmation Notice

Your Confirmation Notice can be viewed by logging into the EUTF Member Self-Service portal at eutfbenefits.hawaii.gov. Your Confirmation Notice details the OE changes that were made to your EUTF benefits. **Please carefully review the notice and contact the EUTF if any errors are identified. Please be advised that all plan selections are final if you are outside the OE election period.** Any additional changes to your plans will not be allowed until the next OE election period, unless you experience a qualifying event that permits changes under the EUTF Administrative Rules.

Confirmation Notices reflecting OE changes will be available in the month of June. If your Confirmation Notice is not available in the EUTF Member Self-Service portal by the end of June or if you would like a printed copy to be mailed to you, please contact the EUTF at **1-808-586-7390** or toll-free at **1-800-295-0089**.

Dependents No Longer Eligible?

IMPORTANT: If any of your dependents are no longer eligible due to a divorce or legal separation, they cannot continue to be covered under EUTF or HSTA VB plans. You are required to notify the EUTF and make these terminations in coverage when these events occur. Do not wait for open enrollment to submit these terminations. You will be responsible for any charges paid if the dependent is no longer eligible. Your dependent may not be eligible for COBRA coverage if EUTF is not notified on a timely basis.

If your dependent child is reaching the maximum age covered (age 26), disenrollment will occur automatically at the end of the month your dependent child turns age 26, and an enrollment form is not necessary.

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Attention: Medicare-Eligible Members

If you (and/or your dependents) have Medicare or will become eligible for Medicare in the next 12 months, a federal law gives you additional choices for prescription drug coverage through Medicare Part D. However, the EUTF active employee prescription drug plans offer benefits that are as good, or better, than the standard Medicare Part D plan coverage; therefore, you do not have to enroll in a Medicare Part D plan until you retire. For more information, a Notice of Creditable Coverage appears on page 70. The Notice of Creditable Coverage is also available on the EUTF Member self-service portal at eutfbenefits.hawaii.gov and the EUTF website at eutf.hawaii.gov.

Introduction

The **Hawaii Employer-Union Health Benefits Trust Fund**, more commonly known as the **EUTF**, provides medical, prescription drug, chiropractic, dental, vision, and life insurance benefits to all eligible State of Hawaii (State), City and County of Honolulu, County of Hawaii, County of Maui, and County of Kauai employees, retirees, and their eligible dependents.

The EUTF is a State agency administratively attached to the State Department of Budget and Finance and is governed by a 10-member, governor-appointed board of trustees.

The EUTF is responsible for designing the health benefit plans (e.g., coinsurance, copayments, and deductibles) subject to federal and state regulations, contracting with insurance carriers and pharmacy benefit managers to provide the services, and developing and/or negotiating premium rates.

If you have any questions regarding the information provided in this guide, please contact the EUTF Member Services Branch at **1-808-586-7390** or toll-free at **1-800-295-0089**, for clarification.

Disclaimer

This guide offers general information on your health and other benefit plans that are exclusively governed by the Hawaii Revised Statutes, the EUTF Administrative Rules as they are amended from time to time, and the carrier plan documents—all of which are available on the EUTF Member self-service portal at eutfbenefits.hawaii.gov and on the EUTF website at eutf.hawaii.gov. Nothing in this guide is intended to amend, change, or contradict these documents. This guide is not a legal document or contract, and the information in this guide is not intended as legal advice or to create any legal or contractual liabilities.

Individuals With Special Needs

This guide can be made available to individuals who have special needs or who need auxiliary aids for effective communication (i.e., large print or audiotape), as required by the Americans with Disabilities Act of 1990. Please contact the EUTF office at **1-808-586-7390** or toll-free at **1-800-295-0089**, for special needs.

EUTF's Mission

We care for the health and well-being of our beneficiaries by striving to provide quality benefit plans that are affordable, reliable, and meet their changing needs. We provide informed service that is excellent, courteous, and compassionate.

Wellness Programs

The EUTF cares for the health and well-being of our beneficiaries and strives to provide quality health benefits for you and your family. A vital part of EUTF health benefits is our wellness programs. In most cases, these programs are offered to members at no cost and provide tools to help members get healthy and stay healthy. By taking advantage of these benefits, members can experience improvement in wellness and in their overall quality of life. Please review the wellness programs in this section, and contact your insurance carrier for information on how you can participate. Members can also find additional EUTF Health and Wellness resources at eutf.hawaii.gov/health-and-wellness, or by sending an email to eutfwellness@hawaii.gov.

HMSA Members

What You Can Do To Stay Healthy

Staying healthy is the best way to keep your health care costs down. Ask your doctor about preventive care and screenings to take care of minor health problems before they get serious. Make an appointment for your Annual Preventive Health Evaluation at no cost, so your doctor can assess your overall health. For more information, visit hmsa.com/eutf and click **Member Resources**.

If you haven't seen your doctor in the past year, we encourage you to make an appointment for an annual visit. If you don't have a doctor, use the Find a Doctor tool at hmsa.com/search/providers. If you need help finding a doctor, call **1-808-948-6499** on Oahu or toll-free at **1-800-776-4672**, Monday through Friday, 7 a.m. to 7 p.m., and Saturday, 9 a.m. to 1 p.m.

Online Care

With HMSA's Online Care®, you can see a doctor or a behavioral health care provider on your smartphone or tablet without an appointment 24 hours a day, seven days a week. Online Care providers can diagnose conditions and prescribe medication as needed. There's no copayment for Online Care visits. Download Online Care from the App Store or Google Play and register or visit hmsa.com/onlinecare.

Health and Well-Being Support

We offer health and well-being support and resources at no cost to help you manage or prevent asthma, chronic obstructive pulmonary disease, coronary artery disease, heart failure, diabetes, chronic kidney disease, and/or behavioral health conditions. This program helps you and your doctor manage your care and make informed choices. For more information, call **1-855-329-5461** toll-free, Monday through Friday, 8 a.m. to 5 p.m., or visit hmsa.com/well-being/health-well-being-support.

Virta Diabetes Management Program

If you or a family member has type 2 diabetes, the HMSA EUTF plan has a program that can help. Virta helps patients reduce their need for diabetes medications, lower their blood sugar, and lose weight. You'll have access to your own health coach and physician-led team, all from a computer or smartphone. Virta is available at no cost for eligible HMSA EUTF members in Hawaii. You don't need a referral to receive care, go to virtahealth.com/join/eutf to join.

Diabetes Prevention Program

HMSA Diabetes Prevention Program helps eligible members who are at risk for prediabetes prevent the onset of type 2 diabetes through lifestyle and diet changes, exercise, and group support. This program includes lessons, handouts, and resources from the Centers for Disease Control and Prevention to help you live a healthier lifestyle. To learn more, call **1-808-948-6499** or **1-800-776-4672**, Monday through Friday, 8 a.m. to 5 p.m. or visit hmsa.com/well-being/diabetes-prevention.

Health Coaching

Health coaching is available to you at no additional cost to help you reduce stress, manage your weight, develop a healthy eating plan, or manage chronic conditions. To talk with a health coach, call **1-855-329-5461**, Monday through Friday, 8 a.m. to 5 p.m.

Tobacco Cessation Support

This program is available to members who need help quitting tobacco use through online support, phone consultations, or both. Members can call the Hawai'i Tobacco Quitline toll-free at **1-800-QUIT-NOW (784-8669)**.

Cardiac Rehabilitation

If you have heart disease or an eligible cardiac condition or event, cardiac rehabilitation is a medically supervised program designed to improve your cardiovascular health. Cardiac rehabilitation includes three equally important parts, exercise counseling and training, education for heart-healthy living and counseling to reduce stress.

The program encompasses up to 36 sessions to help heart patients recover and improve their overall physical, mental and social functioning. EUTF members residing on the neighbor islands will be allowed to utilize HMSA's Care Access Assistance Program if care is not available in their area. The plan's standard in-network coinsurance will apply (e.g., 10% of eligible charge under the 90/10 plan) and are subjected to deductible. Be advised that eligibility criteria aligns with that of the Centers for Medicare and Medicaid Services (CMS).

Mental Health Resources

Manage stress with access to behavioral health providers and services, programs to support mental health, and information on how to reduce anxiety. Visit hmsa.com/EUTFMentalHealth for more information.

Pregnancy Support

The HMSA Pregnancy and Postpartum Support Program pairs pregnant women with their own maternity nurse for personalized education and counseling over the phone. Nurse support provides additional services that complement the prenatal care members receive from their doctors. To get an enrollment form, call **1-808-948-6499** on Oahu or **1-800-776-4672** toll-free on the Neighbor Islands, or visit hmsa.com/help-center/pregnancy-support.

Plan for the Future

Advance Care Planning (ACP) helps patients plan for their medical treatment and care now instead of later when they're no longer able to make decisions. Approved ACP office visits are available at no cost when you see a participating provider. For more information, visit hmsa.com/Media/Default/documents/eutf/EUTF_advance-care-planning.pdf.

My Account

Go to hmsa.com/eutf and click **Member Login** for personalized information about your HMSA health plan. With My Account, you can:

- See a list of health care services you've received and your claims history.
- Access your well-being tools, such as ChooseHealthy® and Active&Fit Direct™.
- Access up-to-date information on your annual deductible and maximum out-of-pocket.
- Get a copy of your HMSA membership card, view your *Guide to Benefits*, and more.

HMSA365 Discounts*

Save money on a variety of health and fitness products and services, including:

- Discounted fitness classes and equipment along with access to more than 11,000 fitness centers nationwide with the Active&Fit Direct™ program.
- Discounts on vision, hearing products and services, transportation, and more.
- Up to 25% off specialty services such as acupuncture, chiropractic care, therapeutic massage, and more from a nationwide network of health care providers with the ChooseHealthy® program.
- Up to 57% off fitness and wellness products such as activity trackers, equipment, and more with the ChooseHealthy program. Get access to online health and wellness classes at no additional cost.

Learn more at hmsa.com/hmsa365.

HMSA's *Island Scene*

HMSA's *Island Scene* magazine offers health, fitness, and lifestyle tips with recipes, personal stories, community events, and health education workshops. You can also read the magazine and get new stories and videos at islandscene.com.

Kaiser Permanente Members Preventive Services

Prevention makes good health possible!

Many preventive screening tests are covered at no additional cost to you when you use participating providers. Depending on your risk factors, such as age, gender, and family history, some screenings may not be necessary or may be required more frequently. Screenings may include: age-appropriate preventive medical examinations, preventive annual physical exam, blood pressure screening, colorectal cancer screening, cervical cancer screening, breast cancer screening, lipid evaluation, and much more. If you have questions about recommended screenings or what you are due for, please talk to your health care provider today.

Manage Your Care Online

Online tools to help you thrive.

kp.org is your online gateway to great health. When you register using your personal email address, you can securely access many time-saving tools for managing the care you get at our facilities. Visit kp.org anytime, from anywhere, to schedule and cancel routine appointments, view most lab results, refill most prescriptions, email your Kaiser Permanente doctor's office with nonurgent questions, print vaccination records, manage a family member's health, and so much more.

* Amwell® is an independent company providing hosting and software services for HMSA's Online Care platform on behalf of HMSA. Active&Fit Direct and ChooseHealthy are trademarks of ASH. The ChooseHealthy program is provided by ChooseHealthy, Inc. The Active&Fit Direct program is provided by American Specialty Health Fitness Inc. (ASH Fitness). ChooseHealthy, Inc. and ASH Fitness are subsidiaries of American Specialty Health, Inc. (ASH).

The ChooseHealthy program is a discount program; it is not insurance. You can access services from any ChooseHealthy participating provider; referral from a primary care physician is not required. You're responsible for paying the discounted fee directly to the contracted provider.

Online Wellness Programs

Jump start your health online.

The program gives you and your covered spouse/domestic partner enrolled in EUTF a chance to earn up to \$100 each in gift card(s) annually for taking steps to improve health. Earn \$25 each for completing a total health assessment to get an overall snapshot of your health, plus a recommended plan based on your answers. You can also each earn an additional \$25 per online healthy lifestyle program, up to three programs per year. Choose from a variety of programs to help in reducing stress, quitting smoking, losing weight, and more. You can participate in a program when it's convenient for you at your own pace. Current rewards run from July 1, 2025, until June 30, 2026.* Visit kp.org/eutf, and click on **Reap the rewards**.

Kaiser Permanente Fit Rewards

Earn a free gym membership!

With Fit Rewards, EUTF Kaiser Permanente members 16 years and older can pay the \$200 annual membership fee to join or renew membership at fitness centers in the Classic, Standard, Premium, or Elite Fitness Networks.** Or, track your visits on kpfitrewards.rallyengage.com or the Rally Engage app for any qualifying non-participating fitness center. Just hit your gym 45 days for at least 30 minutes a visit by the end of the calendar year, and you can earn a reward of up to \$200.*

If you prefer working out at home, choose a home fitness kit, including live or on-demand workout videos, at no additional cost. Current Fit Rewards run from January 1 to December 31, 2025.*** Visit kp.org/fitrewards.

Wellness Coaching

Get a personal coach in your corner.

If you need a little extra support, we offer wellness coaching by phone at no cost. You'll work one-on-one with your personal wellness coach to make a plan to help you reach your goals. Take an active role in your health with our local health coaches. To schedule a convenient telephone session with your personal coach, call **1-808-432-2260** or **711** (TTY), Monday to Friday, 8 a.m. to 5 p.m.

Tobacco Cessation

Break the habit for good.

The tobacco cessation program is provided free of charge to members. Counselors are available by phone to provide support and guidance. You are also eligible to receive free tobacco cessation medications at no charge with a doctor's prescription. To talk to a counselor, call **1-808-643-4622** or **711** (TTY), Monday to Friday, 8:30 a.m. to 2:30 p.m.

* You are responsible for any taxes that may be due on the amounts received. Please talk to your personal tax advisor for specific tax information about this reward. Participation in the program MAY be shared with employers for tax purposes. The online wellness rewards program runs from July 1, 2025, to June 30, 2026, and is open to all EUTF subscribers and their enrolled spouses, 18 years old and older, excluding retirees and those enrolled in the HSTA VB Plan. You can take the total health assessment as often as you like and use as many healthy lifestyle programs as you like, but you can only earn up to \$100 per contract period. You must complete the activities before June 30, 2026. Rewards will be issued four to six weeks after you complete your activity.

** The Standard, Premium, and Elite Network add new fitness center and studio choices at different price points.

*** Please consult with your own tax advisor about the taxability of the reimbursement. Participation in the program MAY be shared with employers for tax purposes. Kaiser Permanente Fit Rewards is available to all Kaiser Permanente Hawaii members, 16 years and older, excluding Medicare and Medicaid (QUEST Integration) members. Gym availability varies by island. Meet the 45-day, 30-minute-a-session activity requirement between January 1 and December 31, 2025, to qualify for reimbursement. Reimbursement is limited to your OnePass Select annual program fee each calendar year. Taxes and additional fees you pay your gym for classes, services, or amenities are not included in the OnePass Select program and are not eligible for reimbursement. Except for earning your annual program fee back by exercising 45 days a year, for at least 30 minutes a session, your OnePass Select annual program fee is not reimbursable and will not be prorated. Kaiser Permanente Fit Rewards is a value-added service and not part of your medical benefits. Your annual fee does not count toward your annual maximum out-of-pocket. Please see your Evidence of Coverage or kp.org/fitrewards for details, including conditions, limitations, and exclusions.

Health Classes

Take charge of your health and inspire others.

With all kinds of health classes and support groups offered right at our facilities, there's something for everyone. Classes vary at each location, and some may require a small fee. View our healthy living class catalogs at kpinhawaii.org/our-services to find a class near you.

Member Discounts

Get reduced member rates on a variety of health-related products and services through ChooseHealthy. These include:

- Discounts at a contracted acupuncturist, chiropractic, and massage therapist
- Reduced rates on vitamins and supplements

You also have online exercise, nutrition, and healthy living resources to help assess and improve your health.

Visit kp.org/choosehealthy, or call 1-877-335-2746 weekdays, 3 a.m. to 4 p.m. HST.

CVS Caremark Members

Diabetes Products

Regular blood glucose testing is essential for people with diabetes. One of the best ways to manage diabetes is to check blood sugar every day with a blood glucose meter. The Diabetic Meter Program provides eligible members with a no-cost Accu-Chek or OneTouch blood glucose meter. To find out if you qualify for this benefit, call the CVS Caremark Member Services Diabetic Meter Team toll-free at 1-800-588-4456, or request one at caremark.com/managingdiabetes. Continuous glucose monitoring systems (CGMs) are also available under the medical plans. For complete information, see your plan's Guide to Benefits, which can be found on hmsa.com/eutf.

Tobacco Cessation Products

Tobacco cessation products are provided as a plan benefit to support our members who are quitting smoking. CVS Caremark offers certain products at no or low cost to members, such as nicotine patches and other prescription medications. To learn more about this program and covered medications, call the CVS Caremark customer service center toll-free at 1-855-801-8263.



Money Saving Tips

Properly using your EUTF health insurance coverage can save you and your family hundreds or even thousands of dollars. Making simple, cost-effective decisions and being aware of how to effectively use your benefits will also keep you healthy while saving you money. Start using the following tips today!

Choosing the Best Plan for Your Needs

Not all plans are created equal. Just because a plan has the highest monthly premium, does not mean it will be the most cost efficient. Be sure to factor in your cost share (deductibles, copayments, and coinsurance), monthly premiums, calendar-year maximum out-of-pocket, and your expected usage for the year before making any plan decisions. Every year open enrollment offers an opportunity to choose a plan that best suits your needs, which may change from year to year.

Pick the Right Facility

The ER should be reserved for serious emergency situations. If you have a nonemergency illness or injury, go to your regular doctor or an urgent care facility. Cost savings can be significant. For example, the total cost of a typical office visit is around \$100, while an ER visit could cost \$1,000 or more. Other options for care include Kaiser Permanente or HMSA's online or telephonic care and walk-in clinics such as urgent care or the CVS MinuteClinic.

HMSA members: Consider going to a Blue Distinction Center+ for surgery and/or specialty care. These are hospitals nationally recognized by Blue Cross Blue Shield for their expertise and efficiency in delivering specialty care. For more information, visit bcbs.com/about-us/capabilities-initiatives/blue-distinction/blue-distinction-specialty-care.

Kaiser Permanente members: For urgent care needs that aren't life threatening, visit kp.org/getcare for options to seek care. Available options include 24/7 nurse advice, 24/7 phone or video visits with a clinician, e-visits, and in-person urgent care appointments.

Participating Providers

Going to a non-participating doctor can be, in some cases, more than twice as expensive as going to a participating provider. Seeing doctors in your network is an easy way to keep your costs low. To find a participating provider, HMSA members may use hmsa.com/search/providers and Kaiser Permanente members may use kp.org.

Preventive Care

Preventing disease and detecting health issues at an early stage is key to living a healthy life. Getting regular preventive care may help you ward off serious health issues. It's much easier, and far less costly, to prevent an illness than it is to try to cure one. By following the guidelines for preventive care—and your doctor's advice—you're on your way to staying healthy. Most preventive services are completely free of charge for you and your dependents when you use participating providers (in-network providers). Examples include immunizations, annual exams, mammograms, and well-child care visits.

Prescription Drug Benefits

There are a number of ways to save money on your prescription drug costs. One of the most cost-effective ways is to ask your prescribing doctor if you can take a generic drug. Taking a brand-name drug over a generic can end up costing you three or four times more. For example, if you are on Zetia or Vytorin to lower cholesterol, ask your prescribing doctor if you can switch to ezetimibe/simvastatin or another generic. Doing so could save you at least \$200 annually per prescription. Additionally, these changes could potentially save the EUTF hundreds of thousands of dollars annually, which helps to lower plan premiums.

Another great way to save money is by switching to mail order. In addition to saving money, mail order offers the added convenience of receiving your prescriptions at your doorstep, saving you time and money by not having to make regular trips to the pharmacy.

HMSA/CVS members: Call CVS Customer Care toll-free at **1-855-801-8263**, visit [caremark.com](https://www.caremark.com), or download CVS Caremark's mobile app at the [App Store](#) or [Google Play](#). While online, or utilizing the app, you can download a digital prescription ID card and can also easily check the costs of your medications by using the "Check Your Drug Cost" tool by comparing your current prescription to other lower cost alternatives. Share this information with your physician to see if any of the lower cost alternatives are appropriate for you.

You can also save on certain non-covered drugs (e.g., over-the-counter medications) through the CVS RxSavingsPlus program, which is available to all employees regardless of whether you are enrolled in the CVS Caremark prescription drug plan (CVS plan). If enrolled in the CVS plan, discounts will automatically apply when your prescription is filled. If not enrolled in the CVS plan, you may register at rxsavingsplus.com/eutf.

Kaiser Permanente members: If you have not done so already, you'll need to register for a secure kp.org account in order to refill prescriptions online. You may also set up mail-order services when you visit Kaiser Permanente, or call the number on your prescription label.

Your EUTF Benefits Coverage

Along with comprehensive medical and prescription drug coverage, EUTF offers dental, vision, and chiropractic benefits, and a 100% employer-paid life insurance policy for EUTF and HSTA VB active employees. For a snapshot of all your plan options:

- **EUTF employees:** See page 31.
- **HSTA VB employees:** See page 41



What's New?

Effective July 1, 2025 (unless otherwise specified)

Eligibility Criteria Changes

Dependent children ages 19-25 are now eligible to enroll in EUTF dental and vision coverage through age 25, regardless of student or marital status, and they do not need to live with the employee. Open Enrollment is your opportunity to re-enroll your child if they were previously removed.

HMSA

1. The HMSA HMO plan will be closed to new subscribers effective July 1, 2025. Enrollment will be limited to those enrolled on June 30, 2025, and once disenrolled, you will not be allowed to re-enroll in the HMSA HMO plan. Those enrolled as of June 30, 2025, may still add or remove dependents during Open Enrollment or if you experience a qualifying event.
2. Removed the developmental delay exclusion for physical, occupational, and speech therapy under the EUTF and HSTA VB active plans.
3. Removed the postpartum visit limitation (of one per birth) for maternity care under the EUTF active HMSA HMO plan.
4. Added coverage for cardiac rehabilitation at the same benefit level as physical and occupational therapy under the EUTF and HSTA VB active plans.
5. Removed the member cost share (up to the eligible charge) and the application of the deductible for out-of-network immunizations under the HSTA VB active HMSA 90/10 plan.
6. Aligned the benefit maximum for orthodontic treatment of orofacial anomalies with the State mandated benefit maximum, rounded to the nearest \$10 (from \$6,900 to \$6,930 in 2025) under the EUTF and HSTA VB active plans.

CVS

7. Implemented Hyperinflation Management where hyperinflated drugs that have readily available, clinically appropriate, and more cost-effective alternatives are excluded under the EUTF active plans.
8. Implemented the Basic Control Formulary where utilization management was added to non-preferred products in ten specific drug classes under the EUTF active plans.
9. Revised prior authorization criteria for coverage of antidiabetic GLP-1s (e.g. Ozempic, Mounjaro, Rybelsus, Trulicity, and Victoza) under the EUTF active plans.
10. Added 100% coverage of Apretude and Descovy (in addition to generic Truvada) for HIV pre-exposure prophylaxis (PrEP) under the EUTF and HSTA VB active plans, in accordance with federal law. The brand name Truvada will still require an exception since it has a generic available.

Kaiser Permanente

11. Removed the lifetime limitation of two elective pregnancy terminations of non-viable fetuses under the EUTF and HSTA VB active plans.
12. Aligned the benefit maximum for orthodontic treatment of orofacial anomalies with the State mandated benefit maximum (from \$6,898 to \$6,927 in 2025) under the EUTF and HSTA VB active plans.

HDS

13. Increased coverage of fluoride treatments to two per calendar year through age 19 under the HSTA active and supplemental dental plans.

Premium Rate Changes

For information about the 2025-26 monthly premium rates that take effect July 1, 2025, see the 2025 Health Plan Premiums section, starting on page 23.

2025 Health Plan Premiums

Effective July 1, 2025

ALL BARGAINING UNITS EXCEPT FOR BU 05 and BU 07

BENEFIT PLAN	Type of Enrollment	Semi-monthly Employee Contribution	Monthly Employee Contribution	Monthly Employer Contribution*	Percent Employer	Total
Medical Plans						
PPO – 90/10 Plan – HMSA Medical and Chiropractic, CVS Caremark Prescription Drug	Self	\$282.34	\$564.68	\$504.96	47.2%	\$1,069.64
	Two-Party	\$685.88	\$1,371.76	\$1,226.52	47.2%	\$2,598.28
	Family	\$874.63	\$1,749.26	\$1,563.62	47.2%	\$3,312.88
PPO – 80/20 Plan – HMSA Medical and Chiropractic, CVS Caremark Prescription Drug	Self	\$192.83	\$385.66	\$504.96	56.7%	\$890.62
	Two-Party	\$468.35	\$936.70	\$1,226.52	56.7%	\$2,163.22
	Family	\$597.11	\$1,194.22	\$1,563.62	56.7%	\$2,757.84
PPO – 75/25 Plan – HMSA Medical and Chiropractic, CVS Caremark Prescription Drug	Self	\$57.23	\$114.46	\$471.64	80.5%	\$586.10
	Two-Party	\$139.00	\$278.00	\$1,145.22	80.5%	\$1,423.22
	Family	\$177.19	\$354.38	\$1,459.74	80.5%	\$1,814.12
HMO – HMSA Medical and Chiropractic, CVS Caremark Prescription Drug	Self	\$344.18	\$688.36	\$504.96	42.3%	\$1,193.32
	Two-Party	\$836.23	\$1,672.46	\$1,226.52	42.3%	\$2,898.98
	Family	\$1,066.41	\$2,132.82	\$1,563.62	42.3%	\$3,696.44
HMO – Kaiser Permanente Comprehensive Medical, Prescription Drug, and Chiropractic	Self	\$178.43	\$356.86	\$504.96	58.6%	\$861.82
	Two-Party	\$433.85	\$867.70	\$1,226.52	58.6%	\$2,094.22
	Family	\$554.01	\$1,108.02	\$1,563.62	58.5%	\$2,671.64
HMO – Kaiser Permanente Standard Medical, Prescription Drug, and Chiropractic	Self	\$46.43	\$92.86	\$468.50	83.5%	\$561.36
	Two-Party	\$112.84	\$225.68	\$1,138.44	83.5%	\$1,364.12
	Family	\$143.95	\$287.90	\$1,452.32	83.5%	\$1,740.22
Supplemental Medical and Prescription Drug – Verdegard Administrators (formerly HMA)	Self	\$7.58	\$15.16	\$20.80	57.8%	\$35.96
	Two-Party	\$13.55	\$27.10	\$37.08	57.8%	\$64.18
	Family	\$14.67	\$29.34	\$40.16	57.8%	\$69.50
Dental Plan						
HDS Dental	Self	\$9.13	\$18.26	\$22.12	54.8%	\$40.38
	Two-Party	\$18.26	\$36.52	\$44.26	54.8%	\$80.78
	Family	\$24.19	\$48.38	\$72.78	60.1%	\$121.16
Vision Plan						
VSP Vision	Self	\$0.84	\$1.68	\$2.52	60.0%	\$4.20
	Two-Party	\$1.57	\$3.14	\$4.68	59.8%	\$7.82
	Family	\$2.05	\$4.10	\$6.12	59.9%	\$10.22
Life Insurance						
Securian Life Insurance	Employee	\$0.00	\$0.00	\$4.12	100.0%	\$4.12

HDS modified their premium rate tiering ratios to more closely align with EUTF's other benefit plans, which eliminates any financial disincentives to enroll in family coverage.

* Continuation of July 1, 2024 to June 30, 2025 monthly employer contributions until a collective bargaining agreement is reached. For County of Kauai and Kauai Department of Water, the supplemental collective bargaining agreement effective September 1, 2024 will end on June 30, 2025. Until a new collective bargaining agreement is reached, the employer contributions will follow the terms specified in the original agreement. Employees should contact their employer or check the EUTF website at eutf.hawaii.gov for updated information regarding their premiums and contributions.

2025 Health Plan Premiums

Effective July 1, 2025

BU 05 and BU 07

BU 05: FOR HAWAII PUBLIC CHARTER SCHOOLS, STATE OF HAWAII HSTA VEBA EMPLOYEES WHO OPTED TO TRANSFER TO EUTF PLANS OR BU 05 EMPLOYEES HIRED ON OR AFTER JANUARY 1, 2011

BENEFIT PLAN	Type of Enrollment	Semi-monthly Employee Contribution	Monthly Employee Contribution	Monthly Employer Contribution	Percent Employer	Total
Medical Plans						
PPO - 90/10 Plan HMSA Medical and Chiropractic, CVS Caremark Prescription Drug	Self	\$267.64	\$535.28	\$534.36	50.0%	\$1,069.64
	Two-Party	\$650.18	\$1,300.36	\$1,297.92	50.0%	\$2,598.28
	Family	\$829.09	\$1,658.18	\$1,654.70	49.9%	\$3,312.88
PPO - 80/20 Plan HMSA Medical and Chiropractic, CVS Caremark Prescription Drug	Self	\$178.13	\$356.26	\$534.36	60.0%	\$890.62
	Two-Party	\$432.65	\$865.30	\$1,297.92	60.0%	\$2,163.22
	Family	\$551.57	\$1,103.14	\$1,654.70	60.0%	\$2,757.84
PPO - 75/25 Plan HMSA Medical and Chiropractic, CVS Caremark Prescription Drug	Self	\$29.31	\$58.62	\$527.48	90.0%	\$586.10
	Two-Party	\$71.16	\$142.32	\$1,280.90	90.0%	\$1,423.22
	Family	\$90.71	\$181.42	\$1,632.70	90.0%	\$1,814.12
HMO HMSA Medical and Chiropractic, CVS Caremark Prescription Drug	Self	\$329.48	\$658.96	\$534.36	44.8%	\$1,193.32
	Two-Party	\$800.53	\$1,601.06	\$1,297.92	44.8%	\$2,898.98
	Family	\$1,020.87	\$2,041.74	\$1,654.70	44.8%	\$3,696.44
HMO Kaiser Comprehensive Medical, Prescription Drug, and Chiropractic	Self	\$163.73	\$327.46	\$534.36	62.0%	\$861.82
	Two-Party	\$398.15	\$796.30	\$1,297.92	62.0%	\$2,094.22
	Family	\$508.47	\$1,016.94	\$1,654.70	61.9%	\$2,671.64
HMO Kaiser Standard Medical, Prescription Drug and Chiropractic	Self	\$28.07	\$56.14	\$505.22	90.0%	\$561.36
	Two-Party	\$68.21	\$136.42	\$1,227.70	90.0%	\$1,364.12
	Family	\$87.01	\$174.02	\$1,566.20	90.0%	\$1,740.22
Supplemental Medical and Prescription Drug Verdegard Administrators (fka HMA)	Self	\$7.19	\$14.38	\$21.58	60.0%	\$35.96
	Two-Party	\$12.84	\$25.68	\$38.50	60.0%	\$64.18
	Family	\$13.90	\$27.80	\$41.70	60.0%	\$69.50
Dental Plan						
HDS Dental	Self	\$8.08	\$16.16	\$24.22	60.0%	\$40.38
	Two-Party	\$16.16	\$32.32	\$48.46	60.0%	\$80.78
	Family	\$24.23	\$48.46	\$72.70	60.0%	\$121.16
Vision Plan						
VSP Vision	Self	\$0.84	\$1.68	\$2.52	60.0%	\$4.20
	Two-Party	\$1.57	\$3.14	\$4.68	59.8%	\$7.82
	Family	\$2.05	\$4.10	\$6.12	59.9%	\$10.22
Life Insurance						
Securian Life Insurance	Employee	\$0.00	\$0.00	\$4.12	100.0%	\$4.12

HDS modified their premium rate tiering ratios to more closely align with EUTF's other benefit plans, which eliminates any financial disincentives to enroll in family coverage.

2025 Health Plan Premiums

Effective July 1, 2025

BU 05: ACTIVE EMPLOYEES FORMERLY UNDER THE HSTA VEBA

BENEFIT PLAN	Type of Enrollment	Semi-monthly Employee Contribution	Monthly Employee Contribution	Monthly Employer Contribution	Percent Employer	Total
Medical Plans						
HSTA VB – PPO – 90/10 Plan – HMSA Medical and Chiropractic, CVS Caremark Prescription Drug, VSP Vision	Self	\$237.16	\$474.32	\$474.70	50.0%	\$949.02
	Two-Party	\$574.95	\$1,149.90	\$1,150.54	50.0%	\$2,300.44
	Family	\$733.03	\$1,466.06	\$1,466.28	50.0%	\$2,932.34
HSTA VB – PPO – 80/20 Plan – HMSA Medical and Chiropractic, CVS Caremark Prescription Drug, VSP Vision	Self	\$158.23	\$316.46	\$474.70	60.0%	\$791.16
	Two-Party	\$383.51	\$767.02	\$1,150.54	60.0%	\$1,917.56
	Family	\$488.77	\$977.54	\$1,466.28	60.0%	\$2,443.82
HSTA VB – HMO – Kaiser Permanente Comprehensive Medical, Drug, Chiropractic, and VSP Vision	Self	\$148.80	\$297.60	\$474.70	61.5%	\$772.30
	Two-Party	\$361.88	\$723.76	\$1,150.54	61.4%	\$1,874.30
	Family	\$462.52	\$925.04	\$1,466.28	61.3%	\$2,391.32
Dental Plan						
HSTA VB – HDS Dental	Self	\$9.14	\$18.28	\$27.40	60.0%	\$45.68
	Two-Party	\$18.28	\$36.56	\$54.82	60.0%	\$91.38
	Family	\$27.41	\$54.82	\$82.24	60.0%	\$137.06
HSTA VB – HDS Supplemental Dental	Self	\$3.96	\$7.92	\$11.88	60.0%	\$19.80
	Two-Party	\$7.93	\$15.86	\$23.76	60.0%	\$39.62
	Family	\$11.89	\$23.78	\$35.64	60.0%	\$59.42
Vision Plan						
HSTA VB – VSP Vision	Self	\$0.84	\$1.68	\$2.52	60.0%	\$4.20
	Two-Party	\$1.57	\$3.14	\$4.68	59.8%	\$7.82
	Family	\$2.05	\$4.10	\$6.12	59.9%	\$10.22
Life Insurance						
HSTA VB – Securian Life Insurance	Employee	\$0.00	\$0.00	\$4.12	100.0%	\$4.12

HDS modified their premium rate tiering ratios to more closely align with EUTF's other benefit plans, which eliminates any financial disincentives to enroll in family coverage.

Health Care Terms and Definitions

The following is a list of important health care terms and definitions.

Claim: A written request for payment of benefits for services covered by your health plan.

Coinsurance: Your share of the cost of a covered service, calculated as a percentage (e.g., for most services under the HMSA 90/10 PPO medical plan, your coinsurance is 10%) of the eligible charge. For example, if the plan's eligible charge for a primary care office visit is \$100, your coinsurance payment of 10% would be \$10 plus applicable taxes. The plan pays the remainder of the eligible charge at 90%, or \$90 in this example.

The Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA): This federal law requires employers with 20 or more employees to offer the option of purchasing continuation of coverage to qualified beneficiaries who would otherwise lose group health insurance coverage as the result of a COBRA qualifying event.

Coordination of Benefits (COB): The process of determining which of two or more insurance policies or health plans will have the primary responsibility of processing/paying a claim and the extent to which the other policies will contribute. COB is intended to prevent the duplication of benefits when a member is covered by more than one insurance carrier or health plan. For more information on COB, please contact your health insurance carrier.

Copayment: A fixed amount (for example, \$15) you pay for a covered service, usually when you receive the service. The amount can vary by plan and the type of covered service.

Covered Services: These are health care services that your health plan pays for based on your plan benefits. If your plan covers a service, you may have to pay a coinsurance, copayment or deductible.

Deductible: The amount you must pay for covered services before your plan begins to pay. The deductible is based on a calendar year and renews every January 1. Under the EUTF HMSA PPO 75/25 medical plan, the deductible is \$300 per individual or up to \$900 for family plans and applies to services provided by both in-network and out-of-network providers. The deductible must be met on a claim-by-claim basis and cannot be paid in advance. The deductible does not apply to all services. For services provided by an out-of-network provider, only the amount you pay on the eligible charge will be credited toward the deductible. Any difference between the eligible charge and the actual charge will not be credited toward the deductible.

Dependent: Subscriber's spouse, domestic partner, or civil union partner and/or eligible child(ren) eligible to enroll in the plan.

Eligible Charge: The lower of the participating provider's actual charge or the amount the plan establishes as the maximum allowable fee (the maximum amount that the plan will pay for the covered services or supplies). This is the amount on which your coinsurance is based.

Health Maintenance Organization (HMO): A medical plan that uses a network of health care professionals and facilities associated with that HMO. Except in emergencies or in cases where you obtain a referral from your primary care physician (PCP), an HMO plan does not cover the cost of services you receive from doctors or other providers outside the HMO's network. With an HMO plan, there are no deductibles or claim forms. Generally, after a copayment for each office visit, most medical expenses are covered at 100%. You must select a PCP to coordinate your care.

HIPAA (Health Insurance Portability and Accountability Act of 1996): A federal law that calls for confidentiality standards and requires covered entities (such as the EUTF) to maintain strict use and disclosure policies and procedures to safeguard a member's Protected Health Information (PHI).

In-Network or Participating Provider: A physician, hospital, pharmacy, laboratory, or other health care provider your insurance carrier has contracted with to provide services at a negotiated fee

or eligible charge rate. In most cases, participating providers are preferable to non-participating providers because of the lower out-of-pocket cost to the member.

Leave of Absence Without Pay (LWOP): An employer-approved period of leave during which the employee is not paid but continues to be a State or County employee.

Limiting Age (for Dependent Children): The age dependents are no longer eligible for coverage. The limiting age for medical, prescription drug, dental and vision coverage is 26 years.

Maximum Out-of-Pocket (MOOP): The most you pay during a calendar year before your health insurance plan starts to pay 100% for covered services. This limit includes deductibles, coinsurance, copayments, or similar charges. This limit does not include premiums, noncovered services such as taxes, charges in excess of the maximum allowable fee, and other plan expenses. The MOOP protects members from catastrophic financial losses. The HMSA medical plans each have a MOOP. The CVS prescription drug plans also each have a MOOP separate from the medical MOOP. The EUTF CVS prescription drug plans also have a MOOP for specialty medications only. The specialty medications MOOP is counted toward the total annual drug MOOP.

Medicare: A federal health insurance program for people who are age 65 or older and certain younger people with disabilities. It also covers people with end-stage renal disease (permanent kidney failure requiring dialysis or a transplant, sometimes called ESRD) or Amyotrophic Lateral Sclerosis (ALS).

Member: Any subscriber or subscriber's eligible dependents enrolled in the plan.

Network: A group of providers that contract with an insurance carrier to provide health care products and/or services for treatment at a reduced or fixed fee.

Open Enrollment: An annual period during which employees may enroll or disenroll from plans, change from one plan to another, or add or remove dependents outside of experiencing a qualifying event.

Out-of-Network or Non-Participating Provider: A physician, hospital, pharmacy, laboratory, or other health care provider that is not contracted with your insurance carrier to provide services. When you receive services from a non-participating provider, you owe the plan's standard copayment or coinsurance plus the difference between the non-participating provider's charge for the service and your insurance carrier's eligible charge (except for emergency services, air ambulance, and services from out-of-network providers received at an in-network facility).

For example, under the HMSA 90/10 PPO medical plan, if the non-participating provider's charge for a primary care office visit is \$120, the plan's eligible charge is \$100, and the out-of-network coinsurance is 30%, the plan will pay \$70 ($\$100 \times 70\%$) and you would pay \$50 (\$30 coinsurance plus \$20 for the excess of the actual charge over the eligible charge) plus applicable taxes. If the primary care provider was a participating provider, your total cost would be \$10 plus applicable taxes.

Out-of-Pocket Cost: Costs paid by the member related to deductibles, copayments, coinsurance, and any noncovered services.

Plan Year: For active employees, a 12-month period starting July 1 and ending June 30 the following year.

Preferred Provider Organization (PPO): A medical plan that includes a network of preferred medical providers who have contracts with the insurance carrier. A PPO plan gives you the flexibility to visit the providers you choose—inside or outside the plan's network. Your out-of-pocket medical costs will be lower if you receive care from an in-network provider or facility. The plan title (e.g., 90/10) generally refers to the share of the cost by the health plan and member. For example, the 90/10 plan pays 90% of the eligible charges for most covered in-network services, and the member pays 10%.

Premiums: The semi-monthly or monthly cost of your health insurance. Premiums are primarily influenced by utilization of services by members, benefit plan design, and cost of health care.

Primary Care Provider (PCP): A health care professional (usually an internist, family/general practitioner, or pediatrician) who provides a range of services such as prevention, wellness, and treatment for common illnesses. PCPs treat health-related issues and may coordinate your care with specialists.

Provider: An approved health care professional or facility that provides treatment or service.

Qualifying Event: An event such as loss of coverage, disenroll due to enrollment in other coverage, marriage, divorce, or the birth or adoption of a child that allows enrollment changes to your health plans during the plan year.

Specialist: A physician who focuses on a specific area of medicine or a group of patients to diagnose, manage, prevent, or treat certain types of symptoms and conditions.

Subscriber: The person who meets eligibility requirements, is enrolled in the plan, and paying the required contribution.

Remember: Refer to Your Carrier Benefit Guides

The following sections provide a summary of the health and life insurance plans offered to active employees. Complete information on plans can be obtained directly from the health insurance carriers, from the EUTF Member self-service portal at eutfbenefits.hawaii.gov, or from the EUTF website at eutf.hawaii.gov. If there is any discrepancy between the information provided in this guide and that contained in the carrier's benefit guide, the language in the carrier's benefit guide will take precedence.

EUTF Health Plan Options

About the Medical Plans

EUTF medical plans include prescription drug and chiropractic coverage. Employees are given a choice of medical plan options that vary in monthly premium cost and benefit plan design. Medical plan types include PPO plans, HMO plans, and a supplemental plan.

The charts on the following pages outline the **EUTF medical and prescription drug plan options**. They are intended to provide a condensed summary of plan benefits. Certain limitations, restrictions, and exclusions apply to all insurance plans. Complete information on plans can be obtained directly from the health insurance carriers, from the EUTF Member self-service portal at eutfbenefits.hawaii.gov or from the EUTF website at eutf.hawaii.gov. If there should be any discrepancy between the information provided in this guide and that contained in the carrier's benefit guide, the language in the carrier's benefit guide will take precedence.

HMSA HMO will be closed to new subscribers effective July 1, 2025. New employees will not be able to enroll in the HMSA HMO. Employees currently enrolled in HMSA HMO may continue their coverage. An employee that leaves their HMSA HMO may not re-enroll.

For Kaiser Permanente members residing on Molokai and Lanai, there is limited access to primary care on island and while work is in progress to expand in-person care, Kaiser Permanente can offer virtual care options. Please register at kp.org to access these services. Existing members can contact **1-833-833-3333**, Monday through Friday, if you need help accessing primary care services.

For charts summarizing the HSTA VB medical and prescription drug plan options, see pages 41-42.

 An Independent Licensee of the Blue Cross and Blue Shield Association	Preferred Provider Organization (PPO) Plans <ul style="list-style-type: none">• HMSA PPO 90/10 Plan• HMSA PPO 80/20 Plan• HMSA PPO 75/25 Plan
  An Independent Licensee of the Blue Cross and Blue Shield Association	Health Maintenance Organization (HMO) Plans <ul style="list-style-type: none">• Kaiser Permanente HMO Comprehensive• Kaiser Permanente HMO Standard• HMSA EUTF HMO
 	Prescription Drug Plans <ul style="list-style-type: none">• CVS Caremark Prescription Drug Plan• Kaiser Permanente Prescription Drug Plan
	Supplemental Plan: Verdegard Administrators (formerly HMA)
 	Dental Plan: Hawaii Dental Service (HDS)
	Vision Plan: Vision Service Plan (VSP)
	Life Insurance: Securian Financial

About CVS Caremark Prescription Drug Coverage for EUTF Members

General Information

The prescription drug plan includes programs that offer a financial incentive for participants to use the generic equivalent (or preferred brand, in the case of EUTF plans) medication without compromising care, as these medications have the same level of effectiveness. For the EUTF plans, preferred medications are usually priced lower than other brand-name medications and have lower copayments.

To comply with the Affordable Care Act, certain preventive care drugs (when prescribed) are covered with no copayment. Please contact CVS Caremark for additional information on coverage for these preventive care drugs.

The generic forms of tamoxifene, raloxifene, exemestane and anastrozole are covered with no copayment for women 35 years or older when prescribed for primary prevention of breast cancer. If you are eligible for this benefit, please have your physician call CVS Caremark at **1-877-418-4130** to complete a copayment exception form on your behalf.

Web Service

Members can register at [caremark.com](https://www.caremark.com) or download the CVS Caremark mobile app to access tools that can help you save money and manage your prescription benefit. To register, have your CVS ID card ready. If you are not currently a member, please visit the CVS Caremark website at [caremark.com/eutf](https://www.caremark.com/eutf) for plan information.

Customer Care

For assistance with questions about your plan, finding a participating pharmacy, ordering a new ID card, refilling your mail order, etc., you may call CVS Caremark toll-free at **1-855-801-8263** to speak with a representative 24 hours a day, seven days a week, or you may visit their customer service office in downtown Honolulu at Pauahi Tower, 1003 Bishop Street, Suite 704, Monday through Friday from 7:45 a.m. to 4:30 p.m.

Coordination of Benefits

Some participants may be enrolled in prescription drug coverage in addition to their EUTF or HSTA VB benefits. If this applies to you, please contact CVS Caremark Customer Care at 1-855-801-8263 to advise if your EUTF plan is secondary. If your plan is secondary, be sure to let the pharmacy know by presenting all of your prescription drug ID cards, and confirm that the pharmacy can bill all plans. Please note that there is no coordination of benefits between multiple insurance plans at CVS Caremark Mail Pharmacy and some non-participating pharmacies. You also have the option to send in a paper claim form for reimbursement (see below). Please also note that Coordination of Benefits does not guarantee 100% coverage of your medication. All EUTF plan parameters and guidelines will still apply. Coverage under your non-EUTF drug plan does not imply coverage under the EUTF drug plan.

Required Documentation for Paper Claims

If you fill your prescriptions at an out-of-network pharmacy (or are unable to confirm your plan enrollment at a participating pharmacy), you will be responsible for paying the full cost of the drug at the time of purchase, and reimbursement will be limited to the eligible charge less the out-of-network copayment and coinsurance. Paper claims must be submitted to CVS Caremark within one year from the date of purchase. Download a paper claim form from [caremark.com/portal/asset/paperclaim_std_eng.pdf](https://www.caremark.com/portal/asset/paperclaim_std_eng.pdf) which includes the submission requirements and address to where the form should be mailed.

Maintenance Medications

Maintenance medications are those prescriptions taken for an extended period of time to treat chronic conditions such as high blood pressure, diabetes, heart disease, or high cholesterol. Prescriptions for new maintenance medications are limited to one initial fill plus two refills before a 90-day supply is required. You'll pay the lowest copay for a 90-day supply at a participating Retail 90 or Mail Pharmacy. To start mail order, contact CVS Caremark at **1-855-801-8263**.

Specialty Medications

Specialty medications are used to treat complex, chronic conditions like cancer, rheumatoid arthritis, and multiple sclerosis. Coverage depends on where your prescription is filled and whether your provider files the claim with HMSA or CVS. Generally, if filled at a pharmacy, coverage is provided under your prescription drug plan, and if filled elsewhere (e.g., an inpatient hospital facility, a hospital-based outpatient treatment center, doctor's office, etc.), coverage is provided under your medical plan. Present both your HMSA and CVS ID cards at your doctor's office or any provider facility to ensure coverage of your medication. Please note that there is no coordination of benefits for specialty drugs across EUTF HMSA medical and CVS prescription drug plans. For information about coverage under the HMSA medical plan, refer to HMSA's Guide to Benefits, or contact HMSA.

CVS Caremark defines the Advanced Control Specialty Formulary and may not carry all specialty medications. For the current preferred specialty drug list, visit caremark.com/eutf. Your physician may call **1-808-254-4414** to obtain prior authorization or submit a medical exception request for coverage. For assistance with specialty prescriptions or to locate a specialty network pharmacy, call **1-855-801-8263**. For assistance with ordering specialty prescriptions at CVS Specialty, call **1-800-896-1464**.

Utilization Management Programs

In an ongoing effort to effectively manage the prescription drug benefit, certain medications are subject to clinical guidelines as part of the prescription benefit plan design. The drug benefit includes the following four clinical guidelines:

1. **Quantity Limitations** – Ensures participants receive the medication in the quantity considered safe by the Food and Drug Administration (FDA), medical studies, and input, review, and approval from the CVS Caremark National Pharmacy and Therapeutics (P&T) Committee.
2. **Generic Step Therapy Program (GSTP)** – The EUTF encourages the use of generic medications as an alternative to certain brand medications as an affordable and effective form of treatment for many health conditions. In an effort to promote use of generic medications, CVS Caremark has a generic step therapy program in place for all EUTF active employees. For certain brand drugs, GSTP may require that you try generic drug treatment(s) prior to the use of a brand drug. Please contact CVS Caremark Customer Care at **1-855-801-8263** for more information. Also see section labeled Dispensed as Written (DAW 1&2) Program below.
3. **Prior Authorization (PA)** – Clinical prior authorization is a special preapproval process to ensure that certain therapy treatments or supplies are medically necessary before they are covered by the plan.
4. **Specialty Guideline Management (SGM)** – SGM uses evidence-based care plans and medication management outreach programs to help participants use these complex medications properly. All specialty medications require prior authorization. Physicians may call SGM at **1-808-254-4414** to obtain prior authorization.

Dispensed as Written (DAW 1&2) Program

The Dispensed as Written Program promotes the use of a generic equivalent medication, when available, in place of the associated brand-name medication. The standard generic copayment will apply. However, if a participant or their physician chooses to use a brand medication rather than the generic equivalent, then the copayment becomes the standard generic copayment plus the difference in the cost of the generic and brand medication.

EUTF Medical Plan Summaries

EUTF Medical and Prescription Drug – PPO Plan Coverage

MEDICAL	HMSA 90/10 PPO Plan		HMSA 80/20 PPO Plan		HMSA 75/25 PPO Plan	
	In-Network	Out-of-Network ¹	In-Network	Out-of-Network ¹	In-Network	Out-of-Network ¹
Calendar Year Deductible²	None	\$100/person \$300/family	None	\$250/person \$750/family	\$300/person \$900/family	
Calendar Year Maximum Out-of-Pocket Limit²	\$2,000/person \$4,000/family		\$2,500/person \$5,000/family		\$5,000/person \$10,000/family	
Physician Office Visit	10%	30%	20%	40%	25% ³	40%
Online Care (through hmsaonlinecare.com)	No charge	Not covered	No charge	Not covered	No charge ³	Not covered
Urgent Care Visit	10%	30%	20%	40%	25% ³	40%
Emergency Room	10%	10% ³	20%	20% ³	25%	25%
Ambulance Air	10%	10% ³	20%	20% ³	25%	25%
Ambulance Ground	10%	30%	20%	40%	25%	40%
Inpatient Hospital Services	10%	30%	20%	40%	25%	40%
Outpatient Surgery	10%	30%	20%	40%	25%	40%
Outpatient Testing, Lab, and X-Ray Services	10%	30%	20%	40%	Lab: 25% ³ Diagnostic testing and X-ray: 25%	40%
Annual Preventive Health Evaluation	No charge	No charge ³	No charge	No charge ³	No charge ³	No charge ³
Well-Child Office Visit	No charge	30% ³	No charge	40% ³	No charge ³	40% ³
Preventive Screening	No charge	30%	No charge	40%	No charge ³	40%
Inpatient Mental Health	10%	30%	20%	40%	Facility: 25% Physician visit: 25% ³	40%
Outpatient Mental Health	10%	30%	20%	40%	Facility: 25% Physician visit: 25% ³	40%
Chiropractic Services (administered through American Specialty Health, Inc.)	\$15 for up to 20 visits per calendar year	Not covered	\$15 for up to 20 visits per calendar year	Not covered	\$15 for up to 20 visits per calendar year	Not covered

¹ If you receive services from an out-of-network provider, you are responsible for the copayment or coinsurance plus any difference between the actual charge and the eligible charge, except for emergency services, air ambulance, and services from out-of-network providers received at an in-network facility.

² Amounts paid toward the deductible and the maximum out-of-pocket are measured on a calendar-year basis. However, if your new plan effective July 1, 2025, is with the same carrier, the amounts paid January 1, 2025 – June 30, 2025, will apply to your new plan deductible and maximum out-of-pocket. No refunds will be issued.

³ Deductible does not apply.

EUTF Medical and Prescription Drug – PPO Plan Coverage

PRESCRIPTION DRUG	CVS Caremark ¹ EUTF HMSA PPO Plans	
	Retail 90/Mail Order	In-Network
Calendar Year Maximum Out-of-Pocket Limit (CY MOOP)	90/10 and 80/20 PPO Plans: \$4,350/person, \$8,700/family 75/25 PPO Plan: \$3,150/person, \$6,300/family	
Day Supply	30/60/90	30/60/90
Generic	\$5/\$10/\$10	\$5/\$10/\$15
Preferred Brand	\$25/\$50/\$50	\$25/\$50/\$75
Non-Preferred Brand	\$50/\$100/\$100	\$50/\$100/\$150
Preferred Insulin	\$5/\$10/\$10	\$5/\$10/\$15
Other Insulin	\$25/\$50/\$50	\$25/\$50/\$75
Preferred Diabetic Supplies	No charge	No charge
Other Diabetic Supplies	\$25/\$50/\$50	\$25/\$50/\$75
Oral Contraceptives (up to a 12-month supply)	No charge for most oral contraceptives	
Specialty Drugs/Injectables (up to a 30-day supply)	\$2,500/person CY MOOP Generic: 10% up to \$200/fill Preferred brand: 20% up to \$300/fill Non-preferred brand: 30% up to \$400/fill Oral oncology: \$30 Mail: Not all specialty drugs can be mailed	

¹ **CVS Members:**

- a. This prescription drug plan is bundled with the HMSA PPO medical plans and is administered by CVS Caremark. Applicable copayments and caps for specialty medications apply and are counted toward the total annual drug CY MOOP. Amounts paid toward the MOOP are measured on a calendar-year basis. However, if your new plan effective July 1, 2025, is with the same carrier, the amounts paid January 1, 2025 - June 30, 2025, will apply to your new plan MOOP. No refunds will be issued.
- b. **Retail 90/Mail Order:** Not all specialty drugs are available through the CVS Caremark Mail Pharmacy. For more information on Retail 90 and Mail Order, please call CVS Caremark at **1-855-801-8263**.
- c. **Out-of-Network:** If you fill your prescriptions (other than oral contraceptives and specialty medications) at an out-of-network pharmacy, you are responsible for the copayment plus 20% coinsurance and any cost difference between the actual and the eligible charge. These out-of-network costs are not applicable to the CY MOOP. Mail order is not a benefit through out-of-network vendors.

Please note: Prescriptions for new maintenance medications are limited to one initial fill plus two refills before a 90-day supply is required. Most medications prescribed for treatment not approved by the Food and Drug Administration (FDA) are excluded.

EUTF Medical Plan Summaries

EUTF Medical and Prescription Drug – HMO Plan Coverage

MEDICAL	Kaiser Permanente ¹ Comprehensive HMO	Kaiser Permanente ¹ Standard HMO	HMSA HMO ³
Calendar Year Deductible	None	None	None
Calendar Year Maximum Out-of-Pocket Limit ²	\$2,000/person \$6,000/family	\$2,500/person \$7,500/family	\$1,500/person \$3,000/family
Physician Office Visit	\$15	\$20	\$15
Online Care (through kp.org or hmsaonlinecare.com)	No charge	No charge	No charge
Urgent Care Visit	\$15 (in area) 20% (out of area)	\$20 (in area) 20% (out of area)	\$15
Emergency Room	\$50	\$100	\$100
Ambulance Air	20%	20%	20%
Ambulance Ground	20%	20%	20%
Inpatient Hospital Services	No charge	15%	No charge
Outpatient Surgery	\$15	Medical Office: \$20 Ambulatory Surgery Center: 15%	Medical Office: \$15 Ambulatory Surgery Center: No charge
Outpatient Testing, Lab, and X-Ray Services	\$15/day	Basic lab and imaging: \$20 Specialty lab and imaging: 20% Diagnostic testing: 20%	Lab: No charge Diagnostic testing: No charge X-ray: \$15 per X-ray
Annual Physical Exam	No charge	No charge	No charge
Well-Child Office Visit	No charge	No charge	No charge
Preventive Screening	No charge	No charge	No charge
Inpatient Mental Health	No charge	15%	No charge
Outpatient Mental Health	\$15	\$20	Facility: No charge Physician Services: \$15
Chiropractic Services (administered through American Specialty Health, Inc.)	\$15 for up to 20 visits per calendar year	\$15 for up to 20 visits per calendar year	\$15 for up to 20 visits per calendar year

1 Kaiser Permanente Members only:

- Except for certain situations described in your Group Agreement and Guide to Your Health Plan, all claims, disputes, or causes of action arising out of or related to your Group Medical and Hospital Service Agreement, its performance, or alleged breach, or the relationship or conduct of the parties, must be resolved by binding arbitration. For claims, disputes, or cause of action subject to binding arbitration, all parties and family members give up the right to jury or court trial. For a complete description of arbitration information, please see your Group Medical and Hospital Service Agreement.
- Members must reimburse Kaiser Permanente for care provided or paid for by Kaiser Permanente (from the proceeds of any settlement, judgment, or other payment the Member receives) if the care is for harm caused or alleged to be caused by a third party.

2 HMSA HMO Members: Amounts paid toward the maximum out-of-pocket are measured on a calendar-year basis. However, if your new plan effective July 1, 2025, is with the same carrier, the amounts paid January 1, 2025 – June 30, 2025, will apply to your new plan maximum out-of-pocket. No refunds will be issued.

Kaiser Permanente Members: Amounts paid toward the maximum out-of-pocket, including both medical and prescription drug costs, are measured on a calendar-year basis. However, if your new EUTF plan effective July 1, 2025, is with the same carrier as your previous EUTF plan, through EUTF, the amounts paid January 1, 2025 – June 30, 2025, will apply to your new plan maximum out-of-pocket. No refunds will be issued.

3 HMSA HMO will be closed to new subscribers effective July 1, 2025. New employees will not be able to enroll in the HMSA HMO. Employees currently enrolled in HMSA HMO may continue their coverage and add or remove dependents. An employee that leaves their HMSA HMO may not re-enroll.

EUTF Medical and Prescription Drug – HMO Plan Coverage

PRESCRIPTION DRUG	Kaiser Permanente ¹ Comprehensive HMO		Kaiser Permanente ¹ Standard HMO		CVS Caremark ² EUTF HMSA HMO Plan	
	HMO Network	Mail Order	HMO Network	Mail Order	Retail 90/ Mail Order	In-Network
Calendar Year Maximum Out-of- Pocket Limit (CY MOOP)	Applies toward the medical maximum out-of-pocket limit		Applies toward the medical maximum out-of-pocket limit		\$4,350/person \$8,700/family	
Day Supply	30/60/90		30/60/90		30/60/90	
Generic	Tier 1: \$5/\$10/\$15 Tier 2: \$10/\$20/\$30	Tier 1: \$5/\$10/\$10 Tier 2: \$10/\$20/\$20	Tier 1: \$5/\$10/\$15 Tier 2: \$15/\$30/\$45	Tier 1: \$5/\$10/\$10 Tier 2: \$15/\$30/\$30	\$5/\$10/\$10	\$5/\$10/\$15
Preferred Brand	\$35/\$70/\$105	\$35/\$70/\$70	\$50/\$100/\$150	\$50/\$100/\$100	\$25/\$50/\$50	\$25/\$50/\$75
Non-Preferred Brand					\$50/\$100/\$100	\$50/\$100/\$150
Preferred Insulin	\$35/\$70/\$105	Not available through Mail Order	\$50/\$100/\$150	Not available through Mail Order	\$5/\$10/\$10	\$5/\$10/\$15
Other Insulin	Generic: \$10/\$20/\$30		Generic: \$15/\$30/\$45		\$25/\$50/\$50	\$25/\$50/\$75
Preferred Diabetic Supplies	Appropriate drug copays apply		50%		No charge	No charge
Other Diabetic Supplies					\$25/\$50/\$50	\$25/\$50/\$75
Oral Contraceptives (up to a 12-month supply)	No charge		No charge		No charge for most oral contraceptives	
Specialty Drugs/ Injectables (up to a 30-day supply)	Retail: \$75 Mail: Not all specialty drugs can be mailed Oral Oncology: No charge		Retail: \$75 Mail: Not all specialty drugs can be mailed Oral Oncology: Applicable drug copays apply		\$2,500/person CY MOOP Generic: 10% up to \$200/fill Preferred brand: 20% up to \$300/fill Non-preferred brand: 30% up to \$400/fill Oral oncology: \$30 Mail: Not all specialty drugs can be mailed	

1 Kaiser Permanente Members:

- Tier 1 drugs are generic maintenance drugs, which are specific generic drugs to treat chronic conditions. Tier 2 drugs are other generic drugs.
- Some drugs and supplies are not available through our mail-order pharmacy and/or not eligible for the mail-order cost share (such as insulin and some specialty drugs).

2 CVS Members:

- This prescription drug plan is bundled with the HMSA HMO medical plan and is administered by CVS Caremark. Applicable copayments and caps for specialty medications apply and are counted toward the total annual drug CY MOOP. Amounts paid toward the MOOP are measured on a calendar-year basis. However, if your new plan effective July 1, 2025, is with the same carrier, the amounts paid January 1, 2025 - June 30, 2025, will apply to your new plan MOOP. No refunds will be issued.
- Retail 90/Mail Order:** Not all specialty drugs are available through the CVS Caremark Mail Pharmacy. For more information on Retail 90 and Mail Order, please call CVS Caremark at **1-855-801-8263**.
- Out-of-Network:** If you fill your prescriptions (other than oral contraceptives and specialty medications) at an out-of-network pharmacy, you are responsible for the copayment plus 20% coinsurance and any cost difference between the actual and the eligible charge. These out-of-network costs are not applicable to the CY MOOP. Mail order is not a benefit through out-of-network vendors.

Please note: Prescriptions for new maintenance medications are limited to one initial fill plus two refills before a 90-day supply is required. Most medications prescribed for treatment not approved by the Food and Drug Administration (FDA) are excluded.

EUTF Medical and Prescription Drug – Supplemental Plan Coverage

The supplemental plan (administered by Verdegard Administrators) is designed for active EUTF employees with coverage under a non-EUTF medical and prescription drug plan. If you have a non-EUTF medical and prescription drug plan through your spouse/partner or another source, you can enroll in this plan. Eligible medical and prescription drug expenses that are not covered by the primary medical plan, such as copayments or coinsurance, are paid under this plan. You may enroll in the supplemental plan only if you have primary medical and prescription drug plan coverage not provided through the State or Counties. If you also have Medicare or Med-QUEST coverage, your Medicare or Med-QUEST Explanation of Benefits (EOB) is required for reimbursement.

Claims can easily be submitted online at verdegard-hi.com/eutf. All claim submissions require an EOB from your primary medical plan and Medicare/Med-QUEST or pharmacy receipts and labels for all prescription drug reimbursements. Claims may also be submitted by mail or fax. Please mail a claim form, along with any supporting EOBs or receipts, to Verdegard Claims Dept., P.O. Box 135005, Honolulu, HI 96801-5005. Please fax any claims to **1-808-951-4620**.

Please note:

- To ensure proper posting, please use a separate claim form for each covered member and for services incurred in different plan years.
- This supplemental plan does not cover chiropractic benefits.
- All reimbursement payments are made payable to the covered individual who receives the services. For all minors under the age of 18, reimbursement payments are made payable to the primary Subscriber of the plan.
- You can sign up to receive your reimbursement payments by Automated Clearing House (ACH).



MEDICAL	Verdegard Supplemental Plan
Plan Year Benefit Maximum	All Services: \$2,750 per person, including the Prescription Drug Sublimit listed below
Physician Office Visit	Copayment/Coinsurance covered
Urgent Care Visit	Copayment/Coinsurance covered
Emergency Room	Copayment/Coinsurance covered
Ambulance Air	Copayment/Coinsurance covered
Ambulance Ground	Copayment/Coinsurance covered
Inpatient Hospital Services	Copayment/Coinsurance covered
Outpatient Surgery	Copayment/Coinsurance covered
Outpatient Testing, Lab, and X-Ray Services	Copayment/Coinsurance covered
Annual Physical Exam	Copayment/Coinsurance covered
Well-Child Office Visit	Copayment/Coinsurance covered
Preventive Screening	Copayment/Coinsurance covered
Inpatient Mental Health	Copayment/Coinsurance covered
Outpatient Mental Health	Copayment/Coinsurance covered
PRESCRIPTION DRUG	Verdegard Supplemental Plan
Plan Year Benefit Maximum Prescription Drug Sublimit	\$250 per person
Prescription Drug Copayment Reimbursement	Shall not exceed \$20 per 30-day supply, \$40 per 60-day supply, and \$60 per 90-day supply Count toward the Plan Year Benefit Maximum

This supplemental medical and prescription drug plan is always the secondary payer. All covered services must first be paid by the primary medical and prescription drug plan before receiving any supplemental plan reimbursements. This plan does not coordinate benefits, preauthorizations are not required, and ID cards will not be provided.

Please contact the EUTF Customer Service team at 1-866-437-1992 for any assistance. Visit verdegard-hi.com/eutf for all plan documents and additional helpful information.

HSTA VB Health Plan Options

HSTA VB plan options were created for HSTA employees who were enrolled in the HSTA VEBA active plan(s) prior to January 1, 2011. Enrollment in HSTA VB health plans is limited to those currently enrolled and who have maintained continuous enrollment under HSTA VB health and/or life insurance plans. HSTA VB members must submit changes through the EUTF Member self-service portal at eutfbenefits.hawaii.gov or complete an EC-1H enrollment form if making changes. New employees may not enroll in HSTA VB health plans.

Disenrolling From HSTA VB Plans

HSTA VB members may disenroll from HSTA VB plans but will not be allowed to re-enroll in HSTA VB plans in the future. Members who wish to leave HSTA VB plans and switch to EUTF plans during open enrollment must submit changes through the EUTF Member self-service portal at eutfbenefits.hawaii.gov or complete an EC-1 enrollment form.

HSTA VB and EUTF Plan Enrollment

In cases where HSTA VB members have a spouse/partner covered under active or retiree EUTF plans, members cannot enroll in the same health plan coverages under both EUTF and HSTA VB plans simultaneously (e.g., EUTF medical and HSTA VB medical, or EUTF dental and HSTA VB dental).

About the Medical Plans

HSTA VB medical plans include prescription drug and chiropractic coverage. Employees are given a choice of medical plan options that vary in monthly premium cost and benefit plan design. Medical plan types include PPO plans and HMO plans.

HSTA VB Health Plan Options

The charts on the following pages outline the **HSTA VB medical and prescription drug plan options**. They are intended to provide a condensed summary of plan benefits. Certain limitations, restrictions, and exclusions apply to all insurance plans. Complete information on plans can be obtained directly from the health insurance carriers, from the EUTF Member self-service portal at eutfbenefits.hawaii.gov or from the EUTF website at eutf.hawaii.gov. If there should be any discrepancy between the information provided in this guide and that contained in the carrier's benefit guide, the language in the carrier's benefit guide will take precedence.

For Kaiser Permanente members residing on Molokai and Lanai, there is limited access to primary care on island and while work is in progress to expand in-person care, Kaiser Permanente can offer virtual care options. Please register at kp.org to access these services. Existing members can contact **1-833-833-3333**, Monday through Friday, if you need help accessing primary care services.

For charts summarizing the EUTF medical and prescription drug plan options, see pages 31-34.

	Preferred Provider Organization (PPO) Plans <ul style="list-style-type: none"> • HMSA PPO 90/10 Plan • HMSA PPO 80/20 Plan
	Health Maintenance Organization (HMO) Plans <ul style="list-style-type: none"> • Kaiser Permanente HMO Comprehensive
 	Prescription Drug Plans <ul style="list-style-type: none"> • CVS Caremark Prescription Drug Plan • Kaiser Permanente Prescription Drug Plan
 	Dental Plan: Hawaii Dental Service (HDS) <ul style="list-style-type: none"> • HSTA VB Dental Plan • HSTA VB Supplemental Plan
	Vision Plan: Vision Service Plan (VSP)
	Life Insurance: Securian Financial

Note: The enrollment of HSTA VEBA members into these health plans is a result of a State court ruling and does not create any constitutional or contractual right to the benefits provided by those plans. If the ruling is overturned or modified, the EUTF reserves the right to move former HSTA VEBA members into regular EUTF plans.

About CVS Caremark Prescription Drug Coverage for HSTA VB Members

General Information

The prescription drug plan includes programs that offer a financial incentive for participants to use the generic equivalent medication without compromising care, as these medications have the same level of effectiveness.

To comply with the Affordable Care Act, certain preventive care drugs (when prescribed) are covered with no copayment. Please contact CVS Caremark for additional information on coverage for these preventive care drugs.

The generic forms of tamoxifen, raloxifene, exemestane and anastrozole are covered with no copayment for women 35 years or older when prescribed for primary prevention of breast cancer. If you are eligible for this benefit, please have your physician call CVS Caremark at **1-877-418-4130** to complete a copayment exception form on your behalf.

Web Service

Members can register at [caremark.com](https://www.caremark.com) to access tools that can help you save money and manage your prescription benefit. To register, have your CVS ID card ready. If you are not currently a member, please visit the CVS Caremark website at [caremark.com/eutf](https://www.caremark.com/eutf) for plan information.

Customer Care

For assistance with questions about your plan, finding a participating pharmacy, ordering a new ID card, refilling your mail order, etc., you may call CVS Caremark toll-free at **1-855-801-8263** to speak with a representative 24 hours a day, seven days a week, or you may visit their customer service office in downtown Honolulu at Pauahi Tower, 1003 Bishop Street, Suite 704, Monday through Friday from 7:45 a.m. to 4:30 p.m.

Coordination of Benefits

Some participants may be enrolled in prescription drug coverage in addition to their EUTF or HSTA VB benefits. If this applies to you, please contact CVS Caremark Customer Care at [caremark.com/eutf](https://www.caremark.com/eutf) to advise if your HSTA VB plan is secondary. If your plan is secondary, be sure to let the pharmacy know, and confirm that the pharmacy can bill all plans. Please note that there is no coordination of benefits between multiple insurance plans at CVS Caremark Mail Pharmacy and some non-participating pharmacies. You also have the option to send in a paper claim form for reimbursement (see below). Please also note that Coordination of Benefits does not guarantee 100% coverage of your medication. All HSTA VB plan parameters and guidelines will still apply. Coverage under your non-HSTA VB drug plan does not imply coverage under the HSTA VB drug plan.

Required Documentation for Paper Claims

If you fill your prescriptions at an out-of-network pharmacy (or are unable to confirm your plan enrollment at a participating pharmacy), you will be responsible for paying the full cost of the drug at the time of purchase, and reimbursement will be limited to the eligible charge less the out-of-network copayment and coinsurance. Paper claims must be submitted to CVS Caremark within one year from the date of purchase. Download a paper claim form from [caremark.com/portal/asset/paperclaim_std_eng.pdf](https://www.caremark.com/portal/asset/paperclaim_std_eng.pdf) which includes the submission requirements and address to where the form should be mailed.

Maintenance Medications

Maintenance medications are those prescriptions taken for an extended period of time to treat chronic conditions such as high blood pressure, diabetes, heart disease, or high cholesterol.

The Mail Order Program is voluntary. Overall, the cost to the plan is lowest when prescriptions for maintenance medications are filled through the mail order pharmacy. To start mail order, contact CVS Caremark at **1-855-801-8263**.

Specialty Medications

Specialty medications are used to treat complex, chronic conditions like cancer, rheumatoid arthritis, and multiple sclerosis. Coverage depends on where your prescription is filled and whether your provider files the claim with HMSA or CVS. Generally, if filled at a pharmacy, coverage is provided under your prescription drug plan, and if filled elsewhere (e.g., an inpatient hospital facility, a hospital-based outpatient treatment center, doctor's office, etc.), coverage is provided under your medical plan. Present both your HMSA and CVS ID cards at your doctor's office or any provider facility to ensure coverage of your medication. Please note that there is no coordination of benefits for specialty drugs across HSTA VB HMSA medical and CVS prescription drug plans. For information about coverage under the HMSA medical plan, refer to HMSA's Guide to Benefits, or contact HMSA.

For assistance with specialty prescriptions or to locate a specialty network pharmacy, call **1-855-801-8263**. For assistance with ordering specialty prescriptions at CVS Specialty, call **1-800-896-1464**.

Utilization Management Programs

In an ongoing effort to effectively manage the prescription drug benefit, certain medications are subject to clinical guidelines as part of the prescription benefit plan design. The drug benefit includes the following four clinical guidelines:

1. **Quantity Limitations** – Ensures participants receive the medication in the quantity considered safe by the Food and Drug Administration (FDA), medical studies, and input, review, and approval from the CVS Caremark National Pharmacy and Therapeutics (P&T) Committee.

2. **Generic Step Therapy Program (GSTP)** – The EUTF encourages the use of generic medications as an alternative to certain brand medications as an affordable and effective form of treatment for many health conditions. In an effort to promote use of generic medications, CVS Caremark has a generic step therapy program in place for all HSTA VB active employees. For certain brand drugs, GSTP may require that you try generic drug treatment(s) prior to the use of a brand drug. Please contact CVS Caremark Customer Care at **1-855-801-8263** for more information. Also see section labeled Dispensed as Written (DAW 2) Program below.
3. **Prior Authorization (PA)** – Clinical prior authorization is a special pre-approval process to ensure that certain therapy treatments or supplies are medically necessary before they are covered by the plan.
4. **Specialty Guideline Management (SGM)** – SGM uses evidence-based care plans and medication management outreach programs to help participants use these complex medications properly. All specialty medications require prior authorization. Physicians may call SGM at **1-808-254-4414** to obtain prior authorization.

Dispensed as Written (DAW 2) Program

The Dispensed as Written Program promotes the use of a generic equivalent medication, when available, in place of the associated brand-name medication. The standard generic copayment will apply. However, if a participant chooses to use a brand medication rather than the generic equivalent, then the copayment becomes the standard generic copayment plus the difference in the cost of the generic and brand medication.



HSTA VB Medical Plan Summaries

HSTA VB Medical and Prescription Drug – PPO and HMO Plan Coverage

MEDICAL	HMSA 90/10 PPO Plan		HMSA 80/20 PPO Plan		Kaiser Permanente Comprehensive HMO Plan ¹
	In-Network	Out-of-Network ²	In-Network	Out-of-Network ²	HMO Network
Calendar Year Deductible ³	None	\$100/person \$300/family	None		None
Calendar Year Maximum Out-of-Pocket Limit ³	\$2,000/person \$4,000/family		\$2,500/person \$5,000/family		\$2,000/person \$6,000/family
Physician Office Visit	10%	30%	20%		\$15
Online Care (through hmsaonlinecare.com or kp.org)	No charge	Not covered	No charge	Not covered	No charge
Urgent Care Visit	10%	30%	20%		\$15 (in area) 20% (out of area)
Emergency Room	10%	10% ⁴	20%		\$50
Ambulance Air	10%	10% ⁴	20%		20%
Ambulance Ground	10%	30%	20%		20%
Inpatient Hospital Services	10%	30%	20%		No charge
Outpatient Surgery	10%	30%	20%		\$15
Outpatient Testing, Lab, and X-Ray Services	10%	30%	Lab: No charge Diagnostic testing and X-ray: 20%		\$15 per day
Annual Physical Exam	No charge	No charge ⁴	No charge		No charge
Well-Child Office Visit	No charge	30% ⁴	No charge		No charge
Preventive Screening	No charge	30%	No charge		No charge
Inpatient Mental Health	10%	30%	20%		No charge
Outpatient Mental Health	10%	30%	20%		\$15
Chiropractic Services (administered through American Specialty Health, Inc.)	\$12 for up to 20 visits per calendar year	Not covered	\$12 for up to 20 visits per calendar year	Not covered	\$12 for up to 20 visits per calendar year

¹ Kaiser Permanente Members only:

- Except for certain situations described in your Group Agreement and Guide to Your Health Plan, all claims, disputes, or causes of action arising out of or related to your Group Medical and Hospital Service Agreement, its performance, or alleged breach, or the relationship or conduct of the parties must be resolved by binding arbitration. For claims, disputes, or causes of action subject to binding arbitration, all parties and family members give up the right to jury or court trial. For a complete description of arbitration information, please see your Group Medical and Hospital Service Agreement.
 - Members must reimburse Kaiser Permanente for care provided or paid for by Kaiser Permanente (from the proceeds of any settlement, judgment, or other payment the Member receives) if the care is for harm caused or alleged to be caused by a third party.
- ² HMSA Members:** If you receive services from an out-of-network provider, you are responsible for the copayment or coinsurance plus any difference between the actual charge and the eligible charge, except for emergency services, air ambulance, and services from out-of-network providers received at an in-network facility.
- ³** Amounts paid toward the deductible and the maximum out-of-pocket are measured on a calendar-year basis. However, if your new plan effective July 1, 2025, is with the same carrier, the amounts paid January 1, 2025 – June 30, 2025, will apply to your new plan deductible and maximum out-of-pocket. No refunds will be issued.
- ⁴** Deductible does not apply.

HSTA VB Medical and Prescription Drug – PPO and HMO Plan Coverage

PRESCRIPTION DRUG	CVS Caremark ¹ HSTA VB HMSA PPO Plans	Kaiser Permanente ² Comprehensive HMO Plan	
	In-Network/Mail Order	HMO Network	Mail Order
Calendar Year Maximum Out-of-Pocket Limit	\$4,350/person \$8,700/family	Applies toward the medical maximum out-of-pocket	
Day Supply	30/60/90	30/60/90	
Generic	\$5/\$9/\$9	\$10/\$20/\$30	\$10/\$20/\$20
Brand	\$15/\$27/\$27	\$10/\$20/\$30	\$10/\$20/\$20
Insulin	\$5/\$9/\$9	\$10/\$20/\$30	Not available through Mail Order
Diabetic Supplies	No charge	50%	
Oral Contraceptives (up to a 12-month supply)	No charge for most oral contraceptives	No charge	
Oral Oncology (up to a 30-day supply)	Retail: No charge Mail: Not all specialty drugs can be mailed	No charge	

1 CVS Members:

- This prescription drug plan is bundled with the HMSA PPO medical plans and is administered by CVS Caremark. Amounts paid toward the MOOP are measured on a calendar-year basis. However, if your new plan effective July 1, 2025, is with the same carrier, the amounts paid January 1, 2025 - June 30, 2025, will apply to your new plan MOOP. No refunds will be issued.
- Mail Order:** Not all specialty drugs are available through the CVS Caremark Mail Pharmacy. For more information on Mail Order, please call CVS Caremark at **1-855-801-8263**.
- Out-of-Network:** If you fill your prescriptions (other than diabetic supplies and oral contraceptives) at an out-of-network pharmacy, you are responsible for the copayment plus 30% coinsurance and any cost difference between the actual and the eligible charge. These out-of-network costs are not applicable to the CY MOOP. Mail order is not a benefit through out-of-network vendors.

Please note: Most medications prescribed for treatment not approved by the Food and Drug Administration (FDA) are excluded.

2 Kaiser Permanente Members:

- Some drugs and supplies are not available through our mail-order pharmacy and/or not eligible for the mail-order cost share (such as insulin and some specialty drugs).



Dental Benefits

Your dental benefits are provided by Hawaii Dental Service (HDS), and summaries of the plan benefits are shown in the table that follows.

For full plan details, including a plan brochure, visit the HDS dedicated EUTF page at hawaiidental-service.com/eutf.

In-Network and Out-of-Network Dentists

To maximize your benefits and help minimize your out-of-pocket costs, it's best to visit an HDS dentist. To find an HDS dentist, you can search online at hawaiidental-service.com/eutf or contact the HDS Customer Service team.

If you choose to have services performed by a dentist that is not part of the HDS provider network (an out-of-network dentist), you are responsible for the difference between the dentist charges and the amount paid by HDS in accordance with your plan. In most cases, you will need to pay in full at the time of service. The out-of-network dentist will render services and may provide you with the completed claim form (universal ADA claim form) to submit to HDS. You can mail the completed claim form for processing to:

HDS – Dental Claims
900 Fort Street Mall, Suite 1900
Honolulu, HI 96813-3705

HDS Online

Access your online account at the HDS dedicated EUTF page: hawaiidental-service.com/eutf. Through your HDS online account, you can check on your eligibility for services, view information on past services, find a participating dentist in Hawaii or on the Mainland, print an ID card, and download benefit statements from the convenience of your home computer or mobile device.

Register to access your HDS account online:

- Go to hawaiidental-service.com/eutf.
- Click on **Login to EUTF Member Portal** to sign in or register for an online account.
- Follow the directions on-screen to create a new account.
- Complete the **Account Registration** form.
- Select **Yes** to **Request electronic Explanation of Benefits**.

HDS will then send you an email to activate your account. Please be sure to click on the link.

Please note that HDS members 18 years and older must register for their own account.

Dental Benefits Coverage Charts

EUTF, HSTA VB, and HSTA VB Supplemental Dental Plans

DENTAL BENEFIT	EUTF and HSTA VB	HSTA VB Supplemental	
Plan Maximum*	\$2,000	\$750	
Deductible per Plan Year (July 1 – June 30)	\$50/person	None	Does not apply to benefits covered at 100% and orthodontics
	Plan Covers	Plan Covers	Frequency/Time Limitations
Diagnostic			
Examinations	100%	50%	2 per calendar year
Bitewing X-Rays	100%	50%	2 per calendar year through age 14 1 per calendar year ages 15 and older
Other X-Rays	100%	50%	Full mouth X-rays limited to 1 every 5 years
Preventive			
Cleanings	100%	50%	2 per calendar year Total Health Plus: Additional cleanings or gum maintenance covered at 100% for expectant mothers and members with a history of cancer treatment (chemotherapy or radiation), diabetes, Sjögren's syndrome, stroke, heart attack, congestive heart failure, kidney failure, or organ transplant
Fluoride	100%	50%	2 per calendar year through age 19 Total Health Plus: Additional fluoride treatments covered at 100% for members with a history of certain cancers, Sjögren's syndrome, or at medical risk for cavities
Silver Diamine Fluoride (SDF)	100%	50%	Up to 6 teeth per service date and fillings covered after 30 days of SDF treatment
Space Maintainers	100%	50%	Through age 17
Sealants	100%	50%	Through age 18 1 treatment per tooth per lifetime to permanent molars with no prior fillings on biting surfaces
Basic Care			
Fillings	80%	45%	Silver fillings covered and white fillings limited to front of teeth. White fillings on back teeth will be processed as an alternate benefit of the metallic equivalent; the patient is responsible for the cost difference up to the amount charged by the dentist.
Root Canals	80%	45%	

* Plan Maximum is based on plan year. Benefits that are paid under the active employee plans at the time of retirement are counted against the maximums and limitations of the retiree plans of the same carrier if they occur within the same calendar year.

DENTAL BENEFIT	EUTF and HSTA VB	HSTA VB Supplemental	
Gum/Bone Surgeries and Maintenance	80%	45%	Cleaning (maintenance) for gum disease limited to 2 per calendar year after qualifying gum treatment, where qualifying gum treatment is one or more of the following: <ul style="list-style-type: none"> • Root Planing and Scaling – 1 every 2 years per quadrant • Gum/Bone Surgeries – 1 every 3 years per quadrant
Oral Surgeries	80%	50%	
	Plan Covers	Plan Covers	Frequency/Time Limitations
Major Care			
Crowns	60%*	45%	1 every 5 years per tooth when teeth cannot be restored with silver or white fillings Note: White restorations (composite and porcelain) on posterior (back) teeth will be processed as the alternate benefit of the metallic equivalent; the patient is responsible for the cost difference up to the amount charged by the dentist.
Fixed Bridges and Dentures	60%*	45%	1 every 5 years per tooth ages 16 and older
Implants	60%*	50%	EUTF: 1 every 5 years per tooth ages 19 and older HSTA VB and HSTA VB Supplemental: 1 every 5 years per tooth ages 16 and older. Implants are covered as an alternate benefit when one tooth is missing between two natural teeth.
Other Services			
Adjunctive General Services	80%	45%	
Athletic Mouth Guards	80%	45%	1 every 24 months through age 18
Emergency Treatment of Dental Pain (Palliative Treatment)	100%	50%	1 per visit per dental office for relief of pain
Orthodontics	50%	100%	EUTF and HSTA VB: Maximum amount payable by HDS for an eligible patient shall be \$1,000 lifetime per case, paid in eight quarterly payments of \$125. HSTA VB Supplemental: Maximum amount payable by HDS for an eligible patient shall be \$750 lifetime per case, paid in eight quarterly payments of \$93.75. Orthodontic services are not covered: <ul style="list-style-type: none"> • If services were started prior to the date the patient became eligible under this employer's plan. • If a patient's eligibility ends prior to the completion of the orthodontic treatment, payments will not continue. • If your employer elects to remove the orthodontic benefit, coverage will end on the last day of the month that the change occurred.

* Coverage for these services is available after a waiting period of 12 months of continuous enrollment in the plan. If a subscriber has met the 12-month waiting period, his/her dependents will have met the waiting period requirement as well.

For the Dental Benefits Summary charts that list other covered services, limitations, and exclusions, visit the HDS dedicated EUTF page (hawaiidental-service.com/eutf). Scroll down to download the appropriate Dental Plan Benefits Brochure for your group (EUTF Actives, HSTA VB Actives, HSTA VB Supplemental Actives).

Vision Benefits

Your vision benefits are provided by Vision Service Plan (VSP), and a summary of the plan's benefits is shown in the table that follows. The benefits are the same under the EUTF and HSTA VB plans.

In-Network and Out-of-Network Providers

You get the best value from your VSP benefit when you visit a VSP doctor. There are extra discounts and savings if you see an in-network provider. If you see a non-VSP provider, you'll typically pay more out of pocket. You'll pay the provider in full and have 12 months to submit a claim to VSP for partial reimbursement, less plan copayments. Before seeing an out-of-network provider, call VSP at **1-866-240-8420**, or go online at **vsp.com** to search for a VSP doctor near you.

No ID Cards

There are no ID cards issued for VSP members. Simply notify your vision provider that you are a VSP member, and VSP providers will file a claim to VSP. You can download and print an ID card by setting up an online account at **vsp.com**.

VSP.com

Register at **vsp.com** to check your eligibility status for services, view your personalized benefit information, find a VSP doctor (nationwide), and get a Vision Benefit Statement detailing your past service. If you want an ID card for your reference, you can download and print one or bring up an electronic ID card on your smartphone!

To register, follow these simple steps:

1. Visit **vsp.com**.
2. Click on **CREATE AN ACCOUNT** at the top of the page.
3. Enter the member's SSN or member ID number.
4. Enter the member's first and last name.
5. Enter the member's date of birth.
6. Click **CONTINUE**.
7. Follow the steps to create a username and password.

Essential Medical Eye Care

Essential Medical Eye Care is supplemental coverage (in coordination with your medical coverage) for urgent and medical eye care. Services include:

- Fully covered retinal screening for members with diabetes
- Treatment of pink eye, eye injury, foreign body removal, and sudden changes in vision
- Services to treat and monitor ongoing conditions, such as dry eye, diabetic eye disease, glaucoma, and cataracts

VISION SERVICE PLAN (VSP)				
VISION BENEFIT	Frequency	In-Network	In-Network Extra Discounts/Savings*	Out-of-Network Plan Pays
Exam	Every plan year	\$10 copay	Retinal screening: \$39 copay max	Up to \$45
Prescription Glasses		\$25 copay**	N/A	
Frame	Every other plan year	\$150 allowance	20% off out-of-pocket cost	Up to \$47
Lenses				
Single-vision lenses	Every plan year	No charge	Lens enhancements: Average 40% savings Additional glasses and sunglasses: 30% off from the same VSP doctor on the same day as your exam or 20% off from any VSP doctor within 12 months of your last exam	Up to \$45
Lined bifocal lenses		No charge		Up to \$65
Lined trifocal lenses		No charge		Up to \$85
Standard progressive lenses		No charge		Up to \$85
Premium progressive lenses		\$80–\$90 copay		Up to \$85
Custom progressive lenses		\$120–\$160 copay		Up to \$85
Lenticular lenses		No charge		Up to \$125
Polycarbonate lenses for dependent children up to age 18		No charge		Not covered
UV protection		No charge		Not covered
Contact Lenses (instead of glasses)				
Contact lenses fitting and evaluation	Every plan year	\$60 copay max	15% off	Not covered
Contact lenses (elective)		\$130 allowance	N/A	Up to \$105
Contact lenses (medically necessary)		No charge with prior authorization	N/A	Up to \$210
Essential Medical Eye Care				
Retinal screening for members with diabetes	As needed	No charge	N/A	Not covered
Additional exams and services to treat urgent and medical eye care		\$20 per exam	N/A	Not covered
Laser Vision Correction		Not covered	Average 15% off the regular price or 5% off the promotional price	Not covered

* Discounts not applicable at retail locations such as Costco, Walmart, and Sam's Club. Visit vsp.com for details.

** Prescription Glasses In-Network copay applies to the purchase of lenses and/or frames. The frame allowance and lenses copays apply after the \$25 copay is paid.

Life Insurance Benefits

Your life insurance benefit is provided through Securian Financial and is \$33,770 for active employees.

Benefits will be reduced once you turn age 65 as follows:

- \$21,951 for participants age 65 through 69
- \$15,197 for participants age 70 through 74
- \$10,131 for participants age 75 through 79
- \$6,754 for participants age 80 and over

In addition, your life insurance includes the following added benefits:

- **Conversion:** If your life insurance policy ends due to your retirement or the termination of your employment, you may convert your group term life coverage to an individual whole life insurance policy within the first 31 days after either event. You don't need to provide evidence of good health. If the life insurance policy is terminated, you may be eligible for a limited conversion—of up to \$10,000—if you were covered under the policy for five years prior to the policy termination date.
- **Portability:** This provision allows a terminated participant to continue their life insurance at a group discounted rate instead of an individual rate, provided they meet the eligibility requirements. You must apply for portability of your life insurance coverage within 31 days after your employment ends.
- **Accelerated benefit:** You may receive an early lump-sum payment of 100% of your life insurance benefit if a physician has deemed you terminally ill with a life expectancy of less than 12 months.
- **Repatriation benefit:** If you die at least 200 miles from home, this additional benefit (equal to 10% of your life insurance amount) is available for the preparation and transportation of mortal remains.
- **Lifestyle benefits:** You have automatic access to a suite of additional services and resources, at no additional fee or required enrollment.
 - **Travel assistance services from RedpointWTP LLC.** 24/7 online, pre-trip resources and support for emergency assistance and other services when traveling 50+ miles from home. Visit LifeBenefits.com/travel or call 1-855-516-5433 in the U.S. and Canada (outside of the U.S. and Canada 1-415-484-4677).
 - **Legal, financial, and grief resources through TELUS Health.** Comprehensive online, telephonic and in-person resources, including the opportunity to create a will for free and much more. Visit LifeBenefits.com/Lfg (username: lfg, password: resources) or call 1-877-849-6034.
 - **Legacy planning resources from Securian Financial.** You may visit Securian Financial's website (Securian.com/legacy) to access self-help tools for getting a person's affairs in order in advance, as well as for dealing with the loss of a loved one. In addition, Securian Financial's funeral concierge service allows for coverage verification and direct payment to the funeral home so that services can be provided before the insurance settlement becomes available.

Beneficiary Changes

If you would like to change your beneficiary designation, visit LifeBenefits.com, and log in to verify, update, or change your beneficiary designation. If you have questions, contact Securian Financial toll-free at 1-877-291-8466, Monday through Friday, 7:30 a.m. to 6 p.m. HST, excluding State-observed holidays. You can also call the local office at 1-808-536-9890.

Premium Conversion Plan – State of Hawaii Employees Only

The Premium Conversion Plan (PCP) is a voluntary benefit plan, administered by the State Department of Human Resources Development (DHRD), which allows employees to purchase their health benefit plans offered through the EUTF on a pretax basis.

This tax savings benefit is made possible because the PCP qualifies as a Cafeteria Plan within the meaning of Section 125 of the Internal Revenue Code of 1986 (“Code”), as amended. This means that, by enrolling in the plan, the employee is authorizing the State to deduct health plan premium contributions from their gross pay **before** federal and State income taxes and Social Security taxes are withheld, which should result in an increase in take-home pay. For more information, visit the DHRD website at dhrd.hawaii.gov.

Enrolling in the PCP

Annual Open Enrollment Period (OEP) – Current Employees

During the annual open enrollment period (OEP), employees may enroll, make changes to, or cancel their existing PCP enrollment without experiencing an IRS-qualifying change-in-status event. Employees wishing to enroll, change, or cancel their PCP enrollment shall make their selection by completing the Open Enrollment event in the EUTF Member Self-Service Portal at eutfbenefits.hawaii.gov or in the “Plan Selection” section of the EUTF’s EC-1/EC-1H enrollment form and submit it to their departmental Human Resources Office (HRO) designee prior to the end of the OEP. The PCP effective date for OEP enrollments/changes shall be July 1, the start of the new plan year.

New Hires/Newly Eligible Employees

New employees or newly eligible employees who enroll in a health benefits plan offered by the EUTF, and whose payroll deductions are processed through the State Department of Accounting and General Services (DAGS) are eligible to participate in the PCP. Employees shall make their selection by completing the New Hire/Newly Eligible event in the EUTF Member Self-Service Portal at eutfbenefits.hawaii.gov or in the “Plan Selection” section of the EUTF’s EC-1/EC-1H enrollment form and file it with their HRO designee. The PCP enrollment shall become effective as soon as administratively possible on a **prospective** basis from the date the form is received or entered online.

Note: Once an employee makes a PCP election (e.g., enroll or waive coverage), it is not permissible to make any changes or cancellations to their election until the next designated OEP or unless an IRS-qualifying change-in-status event occurs. Basically, the IRS is saying, in exchange for the tax savings, the election must continue for the entire Plan Year which normally runs July 1 through June 30 each year.

EUTF Administrative Rules require that online enrollment or EC-1/EC-1H enrollment forms must be submitted within forty-five (45) days of the date of hire or event that made the employee newly eligible for coverage.

Making Changes

During the plan year, the only way an employee may make a PCP election change is if:

- The employee has an allowable IRS change-in-status event (e.g., marriage, birth or adoption, divorce, etc.);
- The change being requested is on account of and consistent with the IRS change-in-status event; and
- The PCP Election Change Form (PCP-2) is submitted to the employee’s HRO designee within ninety (90) calendar days of the date of the qualified status change event.

The PCP enrollment, change, or cancellation shall become effective as soon as administratively

possible, on a **prospective** basis (except in the case of a new child, which may be retroactive to the date of birth, adoption, or placement for adoption) provided the forms are submitted within ninety (90) calendar days of the event.

Note: The PCP is not a health insurance coverage, rather it is a tax exemption type of benefit. Therefore, the PCP and EUTF have different administrative rules and are separately administered. Please refer to the **Common Qualifying Events – Additions and Deletions** on pages 57-60 for submission dates.

PCP Administrative Rules

To keep the PCP Plan qualified under the Code, the State must administer the plan in strict compliance with certain rules and regulations, such as those dealing with enrollments and cancellations. As such, by electing to participate in the PCP, please note that:

1. It is not permissible to make any changes to your PCP election (e.g., enroll or waive coverage) until the next OEP or unless an IRS-qualifying change-in-status event occurs.
2. Your authorization and enrollment in PCP will automatically continue year to year for the duration of the plan until you change or cancel your participation in the PCP during the OEP or as provided under number 3 below.
3. When you have an IRS-qualifying change-in-status event (e.g., marriage, birth or adoption, divorce, etc.), you must submit the PCP-2 form within ninety (90) calendar days of the date of the event, to change or cancel your reduction in pay (otherwise, changes or cancellations are only allowed during the OEP). To avoid the risk of losing money (forfeitures), you need to submit forms in a timely manner. Allowable changes/cancellations in pretax payroll deductions are always done **prospectively** after the HRO designee receives the PCP-2 forms, never retroactively, except in the case of a new child, as noted under number 4 below.
4. The Special Enrollment of a newborn/newly adopted child may be retroactive to the date of birth/adoption/placement for adoption, provided the form is submitted within ninety (90) calendar days.
5. Your PCP payroll deduction, in the absence of an allowable IRS-qualifying change-in-status event cannot be changed or cancelled for the current plan year.
6. If you change/cancel your EUTF health insurance plan coverage, but your change/cancellation is not allowable under PCP rules, your PCP payroll deduction will remain in effect through the end of the plan year, and your payments will be forfeited until PCP change/cancellation forms are received during the next OEP.
7. If you cover your domestic partner or civil union partner (DP/CU), and your DP/CU meets the definition of a “qualified dependent” under Section 152 of the Code and qualifies as your dependent for federal income tax purposes, you may deduct the entire premium contribution on a pretax basis. Otherwise, the contribution amount for your DP/CU shall be done on an after-tax basis. You must submit the PCP Domestic/Civil Union Partnership Acknowledgement form (PCP-DP/CU), which can be obtained from your HRO designee or the DHRD website at dhrd.hawaii.gov.

Please keep in mind that this is only a summary of HRS Chapter 14-51, “Premium Conversion Plan,” and is not the complete text.

County of Maui employees can also enroll, make changes to, or cancel their pre-tax enrollment through the EUTF Member Self-Service Portal or by using the EC-1 enrollment form during Open Enrollment or upon experiencing a Qualifying Event. The County of Maui administers the pre-tax program for their employees. Employees may contact the County of Maui for more information regarding their pre-tax program.

Eligibility and Enrollment

Eligibility

Eligibility for coverage is determined by the Hawaii Revised Statutes (HRS) and EUTF Administrative Rules adopted by the EUTF Board of Trustees. If you have any questions concerning eligibility provisions, please refer to the EUTF Administrative Rules posted on the EUTF Member self-service portal at eutfbenefits.hawaii.gov and the EUTF website at eutf.hawaii.gov.

Employee Eligibility

The following persons are eligible to enroll as employee-beneficiaries in plans offered or sponsored by the EUTF for active employees:

- An eligible employee, including an elective officer of the State, County, or legislature
- The surviving spouse, domestic partner, or civil union partner (DP/CUP) of an employee killed in the performance of duty, provided the spouse or DP/CUP does not remarry or enter into another domestic or civil union partnership, shall be enrolled in retiree plans
- The unmarried child of an employee killed in the performance of duty, provided the child is under the limiting age, as defined in the EUTF Administrative Rule 1.02 or is an adult disabled child in accordance with the EUTF Administrative Rule 3.01(b)(3) and does not have a surviving parent who is eligible to be an employee-beneficiary, shall be enrolled in retiree plans

Dependent Eligibility

The following persons shall be eligible for coverage as dependent-beneficiaries in the benefit plans offered or sponsored by the EUTF for active employees:

- The employee's spouse, domestic partner, or civil union partner (DP/CUP).
- The employee or spouse's/DP's/CUP's children under the age of 26. This includes children by birth, marriage (stepchild), or adoption or placement for adoption. For children covered under legal guardianship, their coverage will terminate at age 18.
- Coverage can be continued for an unmarried child, regardless of age, who is incapable of self-support due to mental/physical incapacity that existed prior to the child reaching age 19.

Special Eligibility Requirements for Domestic and Civil Union Partners

Domestic Partner (DP): A person in a spouse-like relationship with an employee-beneficiary who meets the following requirements:

- Intend to remain in a domestic partnership with each other indefinitely
- Have a common residence and intend to reside together indefinitely
- Jointly and severally responsible for each other's basic living expenses incurred in the domestic partnership such as food, shelter, and medical care
- Neither are married or a member of another domestic partnership
- Not related by blood in a way that would prevent them from being married to each other in the State of Hawaii
- Both at least 18 years of age and mentally competent to contract
- Consent to the domestic partnership has not been obtained by force, duress, or fraud
- Both sign and file a notarized declaration of domestic partnership affidavit with the EUTF

An employee may enroll a domestic partner's children as dependents so long as the children meet the EUTF eligibility requirements applicable to the enrollment of dependent children.

Civil Union Partner (CUP): A person who has entered into a civil union under the rules established by the State Department of Health. Employees may also enroll a civil union partner's children as dependents so long as the children meet the EUTF eligibility requirements applicable to the enrollment of dependent children.

Note: There may be federal and State income tax consequences with employer-paid coverage for domestic partners, and federal income tax consequences with employer-paid coverage for civil union partners. If your domestic partner does not qualify as your dependent for tax purposes, a portion of the premium paid for your domestic partner will be deemed taxable income and reported to you on the appropriate federal or State tax form. If your civil union partner does not qualify as your dependent for tax purposes, a portion of the premium paid for your civil union partner will be deemed taxable income and reported to you on the appropriate federal tax form. Consult your tax advisor to determine your domestic or civil union partner's status. If you determine that your domestic or civil union partner is a dependent, submit a completed Affidavit of "Dependency" for Tax Purposes (available along with information/instructions on the EUTF Member self-service portal at eutfbenefits.hawaii.gov and the EUTF website at eutf.hawaii.gov) to the EUTF.

Enrollment

Employee-Beneficiary Responsibility

Employee-beneficiaries are responsible for:

- Providing current and accurate personal information as prescribed in this booklet;
- Paying the employee's premium contributions in the amount or amounts provided by statute, or an applicable bargaining unit agreement;
- Paying the employee's premium contributions at the times and in the manner designated by the Board; and
- Complying with the EUTF's Administrative Rules.

Employer Responsibility

Any public employer whose current or former employees participate in EUTF benefit plans is responsible for:

- Providing information as requested by the EUTF under section 87A-24(9) of the HRS;
- Paying the employer's premium contributions in the amount or amounts provided by statute or an applicable bargaining unit agreement and at the times and in the manner designated by the Board;

-
- Assisting the EUTF in distributing information to and collecting information from the employee-beneficiaries;
 - Complying with the EUTF's Administrative Rules; and
 - Notifying EUTF immediately following termination, transfer, and bargaining unit changes or death.

How to Enroll

To enroll in EUTF health plans, submit enrollment requests and required supporting documents through the EUTF Member self-service portal at eutfbenefits.hawaii.gov. If you don't enroll through the EUTF Member self-service portal, submit your completed EC-1/EC-1H enrollment form and required supporting documents to your Departmental Human Resource Office, County Personnel Office, or DOE-EBU, P.O. Box 2360, Honolulu, HI 96804 (DOE employees). If you do not enroll eligible members of your family within 45 days (180 days for newborns and 90 days for acquiring non-EUTF coverage) from the time you or they first become eligible, you must wait until you experience a qualifying event or wait until the next open enrollment period. The plan year for active employees begins July 1 and ends June 30 of the following year.

Confirmation Notice and ID Cards

Once your enrollment is processed by the EUTF, you will be sent a Confirmation Notice indicating your enrollment and dependents covered (if any). Please review the Confirmation Notice and contact the EUTF if any errors are identified.

The EUTF will notify the health insurance carriers of your new enrollment, and you should receive identification cards from the insurance carriers shortly after. ID cards are not issued for Verdegard Administrators, American Specialty Health Group, Inc., Securian Financial, and VSP, as ID cards are not required to receive services.

Dual Enrollment Between Two EUTF Plans Is Not Allowed

No person may be enrolled in any EUTF benefit plan as both an employee-beneficiary and dependent-beneficiary, nor may children be enrolled by more than one employee-beneficiary (dual enrollment).

Employee and Spouse Both State and/or County Employees

In addition, if you and your spouse/DP/CUP are both employee-beneficiaries, the employer contribution cannot exceed a family plan contribution in accordance with Chapter 87A-32(3), HRS.

When Can You Enroll?

Eligible employees may enroll in EUTF plans by submitting enrollment requests and required supporting documents through the EUTF Member self-service portal at eutfbenefits.hawaii.gov or during regular or limited enrollment periods described in EUTF Administrative Rules. If you don't enroll through the EUTF Member self-service portal, submit your completed EC-1/EC-1H enrollment form and required supporting documents to your Departmental Human Resource Office, County Personnel Office, or DOE-EBU, P.O. Box 2360, Honolulu, HI 96804 (DOE employees). These enrollment periods include the following:

- **Within 45 days of initial hire date or newly eligible date.** A New Hire/Newly Eligible Enrollment Guide for EUTF benefits is available on the EUTF Member self-service portal at eutfbenefits.hawaii.gov and on our website at eutf.hawaii.gov.
- **During the open enrollment period.** Open enrollment information can be found starting on page 5.
- **If you experience a qualifying event.** Please refer to the Common Qualifying Events Additions and Deletions Charts on pages 57-60.

IMPORTANT: After the open enrollment period is completed (or, if you are a new hire, after your initial enrollment election period is over), generally you will not be allowed to change your benefit elections or add/delete dependents until next year's open enrollment, unless you have a Special Enrollment Event or a qualifying event. See Common Qualifying Events Additions and Deletions on pages 57-60.

End of Coverage

Common situations resulting in loss of coverage for you and your dependents include:

- Required premium payments are not made
- Death, subject to exceptions
- Noncompliance with the EUTF Administrative Rules
- Filing of fraudulent claims
- Dependent reaches the limiting age, or divorce or legal separation

IMPORTANT: If any of your dependents are no longer eligible due to a divorce or legal separation, they cannot continue coverage under EUTF plans (except under available COBRA continuation coverage). You are required to notify the EUTF and make these terminations when these events occur. Do not wait for open enrollment to submit terminations.

Effective Dates of Coverage for New Hires and Newly Eligible Employees

You have three choices of when you would like your coverage to begin:

1. Your date of hire or date you become newly eligible for EUTF benefits
2. First day of the first pay period from your date of hire or date you become newly eligible for EUTF benefits (the 1st or the 16th of the month)
3. First day of second pay period from your date of hire or date you become newly eligible for EUTF benefits (the 1st or the 16th of the month)

For example, if the date of hire or date you became newly eligible is January 3, 2025:

- Option 1 effective date of coverage: January 3, 2025
- Option 2 effective date of coverage: January 16, 2025
- Option 3 effective date of coverage: February 1, 2025

Although your coverage begins on the date you select, your enrollment may not be processed right away. Therefore, if you need to fill a prescription or go to the doctor prior to receiving your ID cards, you should email EUTF at eutf@hawaii.gov. In the email subject line type "URGENT – Confirmation of coverage needed." EUTF checks this email daily and will contact the carrier to rush your enrollment after it receives the online enrollment or EC-1/EC-1H.

If you are a **newly hired employee or enrolling in benefits for the first time**, your pay period deduction amounts may be **doubled** for at least one (1) to two (2) pay periods to accommodate processing time and the payroll lag.

Transfer of Employment

If you terminate employment and are rehired by the same public employer within the same pay period or the next consecutive pay period, you are considered as having transferred employment and shall be treated as if continuously enrolled in the EUTF benefit plans. If you terminate employment and are rehired by a different public employer (e.g., State to County) within the same pay period or the next consecutive pay period, you are allowed to change between plans, including adding or deleting dependents and changing coverage tiers.

For purposes of this section only, the different public employers are: (1) State, including executive, legislative, and judicial branches, Department of Education, University of Hawaii, Hawaii Health Systems Corporation, Office of Hawaiian Affairs, and all charter schools; (2) City and County of Honolulu including the Board of Water Supply; (3) County of Hawaii; (4) County of Kauai; and (5) County of Maui.

Effective Date of Termination

In general, when an event causes you or your dependent's coverage to terminate, such termination will be effective on the first day of the first pay period following the occurrence of the event, e.g., divorce, end of domestic or civil union partnership, death, surviving spouse/partner remarries, or child ceases to be eligible for coverage. There may be certain instances in which the effective date of termination is different, e.g., on the last day of the month in which a dependent reaches the limiting age. You may obtain additional information by referring to the EUTF Administrative Rules, the EUTF Member self-service portal at eutfbenefits.hawaii.gov or on the EUTF website at eutf.hawaii.gov.

Rejection of Enrollment

Enrollment in EUTF benefit plans is contingent on meeting eligibility criteria detailed in the EUTF Administrative Rules. Enrollment applications may be rejected if incomplete. An enrollment application shall be rejected if:

- The application seeks to enroll a person who is not eligible to enroll in the benefit plan for which enrollment is requested;
- The application is not filed within the time limitations prescribed by the EUTF Administrative Rules (see **Common Qualifying Events Additions/Deletions** on pages 57-60);
- The application contains an intentional misstatement or misrepresentation of a material fact or contains other information of a fraudulent nature;
- The employee-beneficiary owes past-due contributions or other amounts to the EUTF; or
- Acceptance of the application would violate applicable federal or State law or any other provision of the rules.

Employee-beneficiaries will be notified by mail of the rejection of their enrollment application.

Authorized Leave of Absence Without Pay (LWOP) and Other Contribution Shortages

If you are going on an authorized leave without pay (LWOP), health plan options include:

- **Cancelling EUTF Coverage.** You may cancel your EUTF coverage by submitting an enrollment request through the EUTF Member self-service portal at eutfbenefits.hawaii.gov or by submitting an EC-1/EC-1H form within 45 days of the beginning of an LWOP. You must upload a copy of your L-1 form or attach a copy of your L-1 form to your EC-1/EC-1H form within 45 days of the beginning of an LWOP. Employees may reenroll in the same benefit plans upon return from an LWOP by submitting an enrollment request through the EUTF Member self-service portal at eutfbenefits.hawaii.gov or by submitting an EC-1/EC-1H form within 45 days of your return from an LWOP.
- **Continuing EUTF Coverage.** You may continue coverage while on an LWOP by submitting premium payments directly to the EUTF. Employees may submit payment to the EUTF using personal check, cashier's check, or money order. Premiums can also be paid electronically through deductions from the employee's checking account, savings account, credit card, or with an electronic check. Information on electronic premium payment options can be found on the EUTF Member self-service portal at eutfbenefits.hawaii.gov or on the website at eutf.hawaii.gov.
- If any employee on an LWOP fails to cancel EUTF plans by submitting an enrollment request through the EUTF Member self-service portal at eutfbenefits.hawaii.gov or by submitting an EC-1/EC-1H form or fails to continue coverage by making payments to the EUTF, he or she will be cancelled for nonpayment from all plans (except for the EUTF life insurance plan) and will not be able to re-enroll until the next open enrollment period (except for certain qualified leave under FMLA or USERRA, where coverage can be reinstated upon return from leave).

If at any time the EUTF fails to receive an employee-beneficiary's premium deduction or receives only a partial deduction from his/her payroll, he/she will receive a Contribution Shortage Reminder Notice from the EUTF.

If the employee-beneficiary fails to pay the premium shortage by the date specified in the Contribution Shortage Reminder Notice, his/her plans will be cancelled retroactive to the date of the last paid premium. Reinstatement of the terminated employee-beneficiary and their dependent's health benefit coverage which was cancelled for nonpayment, will be allowed if, within 60 days from the date of the notice of cancellation, payment is made in full of past and currently due premiums. To be eligible for reinstatement, the terminated member must not have been terminated for nonpayment of premiums within 12 months from the date of the notice of cancellation. Otherwise, employees may only re-enroll during the next open enrollment or qualifying event occurring within the next plan year, except in instances of return from FMLA or USERRA leave.

Address Changes

Employees are responsible for reporting address changes to their employer as soon as possible. Address changes for employees in departments under the State of Hawaii (including Executive Branch, Legislature, Office of Hawaiian Affairs, and Hawaii Health Systems Corporation) must be submitted through HiPAY. Once the address change is processed, the EUTF will notify the health carriers of your new address. Be advised that all address changes must go through your employer, as health plan carriers are not able to make changes.

Special Enrollment Notice

If you are declining enrollment for yourself or your dependents (including your spouse) because of other health insurance or group health plan coverage, you may be able to enroll yourself and your dependents in this plan if you or your dependents lose eligibility for that other coverage. However, you must request enrollment within 45 days of your or your dependents' other coverage ending.

In addition, if you have a new dependent as a result of marriage, birth, adoption, or placement for adoption, you may be able to enroll yourself and your dependents. However, you must request enrollment within 45 days after the marriage, adoption, or placement for adoption. You must request enrollment within 180 days after a birth.

You and/or your Dependents may also enroll in this Plan if you or your Dependents have coverage through Medicaid or a State Children's Health Insurance Program (CHIP) and you or your Dependents lose eligibility for that coverage or become eligible for a premium assistance program through Medicaid or CHIP. However, you must request enrollment within 60 days after the Medicaid or CHIP coverage ends or is determined to be eligible for such assistance.

Common Qualifying Events – Additions

Qualifying Event	Required Documents and Submission Deadline	Effective Date	Changes Allowed?
Adoption	Enrollment must be completed in the EUTF Member self-service portal* within 45 days of adoption or placement for adoption date. Adoption decree or placement for adoption documents, Social Security number, and birth certificate submitted within 45 days from the adoption date.	Employee can choose: The Event Date, first day of the pay period following the Event Date, or first day of the 2nd pay period following the Event Date.	No plan changes allowed if already enrolled. May enroll in plans if not already enrolled or may add dependents to current plans if already enrolled.
Birth	Enrollment must be completed in the EUTF Member self-service portal* within 180 days of birth date. Birth certificate and Social Security number must be submitted with enrollment. Hospital certificate is acceptable as temporary supporting document while awaiting birth certificate .	Employee can choose: The Event Date, first day of the pay period following the Event Date, or first day of the 2nd pay period following the Event Date.	No plan changes allowed if already enrolled. May enroll in plans if not already enrolled or may add dependents to current plans if already enrolled.
Civil Union	Enrollment must be completed in the EUTF Member self-service portal* within 45 days of civil union. Civil Union Certificate, Affidavit of Dependency, and Social Security number submitted within 45 days from the civil union date. Birth certificate and Social Security number if adding any dependent children within 45 days from the civil union marriage date.	Employee can choose: The Event Date, first day of the pay period following the Event Date, or first day of the 2nd pay period following the Event Date.	No plan changes allowed if already enrolled. May enroll in plans if not already enrolled or may add dependents to current plans if already enrolled.
Court Order (aka Qualified Medical Child Support Order-QMCSO) (to cover eligible dependent)	EUTF receives the order directly from the Child Support Enforcement Agency (CSEA). No EC-1/EC-1H is required if employee is already enrolled in plans. If not enrolled, employee has 45 days from the Event Date to submit an EC-1/EC-1H form . [*] If enrollment is not completed within 45 days, employee and child(ren) will be added to the lowest-cost PPO plan.	Event Date	Plan changes allowed if required by court order. May enroll in plans if not already enrolled or may add dependents to current plans if already enrolled.
Domestic Partnership	Enrollment must be completed through the EUTF Member self-service portal* within 45 days of notarized signature. Social Security Number, Notarized Declaration of Domestic Partnership, Affidavit of Dependency & Acknowledgement, and two sets of documents showing proof of shared residency submitted within 45 days from the domestic partnership notary date. Documents available at eutf.hawaii.gov . Birth certificate and Social Security number if adding any dependent children within 45 days from the domestic partnership date.	Employee can choose: The Event Date (notary date), first day of the pay period following the Event Date, or first day of the 2nd pay period following the Event Date.	No plan changes allowed if already enrolled. May enroll in plans if not already enrolled or may add dependents to current plans if already enrolled.
Guardianship (Employee wishes to add child)	Enrollment must be completed in the EUTF Member self-service portal* within 45 days of guardianship date. Guardianship decree, Social Security number, and birth certificate submitted within 45 days from the guardianship date	Employee can choose: The Event Date, first day of the pay period following the Event Date, or first day of the 2nd pay period following the Event Date.	No plan changes allowed if already enrolled. May enroll in plans if not already enrolled or may add dependents to current plans if already enrolled.

^{*} If a hardcopy EC-1 Form is preferred, please visit the EUTF website at eutf.hawaii.gov.

Common Qualifying Events – Additions

Qualifying Event	Required Documents and Submission Deadline	Effective Date	Changes Allowed?
Loss of Coverage (Employee and/or dependent loses health coverage and wishes to enroll)	Enrollment must be completed in the EUTF Member self-service portal* within 45 days of loss of coverage. Letter from previous employer or carrier detailing type of coverages lost (i.e., medical, drug, dental, vision), date of loss of coverage, and names of any covered dependents. Birth certificate and Social Security number if adding any dependent children, marriage certificate and Social Security Number if adding spouse, within 45 days of loss of coverage.	The first day following the day non-EUTF coverage was lost.	No plan changes allowed if already enrolled. May enroll in plans if not already enrolled or may add dependents to current plans if already enrolled.
Marriage	Enrollment must be completed in the EUTF Member self-service portal* within 45 days of marriage, along with marriage certificate and Social Security number . Birth certificate and Social Security number if adding any dependent children within 45 days from the marriage date.	Employee can choose: The Event Date, first day of the pay period following the Event Date, or first day of the 2nd pay period following the Event Date.	No plan changes allowed if already enrolled. May enroll in plans if not already enrolled or may add dependents to current plans if already enrolled.
New Hire/Newly Eligible Employee (New employee wishes to enroll)	Enrollment must be completed in the EUTF Member self-service portal* within 45 days from new hire/newly eligible start date. 1) Marriage certificate, Civil Union certificate, or Domestic Partnership forms (see above) if enrolling a spouse/DP; 2) Social Security number ; 3) Birth certificate for dependent children.	Employee can choose: The Event Date, first day of the pay period following the Event Date, or first day of the 2nd pay period following the Event Date.	N/A
Retirement	EC-2 form and ERS Retirement Estimate Letter must be submitted within 60 days of retirement date. If Medicare-eligible, a copy of Medicare Part B ID card, Direct Deposit Agreement form, and letter from Social Security indicating Medicare Part B premium paid. If paying all or a portion of your health benefit premium, ERS Pension Deduction Form or ACH Deduction Form . All documents must be submitted within 60 days of retirement date.	Retirement Date	N/A
Return From Leave of Absence Without Pay (LWOP) (Applies only to employees who waived their plans while on LWOP or for USERRA or FMLA)	Enrollment must be completed in the EUTF Member self-service portal* within 45 days after returning from an LWOP.	Employee can choose: The Event Date, first day of the pay period following the Event Date, or first day of the 2nd pay period following the Event Date.	Employee must enroll in the same plans (and with the same dependents, if eligible).

* If a hardcopy EC-1 Form is preferred, please visit the EUTF website at eutf.hawaii.gov.

Common Qualifying Events – Deletions

Qualifying Event	Required Documents and Submission Deadline	Effective Date	Changes Allowed?
Disenroll Due to Enrollment in Other Coverage (Employee or dependent gets coverage from another plan and wishes to cancel EUTF or HSTA VB plans)	Enrollment must be completed in the EUTF Member self-service portal* within 90 days of acquisition of coverage. Letter from carrier or employer detailing type of coverage enrolled in (i.e., medical, drug, dental, vision), effective date of coverage, and names of covered dependents within 90 days from the date of acquisition.	If coverage is gained on the 1st of the month, EUTF coverage ends on the last day of the month preceding. If coverage is gained on the 16th of the month, EUTF coverage ends on the 15th of the month. Otherwise, coverage ends on the first day of the pay period following the acquisition of non-EUTF coverage.	Employee may enroll in the supplemental health benefit plan effective the first day of the pay period following the cancellation of their EUTF coverage.
Death of Dependent	Enrollment must be completed in the EUTF Member self-service portal* as soon as reasonably practical. Death certificate or copy of obituary as soon as available.	Coverage ends on the first day of the pay period following the dependent's death.	N/A
Divorce** (Employee must terminate coverage for former spouse and stepchildren or civil union partner)	Enrollment must be completed in the EUTF Member self-service portal* within 45 days of divorce; however, it will be accepted and processed regardless of when form is received. Submit pages 1 and 2 of divorce decree along with the signature page within 45 days from the date of the divorce.	If submitted within 60 days of the divorce, coverage ends on the first day of the first pay period following the divorce. If submitted 60+ days following the divorce, coverage ends prospectively on the first day of the first pay period following EUTF's receipt of the enrollment change request and the employee will be responsible for the employee and employer contributions of premiums for the ineligible dependent(s).	No
Legal Separation** (Employee may terminate coverage for spouse and stepchildren)	Enrollment must be completed in the EUTF Member self-service portal* within 45 days of date of legal separation. Court documents establishing legal separation along with the signature page within 45 days from separation date.	If submitted within 60 days, coverage ends on the first day of the first pay period following the legal separation. If submitted 60+ days, coverage ends prospectively on the first day of the first pay period following EUTF's receipt of the enrollment change request and the employee will be responsible for the employee and employer contributions of premiums for the ineligible dependent(s).	No
Leave of Absence Without Pay Lasting More Than 30 Days (Employee may waive all plans excluding life insurance or continue coverage by paying his/her share of premium)	Enrollment must be completed in the EUTF Member self-service portal* within 45 days from beginning of an LWOP to waive plans. L-1 form provided by the employer within 45 days from beginning of an LWOP.	If employee cancels plans, the cancellation is effective the first day of the pay period following the LWOP.	No

Note: Employers must notify EUTF of an employee's Demographic Change, Bargaining Unit change, or Death.

* If a hardcopy EC-1 Form is preferred, please visit the EUTF website at eutf.hawaii.gov.

** If the EUTF is not notified of ineligible dependent(s) within 60 days of their becoming ineligible, the affected dependent(s) coverage will be terminated prospectively, and the employee will be responsible for the employee and employer contributions of premiums for the ineligible dependent(s).

Common Qualifying Events – Deletions

Qualifying Event	Required Documents and Submission Deadline	Effective Date	Changes Allowed?
Nonpayment Termination	N/A	Coverage is cancelled as of the first day following the last period for which full payment was made. Employee can make a full payment of all contributions due within 60 days of the cancellation and have previous coverage reinstated, if coverage has not been cancelled due to nonpayment within 12 months of the date of the notice of cancellation.	N/A
Termination of Domestic Partnership** (Employee must terminate coverage for domestic partner and domestic partner's dependents)	Enrollment must be completed in the EUTF Member self-service portal* within 45 days of the termination of domestic partnership; however, it will be accepted and processed regardless of when it is received.	If submitted within 60 days of the termination of domestic partnership, coverage ends on the first day of the first pay period following the termination of domestic partnership. If submitted 60+ days following the termination of domestic partnership, coverage ends prospectively on the first day of the first pay period following the EUTF's receipt of the enrollment change request and the employee will be responsible for the employee and employer contributions of premiums for the ineligible dependent(s).	No
Termination of Employment	Termination Close of Business (COB) must be submitted by the Employer within 30 days of the termination. However, it will be accepted and processed regardless of when the form is received.	Coverage ends the first day of the pay period following the last day of employment.	N/A

Note: Employers must notify EUTF of an employee's Demographic Change, Bargaining Unit change, or Death.

*If a hardcopy EC-1 Form is preferred, please visit the EUTF website at eutf.hawaii.gov.

**If the EUTF is not notified of ineligible dependent(s) within 60 days of their becoming ineligible, the affected dependent(s) coverage will be terminated prospectively, and the employee will be responsible for the employee and employer contributions of premiums for the ineligible dependent(s).

Future Retirees

Applying for Your Retirement Benefits

Employees who wish to file for retirement must do so with the Employees' Retirement System (ERS). After filing for retirement with ERS, employees need to submit an EC-2 form and the following documents to the EUTF in order to obtain retiree health and life insurance benefits:

- Page(s) of the ERS Retirement Estimate Letter that reflect ERS Membership Date and Total Years of Service
- If you must pay a portion of your retiree health premiums, a completed ERS Pension Deduction Authorization Agreement or ACH Authorization Deduction Agreement

If you, your spouse/partner, or any child dependents enroll in the EUTF retiree medical and/or prescription drug plans and are eligible for Medicare (age 65+ or qualified disabled), you must also submit:

- Copy of your and/or your dependent's Medicare card (indicating enrollment in Medicare Part B)
- Medicare Part B Reimbursement Direct Deposit Agreement Form (and voided check if designating a checking account)
- Social Security Administration or Centers for Medicare & Medicaid Services letter for you and/or your spouse/partner indicating the Medicare Part B premium amount

Additional resources, including a Pre-Retirement Checklist, Medicare Checklist, Retiree Health Benefits Highlights Guide, required EUTF forms, and Medicare enrollment information are available on the EUTF website at eutf.hawaii.gov. The EUTF also conducts Pre-Retirement workshops and webinars. Please visit our website for more information on upcoming workshops and how to attend.

Enrollment or Changes in Enrollment Upon Retirement

An employee-beneficiary may enroll or change coverages in the health benefit plans offered or sponsored by the EUTF and obtain coverage for eligible dependent-beneficiaries when they become a retired member of the ERS as defined in 87A-1HRS. The effective date of the coverage shall be the first of the month on or after the employee-beneficiary's date of retirement, provided a completed enrollment application is received by the EUTF within sixty (60) days of retirement or within sixty (60) days of certification from the ERS of a disability retirement. Retired employee-beneficiaries are eligible to enroll in EUTF benefit plans during the next open enrollment period for enrollment applications received more than sixty (60) days after the date of retirement.

Portability of Annual Maximums and Annual Limits Between Active and Retiree Plans

If you are thinking about retirement during the upcoming plan year, you should consider plan annual maximums and annual limits for medical, dental, vision, and prescription drug benefits.

Other than vision, benefits that are paid under the active employee plans at the time of retirement are counted against the maximums and limitations of the retiree plans of the same carrier if they occur within the same calendar year.

Claims, copay amounts, and maximum out-of-pocket accumulations under the active employee plans will carry over to the retiree plans if they occur within the same calendar year.

For vision, when an active employee retires and enrolls in the retiree plan, they will receive brand new benefits under the retiree plan. For Kaiser Permanente members, benefits that are paid under the active employee plans that apply to the out-of-pocket maximum will carry over when transferring to a non-Medicare retiree plan within the same calendar year. However, for members in an active employee plan or non-Medicare retiree plan, out-of-pocket costs will not transfer when enrolling in the Kaiser Permanente Senior Advantage plan.

Medical Maximum Out-of-Pocket Example

Jane is an active employee in the EUTF HMSA 90/10 PPO Plan. On July 1, 2025, Jane meets her \$2,000 calendar-year maximum out-of-pocket under the plan. She incurs additional medical expenses of \$100 in August 2025, which are paid at 100% since her maximum out-of-pocket was satisfied. Jane retires on September 1, 2025, and enrolls in the EUTF HMSA Non-Medicare Retiree PPO plan. She proceeds to have additional medical services totaling \$1,000 before the end of 2025. As an active employee, Jane's maximum out-of-pocket was \$2,000 per calendar year, but as a retiree, her maximum out-of-pocket is \$2,500 per calendar year. Therefore, instead of 100% coverage for the additional \$1,000 of medical expenses, Jane is responsible for 10% on \$500 of the additional expenses, to meet the \$2,500 maximum out-of-pocket under her retiree plan.

Medical Deductible Example

On January 1, 2025, Jill was an active employee enrolled in the EUTF HMSA 90/10 PPO Plan. She met her individual out-of-network deductible of \$100 in May 2025. Jill retires on June 1, 2025, and enrolls in the EUTF HMSA Retiree PPO plan. The \$100 deductible she met under the active employee plan will apply to the retiree plan since it falls within the same calendar year. Jill will not be subject to an additional deductible under the retiree plan in 2025.



Important Notices

This section contains important employee benefit program notices of interest to you and your family. Please share this information with your family members. Some of the notices in this document are required by law, and other notices contain helpful information. These notices are updated from time to time, and some of the federal notices are updated each year.

All of the following required notices are available for viewing on the EUTF's website at eutf.hawaii.gov. If you wish to have hard copies of any of the following notices, send EUTF an email at eutf@hawaii.gov. Indicate which notice(s) you want to receive, and include your name and mailing address. Or you may call our Member Services Branch at **1-808-586-7390** or toll-free at **1-800-295-0089**. All requested notices will be mailed to you free of charge.

IMPORTANT REMINDER TO PROVIDE THE PLAN WITH THE TAXPAYER IDENTIFICATION NUMBER (TIN) OR SOCIAL SECURITY NUMBER (SSN) OF EACH ENROLLEE IN A HEALTH PLAN

Employers are required by law to collect the taxpayer identification number (TIN) or Social Security number (SSN) of each medical plan participant and provide that number on reports that will be provided to the IRS each year. Employers are required to make at least two consecutive attempts to gather missing TINs/SSNs.

If a dependent does not yet have a Social Security number, you can go to this website to complete a form to request an SSN: socialsecurity.gov/online/ss-5.pdf. Applying for a Social Security number is FREE.

If you have not yet provided the Social Security number (or other TIN) for each of your dependents that you have enrolled in the health plan, please contact the EUTF Office at **1-808-586-7390** or toll-free at **1-800-295-0089**.

WOMEN'S HEALTH AND CANCER RIGHTS ACT OF 1998 (WHCRA) ANNUAL NOTICE REMINDER

You or your dependents may be entitled to certain benefits under the Women's Health and Cancer Rights Act of 1998 (WHCRA). For individuals receiving mastectomy-related benefits, coverage will be provided in a manner determined in consultation with the attending physician and the patient for:

- All stages of reconstruction of the breast on which the mastectomy was performed;
- Surgery and reconstruction of the other breast to produce a symmetrical appearance;
- Prostheses; and
- Treatment of physical complications of the mastectomy, including lymphedema.

These benefits will be provided subject to the same plan limits, deductibles, copayments, and coinsurance applicable to other medical and surgical benefits provided under the plan. For more information on WHCRA benefits, contact HMSA or Kaiser Permanente. This Notice is also available on the EUTF Member self-service portal at eutfbenefits.hawaii.gov and on the plan's website at eutf.hawaii.gov.

PRIVACY NOTICE REMINDER

The Health Insurance Portability and Accountability Act (HIPAA) of 1996 requires health plans to comply with privacy rules. These rules are intended to protect your personal health information from being inappropriately used and disclosed. The rules also give you additional rights concerning control of your own health care information.

This plan's HIPAA Privacy Notice explains how the group health plan uses and discloses your personal health information. You are provided a copy of this notice when you enroll in the plan. You

can get another copy of this notice from our Member Services Branch at **1-808-586-7390** or toll-free at **1-800-295-0089**. The Privacy Notice is also available on the EUTF Member self-service portal at eutfbenefits.hawaii.gov and on the plan's website at eutf.hawaii.gov.

PATIENT PROTECTION RIGHTS OF THE AFFORDABLE CARE ACT

Designation of a Primary Care Provider (PCP)

The Kaiser Permanente HMO medical plan generally requires the designation of a primary care provider (PCP). You have the right to designate any primary care provider who participates in the network and who is available to accept you or your family members. For children, you may designate a pediatrician as the primary care provider. For information on how to select a primary care provider and for a list of the participating primary care providers, contact the medical plan at the phone number on your ID card.

Direct Access to OB/GYN Providers

You do not need prior authorization (preapproval) from your medical plan or from any other person (including a primary care provider) in order to obtain access to obstetrical or gynecological (OB/GYN) care from an in-network health care professional who specializes in obstetrics or gynecology. The health care professional, however, may be required to comply with certain procedures, including obtaining prior authorization for certain services, following a preapproved treatment plan, or procedures for making referrals. For a list of participating health care professionals who specialize in obstetrics or gynecology, contact your medical plan at the phone number on your ID card.

NOTICE REGARDING THE WELLNESS PROGRAM

The wellness programs are voluntary wellness programs available to participants enrolled in the group health plan and are designed to promote health or prevent disease. The programs are administered according to federal rules permitting employer-sponsored wellness programs that seek to improve employee health or prevent disease, including the Americans with Disabilities Act of 1990, the Genetic Information Nondiscrimination Act of 2008, and the Health Insurance Portability and Accountability Act, as applicable, among others.

If you choose to participate in the wellness program, you will be asked to complete a voluntary health risk assessment (HRA) that asks a series of questions about your health-related activities and behaviors and whether you have or had certain medical conditions (e.g., cancer, diabetes, or heart disease). You are not required to complete the HRA questionnaire, participate in medical examinations, or to work with a health coach.

This is an entirely voluntary program; however, employees who choose to participate in the wellness program may receive an incentive of a monetary amount. Incentives may include a gift card that may be available for employees who participate in certain health-related activities such as: completion of a total health assessment, or participation in online healthy lifestyle programs. If you are unable to participate in any of the health-related activities or achieve any of the health outcomes required to earn an incentive, you may be entitled to a reasonable accommodation or an alternative standard. You may request a reasonable accommodation or an alternative standard by contacting the EUTF Office at **1-808-586-7390** or toll-free at **1-800-295-0089**.

The information from your HRA questionnaire will be used to provide you with information to help you understand your current health and potential risks, and may also be used to offer you services through the wellness program, such as health coaching. You also are encouraged to share your results or concerns with your own doctor.

Protections From Disclosure of Medical Information

Our group health plan is required by law to maintain the privacy and security of your personally identifiable health information.

Information collected from wellness program participants will only be received by EUTF in aggregate form. Although the wellness program and your employer may use aggregate information it collects to design a program based on identified health risks in the workplace, our group health plan will never disclose any of your personal information either publicly or to the employer, except as necessary to respond to a request from you for a reasonable accommodation needed to participate in the wellness program, or as expressly permitted by law. Medical information that personally identifies you that is provided in connection with the wellness program will not be provided to your supervisors or managers and may never be used to make decisions regarding your employment.

Your health information will not be sold, exchanged, transferred, or otherwise disclosed except to the extent permitted by law to carry out specific activities related to the wellness program, and you will not be asked or required to waive the confidentiality of your health information as a condition of participating in the wellness program or receiving an incentive. Anyone who receives your information for purposes of providing you services as part of the wellness program will abide by the same confidentiality requirements. The only individual(s) who will receive your personally identifiable health information is a health coach in order to provide you with services under the wellness program.

In addition, all medical information obtained through the wellness program will be maintained separately from your personnel records, and no information you provide as part of the wellness program will be used in making any employment decision. Appropriate precautions will be taken by the group health plan to avoid any data breach, and in the event a HIPAA data breach occurs involving information you provide in connection with the wellness program, we will notify you immediately.

You may not be discriminated against in employment because of the medical information you provide as part of participating in the wellness program, nor may you be subjected to retaliation if you choose not to participate. If you have questions or concerns regarding this notice, or about protections against discrimination and retaliation, please contact the EUTF Office at **1-808-586-7390** or toll-free at **1-800-295-0089**.

AVAILABILITY OF SUMMARY OF BENEFIT AND COVERAGE (SBC) DOCUMENT(S)

The health benefits available to you represent a significant component of your compensation package. They also provide important protection for you and your family in the case of illness or injury. In accordance with law, our plan provides you with a Summary of Benefits and Coverage (SBC) as a way to help you understand and compare medical plan benefits. The SBC summarizes and compares important information, including what is covered, what you need to pay for various benefits, what is not covered, and where to get answers to questions. SBC documents are updated when there is a change to the benefits information displayed on an SBC. To get a free copy of the most current Summary of Benefits and Coverage (SBC) documents for our medical plan options, and the Uniform Glossary that defines many terms in the SBC, go to eutf.hawaii.gov, or for a paper copy, contact **1-808-586-7390** or toll-free at **1-800-295-0089**.

Premium Assistance Under Medicaid and the Children's Health Insurance Program (CHIP)

If you or your children are eligible for Medicaid or CHIP and you're eligible for health coverage from your employer, your state may have a premium assistance program that can help pay for coverage, using funds from their Medicaid or CHIP programs. If you or your children aren't eligible for Medicaid or CHIP, you won't be eligible for these premium assistance programs but you may be able to buy individual insurance coverage through the Health Insurance Marketplace. For more information, visit www.healthcare.gov.

If you or your dependents are already enrolled in Medicaid or CHIP and you live in a State listed below, contact your State Medicaid or CHIP office to find out if premium assistance is available.

If you or your dependents are NOT currently enrolled in Medicaid or CHIP, and you think you or any of your dependents might be eligible for either of these programs, contact your State Medicaid or CHIP office or dial **1-877-KIDS NOW** or www.insurekidsnow.gov to find out how to apply. If you qualify, ask your state if it has a program that might help you pay the premiums for an employer-sponsored plan.

If you or your dependents are eligible for premium assistance under Medicaid or CHIP, as well as eligible under your employer plan, your employer must allow you to enroll in your employer plan if you aren't already enrolled. This is called a "special enrollment" opportunity, and **you must request coverage within 60 days of being determined eligible for premium assistance**. If you have questions about enrolling in your employer plan, contact the Department of Labor at www.askebsa.dol.gov or call **1-866-444-EBSA (3272)**.

If you live in one of the following states, you may be eligible for assistance paying your employer health plan premiums. The following list of states is current as of July 31, 2024. Contact your State for more information on eligibility.

ALABAMA – Medicaid	ALASKA – Medicaid
Website: http://myalhipp.com/ Phone: 1-855-692-5447	The AK Health Insurance Premium Payment Program Website: http://myakhipp.com/ Phone: 1-866-251-4861 Email: CustomerService@MyAKHIPP.com Medicaid Eligibility: https://health.alaska.gov/dpa/Pages/default.aspx
ARKANSAS – Medicaid	CALIFORNIA – Medicaid
Website: http://myarhipp.com/ Phone: 1-855-MyARHIPP (855-692-7447)	Health Insurance Premium Payment (HIPP) Program Website: http://dhcs.ca.gov/hipp Phone: 916-445-8322 Fax: 916-440-5676 Email: hipp@dhcs.ca.gov
COLORADO – Health First Colorado (Colorado's Medicaid Program) & Child Health Plan Plus (CHP+)	FLORIDA – Medicaid
Health First Colorado Website: https://www.healthfirstcolorado.com/ Health First Colorado Member Contact Center: 1-800-221-3943/State Relay 711 CHP+: https://hcpf.colorado.gov/child-health-plan-plus CHP+ Customer Service: 1-800-359-1991/State Relay 711 Health Insurance Buy-In Program (HIBI): https://www.mycohibi.com/ HIBI Customer Service: 1-855-692-6442	Website: https://www.flmedicaidtprecovery.com/flmedicaidtprecovery.com/hipp/index.html Phone: 1-877-357-3268

GEORGIA – Medicaid	INDIANA – Medicaid
<p>GA HIPP Website: https://medicaid.georgia.gov/health-insurance-premium-payment-program-hipp Phone: 678-564-1162, Press 1 GA CHIPRA Website: https://medicaid.georgia.gov/programs/third-party-liability/childrens-health-insurance-program-reauthorization-act-2009-chipra Phone: 678-564-1162, Press 2</p>	<p>Health Insurance Premium Payment Program All other Medicaid Website: https://www.in.gov/medicaid/ http://www.in.gov/fssa/dfr/ Family and Social Services Administration Phone: 1-800-403-0864 Member Services Phone: 1-800-457-4584</p>
IOWA – Medicaid and CHIP (Hawki)	KANSAS – Medicaid
<p>Medicaid Website: Iowa Medicaid Health & Human Services Medicaid Phone: 1-800-338-8366 Hawki Website: Hawki - Healthy and Well Kids in Iowa Health & Human Services Hawki Phone: 1-800-257-8563 HIPP Website: Health Insurance Premium Payment (HIPP) Health & Human Services (iowa.gov) HIPP Phone: 1-888-346-9562</p>	<p>Website: https://www.kancare.ks.gov/ Phone: 1-800-792-4884 HIPP Phone: 1-800-967-4660</p>
KENTUCKY – Medicaid	LOUISIANA – Medicaid
<p>Kentucky Integrated Health Insurance Premium Payment Program (KI-HIPP) Website: https://chfs.ky.gov/agencies/dms/member/Pages/kihipp.aspx Phone: 1-855-459-6328 Email: KIHIP.PPROGRAM@ky.gov KCHIP Website: https://kynect.ky.gov Phone: 1-877-524-4718 Kentucky Medicaid Website: https://chfs.ky.gov/agencies/dms</p>	<p>Website: www.medicaid.la.gov or www.ldh.la.gov/lahipp Phone: 1-888-342-6207 (Medicaid hotline) or 1-855-618-5488 (LaHIPP)</p>
MAINE – Medicaid	MASSACHUSETTS – Medicaid and CHIP
<p>Enrollment Website: https://www.mymaineconnection.gov/benefits/s/?language=en_US Phone: 1-800-442-6003 TTY: Maine relay 711 Private Health Insurance Premium Webpage: https://www.maine.gov/dhhs/ofi/applications-forms Phone: 1-800-977-6740 TTY: Maine relay 711</p>	<p>Website: https://www.mass.gov/masshealth/pa Phone: 1-800-862-4840 TTY: 711 Email: masspremassistance@accenture.com</p>
MINNESOTA – Medicaid	MISSOURI – Medicaid
<p>Website: https://mn.gov/dhs/health-care-coverage/ Phone: 1-800-657-3672</p>	<p>Website: http://www.dss.mo.gov/mhd/participants/pages/hipp.htm Phone: 573-751-2005</p>

MONTANA – Medicaid	NEBRASKA – Medicaid
Website: http://dphhs.mt.gov/MontanaHealthcarePrograms/HIPP Phone: 1-800-694-3084 Email: HHSHIPPPProgram@mt.gov	Website: http://www.ACCESSNebraska.ne.gov Phone: 1-855-632-7633 Lincoln: 402-473-7000 Omaha: 402-595-1178
NEVADA – Medicaid	NEW HAMPSHIRE – Medicaid
Medicaid Website: http://dhcfp.nv.gov Medicaid Phone: 1-800-992-0900	Website: https://www.dhhs.nh.gov/programs-services/medicaid/health-insurance-premium-program Phone: 603-271-5218 Toll free number for the HIPP program: 1-800-852-3345, ext. 15218 Email: DHHS.ThirdPartyLiabi@dhhs.nh.gov
NEW JERSEY – Medicaid and CHIP	NEW YORK – Medicaid
Medicaid Website: http://www.state.nj.us/humanservices/dmahs/clients/medicaid/ Phone: 1-800-356-1561 CHIP Premium Assistance Phone: 609-631-2392 CHIP Website: http://www.njfamilycare.org/index.html CHIP Phone: 1-800-701-0710 (TTY: 711)	Website: https://www.health.ny.gov/health_care/medicaid/ Phone: 1-800-541-2831
NORTH CAROLINA – Medicaid	NORTH DAKOTA – Medicaid
Website: https://medicaid.ncdhhs.gov/ Phone: 919-855-4100	Website: https://www.hhs.nd.gov/healthcare Phone: 1-844-854-4825
OKLAHOMA – Medicaid and CHIP	OREGON – Medicaid and CHIP
Website: http://www.insureoklahoma.org Phone: 1-888-365-3742	Website: http://healthcare.oregon.gov/Pages/index.aspx Phone: 1-800-699-9075
PENNSYLVANIA – Medicaid and CHIP	RHODE ISLAND – Medicaid and CHIP
Website: https://www.pa.gov/en/services/dhs/apply-for-medicaid-health-insurance-premium-payment-program-hipp.html Phone: 1-800-692-7462 CHIP Website: Children's Health Insurance Program (CHIP) (pa.gov) CHIP Phone: 1-800-986-KIDS (5437)	Website: http://www.eohhs.ri.gov/ Phone: 1-855-697-4347, or 401-462-0311 (Direct RIte Share Line)
SOUTH CAROLINA – Medicaid	SOUTH DAKOTA - Medicaid
Website: https://www.scdhhs.gov Phone: 1-888-549-0820	Website: http://dss.sd.gov Phone: 1-888-828-0059

TEXAS – Medicaid	UTAH – Medicaid and CHIP
Website: Health Insurance Premium Payment (HIPP) Program Texas Health and Human Services Phone: 1-800-440-0493	Utah’s Premium Partnership for Health Insurance (UPP) Website: https://medicaid.utah.gov/upp/ Email: upp@utah.gov Phone: 1-888-222-2542 Adult Expansion Website: https://medicaid.utah.gov/expansion/ Utah Medicaid Buyout Program Website: https://medicaid.utah.gov/buyout-program/ CHIP Website: https://chip.utah.gov/
VERMONT– Medicaid	VIRGINIA – Medicaid and CHIP
Website: Health Insurance Premium Payment (HIPP) Program Department of Vermont Health Access Phone: 1-800-250-8427	Website: https://coverva.dmas.virginia.gov/learn/premium-assistance/famis-select https://coverva.dmas.virginia.gov/learn/premium-assistance/health-insurance-premium-payment-hipp-programs Medicaid/CHIP Phone: 1-800-432-5924
WASHINGTON – Medicaid	WEST VIRGINIA – Medicaid and CHIP
Website: https://www.hca.wa.gov/ Phone: 1-800-562-3022	Website: https://dhhr.wv.gov/bms/ http://mywvhipp.com/ Medicaid Phone: 304-558-1700 CHIP Toll-free phone: 1-855-MyWVHIPP (1-855-699-8447)
WISCONSIN – Medicaid and CHIP	WYOMING – Medicaid
Website: https://www.dhs.wisconsin.gov/badgercareplus/p-10095.htm Phone: 1-800-362-3002	Website: https://health.wyo.gov/healthcarefin/medicaid/programs-and-eligibility/ Phone: 1-800-251-1269

To see if any other states have added a premium assistance program since July 31, 2024, or for more information on special enrollment rights, contact either:

U.S. Department of Labor
 Employee Benefits Security Administration
www.dol.gov/agencies/ebsa
 1-866-444-EBSA (3272)

U.S. Department of Health and Human Services
 Centers for Medicare & Medicaid Services
www.cms.hhs.gov
 1-877-267-2323, Menu Option 4, Ext. 61565

Paperwork Reduction Act Statement

According to the Paperwork Reduction Act of 1995 (Pub. L. 104-13) (PRA), no persons are required to respond to a collection of information unless such collection displays a valid Office of Management and Budget (OMB) control number. The Department notes that a Federal agency cannot conduct or sponsor a collection of information unless it is approved by OMB under the PRA, and displays a currently valid OMB control number, and the public is not required to respond to a collection of information unless it displays a currently valid OMB control number. See 44 U.S.C. 3507. Also, notwithstanding any other provisions of law, no person shall be subject to penalty for failing to comply with a collection of information if the collection of information does not display a currently valid OMB control number. See 44 U.S.C. 3512.

The public reporting burden for this collection of information is estimated to average approximately seven minutes per respondent. Interested parties are encouraged to send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Labor, Employee Benefits Security Administration, Office of Policy and Research, Attention: PRA Clearance Officer, 200 Constitution Avenue, N.W., Room N-5718, Washington, DC 20210 or email ebsa.opr@dol.gov and reference the OMB Control Number 1210-0137.

OMB Control Number 1210-0137 (expires 1/31/2026)

Important Notice From the Hawaii Employer-Union Health Benefits Trust Fund (EUTF) About Prescription Drug Coverage for People With Medicare

This notice is for people who may become eligible for Medicare during the next 12 months.

Please read this notice carefully, and keep it where you can find it.

This Notice has information about your current prescription drug coverage with the HMSA and Kaiser Permanente medical plans and the prescription drug coverage available for people with Medicare. It also explains the options you have under Medicare's prescription drug coverage and can help you decide whether or not you want to enroll in that Medicare prescription drug coverage. At the end of this notice is information on where you can get help to make a decision about Medicare's prescription drug coverage.

- **If you and/or your family members are not now eligible for Medicare and will not be eligible during the next 12 months, you may disregard this notice.**
- **If, however, you and/or your family members are now eligible for Medicare or may become eligible for Medicare in the next 12 months, you should read this notice very carefully and keep a copy of this notice.**

This announcement is required by law, whether the group health plan's coverage is primary or secondary to Medicare. Because it is not possible for our plan to always know when a plan participant or their eligible spouse or children have Medicare coverage or will soon become eligible for Medicare, we have decided to provide this notice to all plan participants.

Prescription drug coverage for Medicare-eligible people is available through Medicare prescription drug plans (PDPs) and Medicare Advantage Plans (like an HMO or PPO) that offer prescription drug coverage. All Medicare prescription drug plans provide at least a standard level of coverage set by Medicare. Some plans may also offer more drug coverage for a higher monthly premium.

EUTF has determined that the prescription drug coverage is creditable under the following prescription drug plan options:

- HMSA 75/25 PPO Plan (as administered by CVS Caremark)
- HMSA 80/20 PPO Plan (as administered by CVS Caremark)
- HMSA 90/10 PPO Plan (as administered by CVS Caremark)
- HMSA HMO Plan (as administered by CVS Caremark)
- HSTA VB HMSA 90/10 PPO Plan (as administered by CVS Caremark)
- HSTA VB HMSA 80/20 PPO Plan (as administered by CVS Caremark)
- Kaiser Permanente HMO plans (as administered by Kaiser Permanente)

"Creditable" means that the value of this Plan's prescription drug benefit is, on average for all plan participants, expected to pay out as much as or more than the standard Medicare prescription drug coverage will pay.

Because the plan options noted above are, on average, at least as good as the standard Medicare prescription drug coverage, **you can elect or keep prescription drug coverage under the CVS Caremark-administered drug plans: HMSA 75/25 PPO Plan, HMSA 80/20 PPO Plan, HMSA 90/10 PPO Plan, HMSA HMO Plan, HSTA VB HMSA 90/10 PPO Plan, and HSTA VB HMSA 80/20 PPO Plan, as well as the Kaiser Permanente HMO plans (as administered by Kaiser Permanente)**. You may enroll in Medicare prescription drug coverage at a later time, and because you maintain creditable coverage, you will not have to pay a higher premium (a late enrollment fee penalty).

REMEMBER TO KEEP THIS NOTICE

If you decide to join one of the Medicare drug plans, you may be required to provide a copy of this notice when you join to show whether or not you have maintained creditable coverage and, therefore, whether or not you are required to pay a higher premium (a penalty).

WHEN CAN YOU JOIN A MEDICARE DRUG PLAN?

Medicare-eligible people can enroll in a Medicare prescription drug plan at one of the following three (3) times:

- When they first become eligible for Medicare; or
- During Medicare's annual election period (from October 15 through December 7); or
- For beneficiaries leaving employer/union coverage, you may be eligible for a two-month Special Enrollment Period (SEP) in which to sign up for a Medicare prescription drug plan.

When you make your decision whether to enroll in a Medicare prescription drug plan, you should also compare your current prescription drug coverage (including which drugs are covered and at what cost) with the coverage and cost of the plans offering Medicare prescription drug coverage in your area.

YOUR RIGHT TO RECEIVE A NOTICE

You will receive this notice at least every 12 months and at other times in the future, such as if the creditable/non-creditable status of the prescription drug coverage through this plan changes. You may also request a copy of a notice at any time.

WHY CREDITABLE COVERAGE IS IMPORTANT (WHEN YOU WILL PAY A HIGHER PREMIUM (PENALTY) TO JOIN A MEDICARE DRUG PLAN)

If you do not have creditable prescription drug coverage when you are first eligible to enroll in a Medicare prescription drug plan and you elect or continue prescription drug coverage under a **non-creditable** prescription drug plan, then at a later date when you decide to elect Medicare prescription drug coverage, you may pay a higher premium (a penalty) for that Medicare prescription drug coverage for as long as you have that Medicare coverage.

Maintaining creditable prescription drug coverage will help you avoid **Medicare's late enrollment penalty**. This **late enrollment penalty** is described below:

If you go 63 continuous days or longer without creditable prescription drug coverage (meaning drug coverage that is at least as good as Medicare's prescription drug coverage), your monthly premium may go up by at least 1% of the Medicare base beneficiary premium per month for every month that you did not have either Medicare prescription drug coverage or coverage under a creditable prescription drug plan. You may have to pay this higher premium (the penalty) as long as you have Medicare prescription drug coverage.

For example, if 19 months pass where you do not have creditable prescription drug coverage, when you decide to join Medicare's drug coverage, your monthly premium will always be at least 19%

higher than the Medicare base beneficiary premium. Additionally, if you go 63 days or longer without prescription drug coverage, you may also have to wait until the next Medicare open enrollment period to enroll for Medicare prescription drug coverage.

WHAT ARE MY CHOICES?

You can choose any one of the following options:

Your Choices	What You Can Do	What This Option Means to You
Option 1	You can select or keep your current medical and prescription drug coverage under the CVS Caremark administered drug plans: HMSA 75/25 PPO Plan, HMSA 80/20 PPO Plan, HMSA 90/10 PPO Plan, HMSA HMO Plan, HSTA VB HMSA 90/10 PPO Plan, and HSTA VB HMSA 80/20 PPO Plan, as well as the Kaiser Permanente HMO plans (as administered by Kaiser Permanente), and you do not have to enroll in a Medicare prescription drug plan.	<p>You will continue to be able to use your prescription drug benefits through the CVS Caremark administered drug plans: HMSA 75/25 PPO Plan, HMSA 80/20 PPO Plan, HMSA 90/10 PPO Plan, HMSA HMO Plan, HSTA VB HMSA 90/10 PPO Plan, and HSTA VB HMSA 80/20 PPO Plan, as well as the Kaiser Permanente HMO plans (as administered by Kaiser Permanente).</p> <ul style="list-style-type: none"> You may, in the future, enroll in a Medicare prescription drug plan during Medicare's annual enrollment period (October 15 through December 7 of each year). As long as you are enrolled in creditable drug coverage, you will not have to pay a higher premium (a late enrollment fee) to Medicare when you do choose, at a later date, to sign up for a Medicare prescription drug plan.
Option 2	<p>You can select or keep your current medical and prescription drug coverage with the CVS Caremark administered drug plans: HMSA 75/25 PPO Plan, HMSA 80/20 PPO Plan, HMSA 90/10 PPO Plan, HMSA HMO Plan, HSTA VB HMSA 90/10 PPO Plan, and HSTA VB HMSA 80/20 PPO Plan, as well as the Kaiser Permanente HMO plans (as administered by Kaiser Permanente) and also enroll in a Medicare prescription drug plan.</p> <p>If you enroll in a Medicare prescription drug plan, you will need to pay the Medicare Part D premium, if applicable, out of your own pocket.</p>	<p>Your current coverage pays for other health expenses in addition to prescription drugs.</p> <p>If you enroll in a Medicare prescription drug plan, you and your eligible dependents will still be eligible to receive all your current health and prescription drug benefits. Having dual prescription drug coverage under this plan and Medicare means that this plan will coordinate its drug payments with Medicare, as follows:</p> <ul style="list-style-type: none"> For Medicare-eligible retirees and their Medicare-eligible dependents, Medicare Part D coverage pays primary, and the group health plan pays secondary. For Medicare-eligible active employees and their Medicare-eligible dependents, the group health plan pays primary, and Medicare Part D coverage pays secondary. <p>Note that you may not drop just the prescription drug coverage under the CVS Caremark administered drug plans: HMSA 75/25 PPO Plan, HMSA 80/20 PPO Plan, HMSA 90/10 PPO Plan, HMSA HMO Plan, HSTA VB HMSA 90/10 PPO Plan, and HSTA VB HMSA 80/20 PPO Plan, as well as the Kaiser Permanente HMO plans (as administered by Kaiser Permanente). That is because prescription drug coverage is part of the entire medical plan. Generally, you may only drop medical plan coverage at this plan's next open enrollment period.</p> <p>Note that each Medicare prescription drug plan (PDP) may differ. Compare coverage, such as:</p> <ul style="list-style-type: none"> PDPs may have different premium amounts; PDPs cover different brand-name drugs at different costs to you; PDPs may have different prescription drug deductibles and different drug copayments; PDPs may have different networks for retail pharmacies and mail-order services.

FOR MORE INFORMATION ABOUT YOUR OPTIONS UNDER MEDICARE'S PRESCRIPTION DRUG COVERAGE

More detailed information about Medicare plans that offer prescription drug coverage is available in the *Medicare & You* handbook. A person enrolled in Medicare (a “beneficiary”) will get a copy of this handbook in the mail each year from Medicare. A Medicare beneficiary may also be contacted directly by Medicare-approved prescription drug plans. For more information about Medicare prescription drug coverage:

- Visit [medicare.gov](https://www.medicare.gov).
- Call your State Health Insurance Assistance Program (see your copy of the *Medicare & You* handbook for their telephone number), for personalized help.
- Call **1-800-MEDICARE (1-800-633-4227)**. TTY users should call **1-877-486-2048**.

PARA MÁS INFORMACIÓN SOBRE SUS OPCIONES BAJO LA COBERTURA DE MEDICARE PARA RECETAS MÉDICAS.

Revise el manual *Medicare y Usted* para información más detallada sobre los planes de Medicare que ofrecen cobertura para recetas médicas. Visite [medicare.gov](https://www.medicare.gov) por el Internet o llame GRATIS al **1-800-MEDICARE (1-800-633-4227)**. Los usuarios con teléfono de texto (TTY) deben llamar al **1-877-486-2048**. Para más información sobre la ayuda adicional, visite la SSA en línea en [socialsecurity.gov](https://www.socialsecurity.gov) por Internet, o llámeles al **1-800-772-1213** (Los usuarios con teléfono de texto (TTY) deberán llamar al **1-800-325-0778**).

For people with limited income and resources, extra help paying for a Medicare prescription drug plan is available. Information about this extra help is available from the Social Security Administration (SSA). For more information about this extra help, visit SSA online at [socialsecurity.gov](https://www.socialsecurity.gov), or call them at **1-800-772-1213** (TTY **1-800-325-0778**).

For more information about this notice or your current prescription drug coverage, contact:

Hawaii Employer-Union Health Benefits Trust Fund (EUTF)
201 Merchant Street, Suite 1700
Honolulu, HI 96813

Phone number: **1-808-586-7390** or toll-free at **1-800-295-0089**

As in all cases, EUTF and, when applicable, Kaiser Permanente reserve the right to modify benefits at any time, in accordance with applicable law. This document is intended to serve as your Medicare Notice of Creditable Coverage, as required by law.

Administrative Appeals

Under EUTF Administrative Rule 2.04, a person aggrieved by one of the following eligibility decisions by the EUTF may appeal to the EUTF Board of Trustees (Board) for relief from that decision:

1. A determination that the person is not an employee-beneficiary, dependent-beneficiary, or qualified beneficiary, or that the person is not eligible to enroll in or be covered by a benefit plan offered or sponsored by the EUTF;
2. A determination that the person cannot make a change in enrollment, a change in coverage, or a change in plans;
3. A cancellation or termination of the person's enrollment in or coverage by a benefit plan, including long-term care, offered or sponsored by the EUTF; or
4. A refusal to reinstate the person's enrollment in or coverage by a benefit plan, including long-term care, offered or sponsored by the EUTF.
5. In addition to the appeal rights outlined in this section, an aggrieved person may have a right to file an external appeal if denial is due to a rescission of coverage (retroactive elimination of coverage), regardless of whether the rescission has any effect on any particular benefit at that time. Contact EUTF for a full description of any external review rights.

The first step in the appeal process is an appeal to the EUTF administrator. In order to appeal to the administrator for relief, an aggrieved person must file a written appeal in the EUTF's office within one hundred eighty (180) days of the date of the adverse decision with respect to which relief is requested. The written appeal shall be filed in duplicate. Unless otherwise provided by applicable federal or state law, neither the EUTF administrator nor the Board shall be required to hear any appeal that is filed after the one-hundred-eighty-day (180-day) period has expired. The written appeal need not be in any particular form but should contain the following information:

1. The aggrieved person's name, address, and telephone number;
2. A description of the decision with respect to which relief is requested, including the date of the decision;
3. A statement of the relevant and material facts; and
4. A statement as to why the aggrieved person is appealing the decision, including the reasons that support the aggrieved person's position or contentions.

Appeals can be mailed to the EUTF at 201 Merchant Street, Suite 1700, Honolulu, HI 96813 or faxed to **1-808-586-2161**. If the aggrieved person is dissatisfied with the administrator's action, or if no action is taken by the administrator on the aggrieved person's written appeal within thirty (30) days of its being filed in the EUTF's office, the second step in the appeal process is for the aggrieved person to file a written appeal to the Board. A written appeal to the Board must be filed in duplicate in the EUTF's office within ninety (90) days of the administrator's actions. If no action is taken by the administrator within thirty (30) days of the written appeal to the administrator being filed in the EUTF's office, then the written appeal to the Board must be filed in duplicate in the EUTF's office within one hundred twenty (120) days of the written appeal to the administrator being filed in the EUTF's office.

The written appeal need not be in any particular form but shall contain the following information:

1. The aggrieved person's name, address, and telephone number;
2. A statement of the nature of the aggrieved person's interest, e.g., employee-beneficiary or dependent-beneficiary;
3. A description of the decision with respect to which relief is requested, including the date of the decision;
4. A complete statement of the relevant and material facts;

-
5. A statement of why the aggrieved person is appealing the decision, including a complete statement of the position or contentions of the aggrieved party; and
 6. A full discussion of the reasons, including any legal authorities, in support of the aggrieved party's position or contentions.

Appeals to the EUTF Board of Trustees can be mailed to the EUTF at 201 Merchant Street, Suite 1700, Honolulu, HI 96813 or faxed to **1-808-586-2161**. Subject to applicable federal and State law, the Board may reject any appeal that does not contain the foregoing information.

The Board at any time may request the aggrieved person or any other party to the proceeding to submit a statement of additional facts or a memorandum, the purpose of which is to clarify the party's position or a specific factual or legal issue.

The Board shall grant or deny the appeal within forty-five (45) days of the date of the postmark of the request for appeal. The Board shall not be required to hold a hearing on any appeal unless otherwise required by applicable federal or State law. If required to hold a hearing, or if it decides to voluntarily hold a hearing on an appeal, subject to applicable federal or State law, the Board may set such hearing before the Board, a special or standing committee of the Board, a hearings officer, or any other person or entity authorized by the Board to hear the matter in question. Nothing in the EUTF Administrative Rules shall require the Board to hear or decide any matter that can be lawfully delegated to another person or entity for a hearing and decision.

At any time, an aggrieved person may voluntarily waive his or her rights to the administrative appeal provided by the EUTF Administrative Rules by submitting such a waiver in writing to the EUTF's office. The Board may require the aggrieved person to make such a waiver by signing a form prescribed by it.

For emergency appeals of eligibility, please refer to the EUTF Administrative Rule 2.05 for information on this appeal process.

For Claim Filing and Appeals Information for Self-Insured Plan Administered Benefits, please refer to the EUTF Administrative Rule 2.06 for information on this appeal process.

The EUTF Administrative Rules can be found on the EUTF Member self-service portal at eutfbenefits.hawaii.gov and on the EUTF website at eutf.hawaii.gov.

Who To Contact

For Questions About...	Please Contact...
Eligibility and EUTF Information	<p>eutf.hawaii.gov EUTF Member Services Branch 1-808-586-7390 (Oahu) or toll-free: 1-800-295-0089 Monday through Friday, 7:45 a.m.–4:30 p.m. HST, excluding State holidays</p>
Hawaii Medical Service Association (HMSA)	<p>hmsa.com/eutf 1-808-948-6499 (Oahu) or toll-free: 1-800-776-4672 (Neighbor Islands) Monday through Friday, 7 a.m.–7 p.m. HST Saturday, 9 a.m.–1 p.m. HST</p> <p>In person:</p> <p>HMSA Center @ Honolulu HMSA Building 818 Keeaumoku St. Honolulu, HI 96814 Monday through Friday, 8 a.m.–5 p.m. HST Saturday, 9 a.m.–2 p.m. HST</p> <p>HMSA Center @ Pearl City Pearl City Gateway 1132 Kuala St., Suite 400 Pearl City, HI 96782 Monday through Friday, 9 a.m.–6 p.m. HST Saturday, 9 a.m.–2 p.m. HST</p> <p>HMSA Center @ Kahului Puunene Shopping Center 70 Hookele St., Suite 1220 Kahului, HI 96732 Monday through Friday, 9 a.m.–6 p.m. HST Saturday, 9 a.m.–2 p.m. HST</p> <p>HMSA Center @ Hilo Waiakea Center 303A E. Makaala St. Hilo, HI 96720 Monday through Friday, 9 a.m.–6 p.m. HST Saturday, 9 a.m.–2 p.m. HST</p> <p>HMSA Center @ Lihue 3-3295 Kuhio Highway, Suite 202 Lihue, HI 96766 Monday through Friday, 8 a.m.–4 p.m. HST</p>

Kaiser Permanente	<p>kp.org/eutf 1-808-432-5250 (Oahu) or toll-free: 1-844-276-6628 (Neighbor Islands) Monday through Friday, 7 a.m.–7 p.m. HST Saturday, 9 a.m.–1 p.m. HST</p> <p>Walk-In Service: 711 Kapiolani Blvd. Honolulu, HI 96813 Monday through Friday, 8 a.m.–4:30 p.m., excluding State observed holidays</p>
CVS Caremark (CVS) For HMSA members	<p>caremark.com 1-855-801-8263 TTY: 711 (24 hours a day, 7 days a week) Walk-In Service: Pauahi Tower 1003 Bishop Street, Suite 704 Monday through Friday, 7:45 a.m.–4:30 p.m. HST</p>
Verdegard Administrators (formerly HMA)	<p>verdegard-hi.com/eutf Oahu: 1-808-951-4643 or toll-free: 1-866-437-1992 For phone calls, the hours are Monday through Friday, 7:30 a.m.–7 p.m. HST, Saturday, 9 a.m.–1 p.m. HST For walk-ins, the hours are Monday through Friday, 7:30 a.m.–5 p.m. HST Office location: 1440 Kapiolani Blvd., Suite 1000</p>
Hawaii Dental Service (HDS)	<p>hawaiiidentalservice.com/eutf 1-808-529-9310 or toll-free 1-866-702-3883 Over the phone: Monday through Friday, 7:30 a.m.–6 p.m. HST, except State observed holidays Walk-In Hours: Monday through Friday, 8 a.m.–4:30 p.m., except State observed holidays Office location: Pioneer Plaza, 900 Fort Street Mall, Suite 1900</p>
Vision Service Plan (VSP)	<p>vsp.com Oahu: 1-808-532-1600 or toll-free 1-800-522-5162 Monday through Friday, 7:30 a.m.–6 p.m. HST</p> <p>Toll-free: 1-866-240-8420 Through March 8, 2025: Monday through Saturday, 4 a.m.–3 p.m. HST From March 9, 2025: Monday through Saturday, 3 a.m.–2 p.m. HST</p>

American Specialty Health (ASH)	<p>ashlink.com/ash/hmsa for HMSA members ashlink.com/ash/kaiserhic for Kaiser Permanente members Toll-free: 1-800-678-9133 10/1/22–3/31/23: Sunday through Saturday, 8:00 a.m.–8:00 p.m. HST, excluding Thanksgiving Day and Christmas Day 4/1/23–9/30/23: Monday through Friday, 2:00 a.m.–5:00 p.m. HST, excluding ASH-observed holidays</p>
Securian Financial	<p>LifeBenefits.com/EUTF Local office: 1-808-536-9890 or toll-free: 1-877-291-8466 Monday through Friday, 7:30 a.m.–6 p.m. HST, except State observed holidays Email: lifebenefits@securian.com</p>
Social Security Administration (SSA)	<p>ssa.gov 1-800-772-1213</p>
Centers for Medicare & Medicaid Services	<p>cms.gov 1-800-MEDICARE</p>

EC-1 Enrollment Form Instructions

I. Employee Data

Select the Enrollment Type for which you are submitting the Enrollment form. Mark the New Hire box if you're newly hired, the Qualifying Event box if you are making changes outside of the Open Enrollment period, or the Open Enrollment box during the annual or limited Open Enrollment period. If submitting the enrollment form for a qualifying event, give a brief description of the event and input the date the qualifying event occurred. Common qualifying events include: **Disenroll due To Enrollment in Other Coverage, Adoption, Birth, Civil Union Partner, Court Order, Death, Divorce, Domestic Partnership, Guardianship, Approved Leave of Absence Without Pay/Waive (LWOP/Waive), Approved Leave of Absence Without Pay/Re-enroll (LWOP/Re-enroll), Legal Separation, Loss of Coverage, Marriage, Moving Out of the Coverage Area, New Hire, Newly Eligible Employee, Reinstatement of Employment, or Termination of Domestic Partnership.** Complete all information about yourself and your spouse/partner.

II. Coverage Start Date

Carefully consider when you would like your health plans and premium deductions to begin and check the appropriate box. You can select one of the following:

- (Option #1) Coverage starts on the date of hire or event date. Premium contributions start 1st day of the pay period in which the date of hire or event date occurs.
- (Option #2) Coverage and contributions start 1st day of the first pay period following the date of hire or event date.
- (Option #3) Coverage and contributions start 1st day of the second pay period following the date of hire or event date.

If no selection is made, Option #1 will be used, and you will be responsible for the full premium in said pay period. Loss of Coverage and Disenroll due To Enrollment in Other Coverage must start on event date (Option #1).

III. Plan Selection

Mark all plans you wish to be enrolled in. You can choose one medical/prescription drug plan, one dental plan, and one vision plan. The prescription drug plan is bundled with the medical plan and will depend on the medical plan you select. If you do not want any plan coverage, mark the "Cancel/Waive" box. If no selection is made and you currently have coverage, EUTF will assume no changes are being made. **State and County Contributions:** No person may be enrolled in any EUTF benefit plan as both a retiree/active employee and dependent, nor may children be enrolled on more than one retiree/active employee plan (dual enrollment). In addition, if you and your spouse/partner are both retirees/active employees, the employer's contribution cannot exceed a family plan contribution in accordance with Chapter 87A-33-36, Hawaii Revised Statutes.

For State and Maui County Employees Only: The Premium Conversion Plan (PCP) is a voluntary benefit plan, that allows you to purchase your health benefit plans on a pre-tax basis and is offered pursuant to Section 125 of the Internal Revenue Code. For State employees, PCP is administered by the Department of Human Resources Development (DHRD). For County of Maui employees, PCP is administrated by the County of Maui. By enrolling in the PCP, you are allowing deductions for your health plan premium contributions from your gross pay before federal, State and social security taxes are withheld. Since there may be tax implications, please visit the DHRD website at dhrd.hawaii.gov or County of Maui intranet for more information. State employees making mid-plan year elections, should inquire with their Human Resources Office or DHRD on completing a PCP-2 form (the PCP-2 form is not required of County of Maui employees). Enrollment in the PCP is not automatic. Mark the "Enroll" or "Cancel/Waive" box. If no election is made (i.e., left blank), new enrollments shall default to "Not Enrolled" and existing PCP enrollments shall continue. **For All Other County Employees:** Premium Conversion Plan (PCP) is administered by the Budget and Fiscal Services Department. Please contact your Department Personnel Office for more information on available options.

IV. Dependent Information

Complete dependent information and indicate plan selection if adding, removing or continuing coverage for dependents. If you are adding/removing more than five dependents and additional rows are needed, please attach another sheet to your enrollment form. If this is your first time enrolling dependents in EUTF plans, please submit required proof documents including a marriage certificate if adding your spouse or partner and a birth certificate and guardianship or adoption decree (if applicable), if adding a child(ren). Required proof documents must be submitted to the EUTF within 45 days of the event date. Social security numbers are required for all newly added dependents. Detailed eligibility information including required proof documents for other life events are available online at eutf.hawaii.gov. **Use the following Relationship codes:**

SP = Spouse	CH = Child	SC = Step Child
DP = Domestic Partner	DPCH = Domestic Partner's Child	GC = Guardianship Child
CU = Civil Union Partner	CUCH = Civil Union Partner's Child	DC = Disabled Child

V. Other Insurance Information

If you or your dependents are covered under another health plan, you are required to complete this section. The information that you provide does not determine how your benefits are coordinated. Coordination of Benefits rules are determined by the health benefit plans and follow the guidelines of the National Association of Insurance Commissioner (www.naic.org).

VI. Employee Signature

Read, sign and date the form. Submit your EC-1 form to your department human resource office or enrollment designee for verification, signature and routing to EUTF. DOE employees please submit your EC-1 form to the address printed on the top right-hand corner of the enrollment form. To ensure proper processing, all required fields must be completed, and proper documentation submitted timely.

EC-1H Enrollment Form Instructions

Use of this form is for members currently enrolled in the HSTA VB plans. If you are not currently enrolled in the HSTA VB plans, please use the EC-1 form.

I. Employee Data

Select the Enrollment Type for which you are submitting the Enrollment form. Mark the New Hire box if you're newly hired, the Qualifying Event box if you are making changes outside of the Open Enrollment period, or the Open Enrollment box during the annual or limited Open Enrollment period. If submitting the enrollment form for a qualifying event, give a brief description of the event and input the date the qualifying event occurred. Common qualifying events include: **Disenroll due to Enrollment in Other Coverage, Adoption, Birth, Civil Union Partner, Court Order, Death, Divorce, Domestic Partnership, Guardianship, Approved Leave of Absence Without Pay/Waive (LWOP/Waive), Approved Leave of Absence Without Pay/Re-enroll (LWOP/Re-enroll), Legal Separation, Loss of Coverage, Marriage, Moving Out of the Coverage Area, New Hire, Newly Eligible Employee, Reinstatement of Employment, or Termination of Domestic Partnership.** Complete all information about yourself and your spouse/partner.

II. Coverage Start Date

Carefully consider when you would like your health plans and premium deductions to begin and check the appropriate box. You can select one of the following:

- (Option #1) Coverage starts on the date of hire or event date. Premium contributions start 1st day of the pay period in which the date of hire or event date occurs.
- (Option #2) Coverage and contributions start 1st day of the first pay period following the date of hire or event date.
- (Option #3) Coverage and contributions start 1st day of the second pay period following the date of hire or event date.

If no selection is made, Option #1 will be used, and you will be responsible for the full premium in said pay period. Loss of Coverage and Disenroll due to Enrollment in Other Coverage must start on event date (Option #1).

III. Plan Selection

Mark all plans you wish to be enrolled in. You can choose one medical/prescription drug plan, one dental plan, and one vision plan. The prescription drug plan is bundled with the medical plan and will depend on the medical plan you select. If you do not want any plan coverage, mark the "Cancel/Waive" box. If no selection is made and you currently have coverage, EUTF will assume no changes are being made. **State and County Contributions:** No person may be enrolled in any EUTF benefit plan as both a retiree/active employee and dependent, nor may children be enrolled on more than one retiree/active employee plan (dual enrollment). In addition, if you and your spouse/partner are both retirees/active employees, the employer's contribution cannot exceed a family plan contribution in accordance with Chapter 87A-33-36, Hawaii Revised Statutes.

For State Employees Only: The Premium Conversion Plan (PCP) is a voluntary benefit plan, that allows you to purchase your health benefit plans on a pre-tax basis and is offered pursuant to Section 125 of the Internal Revenue Code. For State employees, PCP is administered by the Department of Human Resources Development (DHRD). By enrolling in the PCP, you are allowing deductions for your health plan premium contributions from your gross pay before federal, State and social security taxes are withheld. Since there may be tax implications, please visit the DHRD website at dhrd.hawaii.gov for more information. State employees making mid-plan year elections, should inquire with their Human Resources Office or DHRD on completing a PCP-2 form. Enrollment in the PCP is not automatic. Mark the "Enroll" or "Cancel/Waive" box. If no election is made (i.e., left blank), new enrollments shall default to "Not Enrolled" and existing PCP enrollments shall continue.

IV. Dependent Information

Complete dependent information and indicate plan selection if adding, removing or continuing coverage for dependents. If you are adding/removing more than five dependents and additional rows are needed, please attach another sheet to your enrollment form. If this is your first time enrolling dependents in EUTF plans, please submit required proof documents including a marriage certificate if adding your spouse or partner and a birth certificate and guardianship or adoption decree (if applicable), if adding a child(ren). Required proof documents must be submitted to the EUTF within 45 days of the event date. Social security numbers are required for all newly added dependents. Detailed eligibility information including required proof documents for other life events are available online at eutf.hawaii.gov.

Use the following Relationship codes:

SP = Spouse	CH = Child	SC = Step Child
DP = Domestic Partner	DPCH = Domestic Partner's Child	GC = Guardianship Child
CU = Civil Union Partner	CUCH = Civil Union Partner's Child	DC = Disabled Child

V. Other Insurance Information

If you or your dependents are covered under another health plan, you are required to complete this section. The information that you provide does not determine how your benefits are coordinated. Coordination of Benefits rules are determined by the health benefit plans and follow the guidelines of the National Association of Insurance Commissioner (www.naic.org).

VI. Employee Signature

Read, sign and date the form. Please submit your completed EC-1H form to DOE-EBU, PO Box 2360, Honolulu, HI 96804. To ensure proper processing, all required fields must be completed, and proper documentation submitted timely.



Hawaii Employer-Union Health Benefits Trust Fund

Submit completed form to
your personnel office.DOE employees submit to:
DOE-EBU
PO Box 2360
Honolulu HI, 96804**EUTF ACTIVE EMPLOYEE
EC-1 HEALTH BENEFITS ENROLLMENT FORM****All BU's Except for BU05 and BU07**

Complete each section thoroughly, please print clearly

Enrollment Type (you must check one box):	<input type="checkbox"/> New Hire	<input type="checkbox"/> Qualifying Event	<input type="checkbox"/> Open Enrollment
New Hire or Qualifying Event Date:	Qualifying Event Description:		

Full Legal Name: _____ Social Security No. or HB#: _____
Last, First M.I.Mailing Address: _____ Residence Address: _____
City State Zip Code City State Zip CodeMarital Status: ☐ Single ☐ Married ☐ Domestic Partner Gender: ☐ Male ☐ Female Birthdate: _____
Marriage Date: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Spouse/Partner Name: _____ SSN: _____ Birthdate: _____

Note: If you will be adding your spouse or partner to your health plans, you must also indicate this information under the "Dependent Information" section.

COVERAGE START DATE**DO NOT SKIP THIS SECTION. Read the "EC-1 Enrollment Form Instructions" and complete this section before moving on. Mark one option**

- Option #1 ☐ Coverage starts day of the event. Premium contributions start 1st day of the pay period in which the effective date of coverage occurs. **(IF NO OPTION IS SELECTED, OPTION #1 WILL BE USED.)**
- Option #2 ☐ Coverage and premium contributions start 1st day of the first pay period following event date (1st or the 16th of the month).
- Option #3 ☐ Coverage and premium contributions start 1st day of the second pay period following event date (1st or the 16th of the month).

PLAN SELECTION EFFECTIVE 7/1/2025 THROUGH 6/30/2026

Medical, Chiro and Prescription Drug (select one)				
HMSA PPO 75/25 Medical, Chiro and CVS Prescription Drug Monthly Employee Premium*	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self \$114.46/mo.	<input type="checkbox"/> Two-Party \$278.00/mo.	<input type="checkbox"/> Family \$354.38/mo.
HMSA PPO 80/20 Medical, Chiro and CVS Prescription Drug Monthly Employee Premium*	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self \$385.66/mo.	<input type="checkbox"/> Two-Party \$936.70/mo.	<input type="checkbox"/> Family \$1,194.22/mo.
HMSA PPO 90/10 Medical, Chiro and CVS Prescription Drug Monthly Employee Premium*	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self \$564.68/mo.	<input type="checkbox"/> Two-Party \$1,371.76/mo.	<input type="checkbox"/> Family \$1,749.26/mo.
Kaiser Permanente HMO Standard Medical, Chiro and Prescription Drug Monthly Employee Premium*	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self \$92.86/mo.	<input type="checkbox"/> Two-Party \$225.68/mo.	<input type="checkbox"/> Family \$287.90/mo.
Kaiser Permanente HMO Comprehensive Medical, Chiro and Prescription Drug Monthly Employee Premium*	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self \$356.86/mo.	<input type="checkbox"/> Two-Party \$867.70/mo.	<input type="checkbox"/> Family \$1,108.02/mo.
Verdegard Supplemental Medical and Prescription Drug (formerly HMA) (Must have coverage under a non-EUTF health plan to be eligible for Supplemental)	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self \$15.16/mo.	<input type="checkbox"/> Two-Party \$27.10/mo.	<input type="checkbox"/> Family \$29.34/mo.
Dental (select one)				
Hawaii Dental Service Monthly Employee Premium*	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self \$18.26/mo.	<input type="checkbox"/> Two-Party \$36.52/mo.	<input type="checkbox"/> Family \$48.38/mo.
Vision (select one)				
Vision Service Plan Monthly Employee Premium*	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self \$1.68/mo.	<input type="checkbox"/> Two-Party \$3.14/mo.	<input type="checkbox"/> Family \$4.10/mo.
Life (select one)				
Securian	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self	No cost to employee	
Premium Conversion Plan** (State and Maui County Employees only) (if no election is made (i.e., left blank), the PCP election shall default to "Not Enrolled")	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Enroll		

* Continuation of July 1, 2024 to June 30, 2025 monthly employer contributions until a collective bargaining agreement is reached. For County of Kauai and Kauai Department of Water, the supplemental collective bargaining agreement effective September 1, 2024 will end on June 30, 2025. Until a new collective bargaining agreement is reached, the employer contributions will follow the terms specified in the original agreement. Employees should contact their employer or check the EUTF website at eutf.hawaii.gov for updated information regarding their premiums and contributions.

** State and Maui County Employees Only: The Premium Conversion Plan (PCP) is a voluntary benefit plan that allows you to purchase your health benefit plans on a pre-tax basis and is offered pursuant to Section 125 of the Internal Revenue Code. Refer to the EC-1 instructional page for more information. Enrollment in the PCP is not automatic. Mark the "Enroll" or "Cancel/Waive" box. If no election is made (i.e., left blank), new enrollments shall default to "Not Enrolled" and existing PCP enrollments shall continue.

HMSA HMO is closed to new subscribers effective June 30, 2025. Employees currently enrolled in the HMSA HMO may continue their coverage and can make qualified changes to their enrollment by accessing the member portal at eutfbenefits.hawaii.gov. An employee that leaves their HMSA HMO may not re-enroll.

Employee's Name: _____

State and County Contributions: No person may be enrolled in any EUTF benefit plan as both a retiree/active employee and dependent, nor may children be enrolled on more than one retiree/active employee plan (dual enrollment). In addition, if you and your spouse/partner are both retirees/active employees, the employer's contribution cannot exceed a family plan contribution in accordance with Chapter 87A-33-36, Hawaii Revised Statutes.

Complete dependent (including spouse and children) information and indicate plan selection if adding/removing dependents.										
Continue	Add	Delete	Last Name, First Name, Middle Initial	Birthdate	SSN	Relationship	Gender	Medical/Rx	Dental	Vision
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>								

OTHER INSURANCE INFORMATION		
<i>If you or any of your dependents are covered under another non-EUTF health plan(s), provide data below.</i>		
Type of Plan: (eg. Medical, Dental)	Name of Plan: (eg. HMSA, Quest)	Subscriber's Name(s):

EMPLOYEE SIGNATURE

I am eligible for the coverage requested and declare that the individuals listed on this enrollment form are also eligible. I understand that the benefit elections made on this application are in effect as long as I continue to meet EUTF's eligibility requirements, or until I elect to change them subject to the provisions of EUTF's plan rules. I understand that if I waive coverage for myself or my dependents that I/they cannot enroll for benefits in EUTF's Plan unless eligible at the next Open Enrollment period or earlier, if there is a mid-year Special Enrollment event such as loss of other coverage, marriage, birth or adoption. I have read the benefit materials, understand the limitations and qualifications of the EUTF benefits program and agree to abide by the terms and conditions of the benefit plans elected. I authorize my employer or finance officer to make the pre-tax or after-tax deductions, adjustments or cancellations from my salary, wages, or other compensation for the monthly employee contribution in accordance with applicable laws, rules and regulations.

A person who knowingly makes a false statement in connection with an application for any benefit may be subject to imprisonment and fines. Additionally, knowingly making a false statement may subject a person to termination of enrollment, denial of future enrollment, or civil damages. I agree to immediately notify the Fund in writing of any changes that would result in the loss or change of eligibility of my or any of my dependent- beneficiary's benefits. I understand that the Fund reserves the right to terminate benefits and to seek recovery of any overpayment of benefits resulting from my failure to provide written notice within forty-five (45) days of the event that caused the change or ineligibility. EUTF retains the right to terminate coverage in the event of non-payment, if payment is applicable. This form supersedes all forms and submissions previously made for EUTF coverage. I hereby declare that the above statements are true to the best of my knowledge and belief, and I understand that I am subject to penalties for perjury.

Employee Signature

Date

Official Use Only

Department ID#	Department	Division/School	Bargaining Unit
Date Received in Office	DPO Phone Number	DPO Fax Number	
DPO (or employer designee) Printed Name		Date of DPO (or employer designee) Signature	
DPO (or employer designee) Signature			
By signing this EC-1 form, I am attesting that this employee is eligible for EUTF benefits as per Chapter 87A, Hawaii Revised Statutes.			
Comments:			



Hawaii Employer-Union Health Benefits Trust Fund

Submit completed form to
your personnel office.DOE employees submit to:
DOE-EBU
PO Box 2360
Honolulu HI, 96804**EUTF ACTIVE EMPLOYEE
EC-1 HEALTH BENEFITS ENROLLMENT FORM****BU05 and BU07 Only**

Complete each section thoroughly, please print clearly

Enrollment Type (you must check one box):	New Hire <input type="checkbox"/>	Qualifying Event <input type="checkbox"/>	Open Enrollment <input type="checkbox"/>
New Hire or Qualifying Event Date: _____	Qualifying Event Description: _____		

Full Legal Name: _____ <i>Last, First M.I.</i>	Social Security No. or HB#: _____
---	--------------------------------------

Mailing Address: _____ City State Zip Code	Residence Address: _____ City State Zip Code
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Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Domestic Partner Marriage Date: _____	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female Birthdate: _____
--	--

Home Phone: _____ Cell Phone: _____ Email: _____

Spouse/Partner Name: _____ SSN: _____ Birthdate: _____

Note: If you will be adding your spouse or partner to your health plans, you must also indicate this information under the "Dependent Information" section.

COVERAGE START DATE**DO NOT SKIP THIS SECTION. Read the "EC-1 Enrollment Form Instructions" and complete this section before moving on. Mark one option**

- Option #1 ☐ Coverage starts day of the event. Premium contributions start 1st day of the pay period in which the effective date of coverage occurs. **(IF NO OPTION IS SELECTED, OPTION #1 WILL BE USED.)**
- Option #2 ☐ Coverage and premium contributions start 1st day of the first pay period following event date (1st or the 16th of the month).
- Option #3 ☐ Coverage and premium contributions start 1st day of the second pay period following event date (1st or the 16th of the month).

PLAN SELECTION EFFECTIVE 7/1/2025 THROUGH 6/30/2026

Medical, Chiro and Prescription Drug (select one)				
HMSA PPO 75/25 Medical, Chiro and CVS Prescription Drug Monthly Employee Premium	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self \$58.62/mo.	<input type="checkbox"/> Two-Party \$142.32/mo.	<input type="checkbox"/> Family \$181.42/mo.
HMSA PPO 80/20 Medical, Chiro and CVS Prescription Drug Monthly Employee Premium	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self \$356.26/mo.	<input type="checkbox"/> Two-Party \$865.30/mo.	<input type="checkbox"/> Family \$1,103.14/mo.
HMSA PPO 90/10 Medical, Chiro and CVS Prescription Drug Monthly Employee Premium	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self \$535.28/mo.	<input type="checkbox"/> Two-Party \$1,300.36/mo.	<input type="checkbox"/> Family \$1,658.18/mo.
Kaiser Permanente HMO Standard Medical, Chiro and Prescription Drug Monthly Employee Premium	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self \$56.14/mo.	<input type="checkbox"/> Two-Party \$136.42/mo.	<input type="checkbox"/> Family \$174.02/mo.
Kaiser Permanente HMO Comprehensive Medical, Chiro and Prescription Drug Monthly Employee Premium	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self \$327.46/mo.	<input type="checkbox"/> Two-Party \$796.30/mo.	<input type="checkbox"/> Family \$1,016.94/mo.
Verdegard Supplemental Medical and Prescription Drug (formerly HMA) (Must have coverage under a non-EUTF health plan to be eligible for Supplemental)	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self \$14.38/mo.	<input type="checkbox"/> Two-Party \$25.68/mo.	<input type="checkbox"/> Family \$27.80/mo.
Dental (select one)				
Hawaii Dental Service Monthly Employee Premium	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self \$16.16/mo.	<input type="checkbox"/> Two-Party \$32.32/mo.	<input type="checkbox"/> Family \$48.46/mo.
Vision (select one)				
Vision Service Plan Monthly Employee Premium	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self \$1.68/mo.	<input type="checkbox"/> Two-Party \$3.14/mo.	<input type="checkbox"/> Family \$4.10/mo.
Life (select one)				
Securian	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Self	No cost to employee	
Premium Conversion Plan* (State and Maui County Employees only) (If no election is made (i.e., left blank), the PCP election shall default to "Not Enrolled")	<input type="checkbox"/> Cancel/ Waive	<input type="checkbox"/> Enroll		

* **State and Maui County Employees Only:** The Premium Conversion Plan (PCP) is a voluntary benefit plan that allows you to purchase your health benefit plans on a pre-tax basis and is offered pursuant to Section 125 of the Internal Revenue Code. Refer to the EC-1 instructional page for more information. Enrollment in the PCP is not automatic. Mark the "Enroll" or "Cancel/Waive" box. If no election is made (i.e., left blank), new enrollments shall default to "Not Enrolled" and existing PCP enrollments shall continue.

HMSA HMO is closed to new subscribers effective June 30, 2025. Employees currently enrolled in the HMSA HMO may continue their coverage and can make qualified changes to their enrollment by accessing the member portal at eutfbenefits.hawaii.gov. An employee that leaves their HMSA HMO may not re-enroll.

Employee's Name: _____

State and County Contributions: No person may be enrolled in any EUTF benefit plan as both a retiree/active employee and dependent, nor may children be enrolled on more than one retiree/active employee plan (dual enrollment). In addition, if you and your spouse/partner are both retirees/active employees, the employer's contribution cannot exceed a family plan contribution in accordance with Chapter 87A-33-36, Hawaii Revised Statutes.

Complete dependent (including spouse and children) information and indicate plan selection if adding/removing dependents.										
Continue	Add	Delete	Last Name, First Name, Middle Initial	Birthdate	SSN	Relationship	Gender	Medical/Rx	Dental	Vision
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>								

OTHER INSURANCE INFORMATION		
<i>If you or any of your dependents are covered under another non-EUTF health plan(s), provide data below.</i>		
Type of Plan: (eg. Medical, Dental)	Name of Plan: (eg. HMSA, Quest)	Subscriber's Name(s):

EMPLOYEE SIGNATURE

I am eligible for the coverage requested and declare that the individuals listed on this enrollment form are also eligible. I understand that the benefit elections made on this application are in effect as long as I continue to meet EUTF's eligibility requirements, or until I elect to change them subject to the provisions of EUTF's plan rules. I understand that if I waive coverage for myself or my dependents that I/they cannot enroll for benefits in EUTF's Plan unless eligible at the next Open Enrollment period or earlier, if there is a mid-year Special Enrollment event such as loss of other coverage, marriage, birth or adoption. I have read the benefit materials, understand the limitations and qualifications of the EUTF benefits program and agree to abide by the terms and conditions of the benefit plans elected. I authorize my employer or finance officer to make the pre-tax or after-tax deductions, adjustments or cancellations from my salary, wages, or other compensation for the monthly employee contribution in accordance with applicable laws, rules and regulations.

A person who knowingly makes a false statement in connection with an application for any benefit may be subject to imprisonment and fines. Additionally, knowingly making a false statement may subject a person to termination of enrollment, denial of future enrollment, or civil damages. I agree to immediately notify the Fund in writing of any changes that would result in the loss or change of eligibility of my or any of my dependent- beneficiary's benefits. I understand that the Fund reserves the right to terminate benefits and to seek recovery of any overpayment of benefits resulting from my failure to provide written notice within forty-five (45) days of the event that caused the change or ineligibility. EUTF retains the right to terminate coverage in the event of non-payment, if payment is applicable. This form supersedes all forms and submissions previously made for EUTF coverage. I hereby declare that the above statements are true to the best of my knowledge and belief, and I understand that I am subject to penalties for perjury.

Employee Signature

Date

Official Use Only

Department ID#	Department	Division/School	Bargaining Unit
Date Received in Office	DPO Phone Number	DPO Fax Number	
DPO (or employer designee) Printed Name		Date of DPO (or employer designee) Signature	
DPO (or employer designee) Signature			
By signing this EC-1 form, I am attesting that this employee is eligible for EUTF benefits as per Chapter 87A, Hawaii Revised Statutes.			
Comments:			



Hawaii Employer-Union Health Benefits Trust Fund

Submit completed form to:
DOE-EBU
PO Box 2360
Honolulu HI, 96804

HSTA VB ACTIVE EMPLOYEE EC-1H HEALTH BENEFITS ENROLLMENT FORM

Bargaining Unit 05 (Formerly Under HSTA VEBA)

Complete each section thoroughly, please print clearly

Enrollment Type (you must check one box):	Qualifying Event	Open Enrollment
	<input type="checkbox"/>	<input type="checkbox"/>
Qualifying Event Date: _____	Qualifying Event Description: _____	

Full Legal Name: _____ Social Security No. or HB#: _____
Last, First M.I.

Mailing Address: _____ Residence Address: _____
City State Zip Code City State Zip Code

Marital Status: ☐ Single ☐ Married ☐ Domestic Partner Gender: ☐ Male ☐ Female Birthdate: _____
Marriage Date: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Spouse/Partner Name: _____ SSN: _____ Birthdate: _____

Note: If you will be adding your spouse or partner to your health plans, you must also indicate this information under the "Dependent Information" section.

COVERAGE START DATE

DO NOT SKIP THIS SECTION. Read the "EC-1 Enrollment Form Instructions" and complete this section before moving on. Mark one option.

- Option #1 Coverage starts day of the event. Premium contributions start 1st day of the pay period in which the effective date of coverage occurs. **(IF NO OPTION IS SELECTED, OPTION #1 WILL BE USED.)**
- Option #2 Coverage and premium contributions start 1st day of the first pay period following event date (1st or the 16th of the month).
- Option #3 Coverage and premium contributions start 1st day of the second pay period following event date (1st or the 16th of the month).

PLAN SELECTION EFFECTIVE 7/1/25 THROUGH 6/30/26

Medical, Chiro and Prescription Drug and Vision (select one)

HSTA VB HMSA PPO 90/10 Medical, Chiro, CVS Prescription Drug and VSP Vision Monthly Employee Premium	<input type="checkbox"/> Cancel/Waive	<input type="checkbox"/> Self \$474.32	<input type="checkbox"/> Two-Party \$1,149.90	<input type="checkbox"/> Family \$1,466.06
HSTA VB HMSA PPO 80/20 Medical, Chiro, CVS Prescription Drug and VSP Vision Monthly Employee Premium	<input type="checkbox"/> Cancel/Waive	<input type="checkbox"/> Self \$316.46	<input type="checkbox"/> Two-Party \$767.02	<input type="checkbox"/> Family \$977.54
HSTA VB Kaiser Permanente HMO Comprehensive Medical, Chiro, Prescription Drug and VSP Vision Monthly Employee Premium	<input type="checkbox"/> Cancel/Waive	<input type="checkbox"/> Self \$297.60	<input type="checkbox"/> Two-Party \$723.76	<input type="checkbox"/> Family \$925.04

Other Plans

Dental - Hawaii Dental Service Monthly Employee Premium	<input type="checkbox"/> Cancel/Waive	<input type="checkbox"/> Self \$18.28	<input type="checkbox"/> Two-Party \$36.56	<input type="checkbox"/> Family \$54.82
Supplemental Dental - Hawaii Dental Service Monthly Employee Premium	<input type="checkbox"/> Cancel/Waive	<input type="checkbox"/> Self \$7.92	<input type="checkbox"/> Two-Party \$15.86	<input type="checkbox"/> Family \$23.78
Vision - Vision Service Plan Monthly Employee Premium	<input type="checkbox"/> Cancel/Waive	<input type="checkbox"/> Self \$1.68	<input type="checkbox"/> Two-Party \$3.14	<input type="checkbox"/> Family \$4.10
Life - Securian	<input type="checkbox"/> Cancel/Waive	<input type="checkbox"/> Self	No cost to employee	
Premium Conversion Plan* (State Employees only) (if no election is made (i.e., left blank), the PCP election shall default to "Not Enrolled")	<input type="checkbox"/> Cancel/Waive	<input type="checkbox"/> Enroll		

Note: The enrollment of HSTA VEBA members into the health and other benefits plans created as a result of Judge Sakamoto's decision in the Gail Kono lawsuit is being solely done to comply with that decision and not to create any constitutional or contractual right to the benefits provided by those plans. Please note that the State does not agree with Judge Sakamoto's decision and reserves the right to move HSTA VEBA members into regular EUTF plans if that decision is overturned or modified.

* **State Employees Only:** The Premium Conversion Plan (PCP) is a voluntary benefit plan that allows you to purchase your health benefit plans on a pre-tax basis and is offered pursuant to Section 125 of the Internal Revenue Code. Refer to the EC-1 instructional page for more information. Enrollment in the PCP is not automatic. Mark the "Enroll" or "Cancel/Waive" box. If no election is made (i.e., left blank), new enrollments shall default to "Not Enrolled," and existing PCP enrollments shall continue.

Employee's Name: _____

State and County Contributions: No person may be enrolled in any EUTF benefit plan as both a retiree/active employee and dependent, nor may children be enrolled on more than one retiree/active employee plan (dual enrollment). In addition, if you and your spouse/partner are both retirees/active employees, the employer's contribution cannot exceed a family plan contribution in accordance with Chapter 87A-33-36, Hawaii Revised Statutes.

DEPENDENT INFORMATION										
Complete dependent (including spouse and children) information and indicate plan selection if adding/removing dependents.										
Continue	Add	Delete	Last Name, First Name, Middle Initial	Birthdate	SSN	Relationship	Gender	Medical/Rx	Dental	Vision
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

OTHER INSURANCE INFORMATION		
<i>If you or any of your dependents are covered under another non-EUTF health plan(s), provide data below.</i>		
Type of Plan: (eg. Medical, Dental)	Name of Plan: (eg. HMSA, Quest)	Subscriber's Name(s):

EMPLOYEE SIGNATURE

I am eligible for the coverage requested and declare that the individuals listed on this enrollment form are also eligible. I understand that the benefit elections made on this application are in effect as long as I continue to meet EUTF's eligibility requirements, or until I elect to change them subject to the provisions of EUTF's plan rules. I understand that if I waive coverage for myself or my dependents that I/they cannot enroll for benefits in EUTF's Plan unless eligible at the next Open Enrollment period or earlier, if there is a mid-year Special Enrollment event such as loss of other coverage, marriage, birth or adoption. I have read the benefit materials, understand the limitations and qualifications of the EUTF benefits program and agree to abide by the terms and conditions of the benefit plans elected. I authorize my employer or finance officer to make the pre-tax or after-tax deductions, adjustments or cancellations from my salary, wages, or other compensation for the monthly employee contribution in accordance with applicable laws, rules and regulations.

A person who knowingly makes a false statement in connection with an application for any benefit may be subject to imprisonment and fines. Additionally, knowingly making a false statement may subject a person to termination of enrollment, denial of future enrollment, or civil damages. I agree to immediately notify the Fund in writing of any changes that would result in the loss or change of eligibility of my or any of my dependent- beneficiary's benefits. I understand that the Fund reserves the right to terminate benefits and to seek recovery of any overpayment of benefits resulting from my failure to provide written notice within forty-five (45) days of the event that caused the change or ineligibility. EUTF retains the right to terminate coverage in the event of non-payment, if payment is applicable. This form supersedes all forms and submissions previously made for EUTF coverage. I hereby declare that the above statements are true to the best of my knowledge and belief, and I understand that I am subject to penalties for perjury.

Employee Signature

Date

Official Use Only			
Department ID#	Department	Division/School	Bargaining Unit
Date Received in Office	DPO Phone Number	DPO Fax Number	
DPO (or employer designee) Printed Name		Date of DPO (or employer designee) Signature	
DPO (or employer designee) Signature			
By signing this EC-1 form, I am attesting that this employee is eligible for EUTF benefits as per Chapter 87A, Hawaii Revised Statutes.			
Comments:			



State of Hawaii

Department of Budget and Finance

Hawaii Employer-Union Health Benefits Trust Fund

201 Merchant Street, Suite 1700

Honolulu, HI 96813