UNIVERSITY OF HAWAII
NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS

The President, University of Hawaii, is in the process of reviewing the request from University of Hawaii at Manoa Athletics Department for exemption from Chapter 103D, HRS, for the following goods, services, or construction:

Ground transportation for various University of Hawaii at Manoa athletic teams (excluding football) for out-of-state trips.

| Vendor: | To be determined |
| Address: | |

<table>
<thead>
<tr>
<th>Term of Contract:</th>
<th>From:</th>
<th>To:</th>
<th>Cost:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(If known)</td>
<td></td>
<td></td>
<td>$140,000.00 (est.)</td>
</tr>
</tbody>
</table>

Direct any inquiries to:
Department: University of Hawaii at Manoa Athletic Department
Contact Name/Title: Tiffany Kuraoka, Assistant AD for Business Operations
Address: 1337 Lower Campus Road, PE/A 109
Hilo, Hawaii 96722

Phone Number: (808) 956-6505
Fax Number: (808) 956-4637

Date Posted: November 24, 2014

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement and Real Property Management
1400 Lower Campus Road, Room 16
Honolulu, Hawaii 96822
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

TO: OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT

FROM: University of Hawaii at Manoa - Athletics Department

(Please provide the name of the department or program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:
Ground transportation for various University of Hawaii at Manoa Athletic teams (excluding football) for out-of-state team trips. Transportation is needed to/from airports, hotels, restaurants, practice sessions, and game facilities. Passenger buses are required for up to 25 and 48 passengers.

Estimated Cost: $140,000.00

(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;

The standard competitive methods of procurement are not practicable and advantageous because the bus companies are specific to the various cities in the continental U.S. where a particular athletic contest is being held. Flexibility in obtaining bus services is required in the event of last minute changes to game schedule times and location.

(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;

The individual team coaches will obtain a minimum of three quotations from bus companies in the out-of-state area where the athletic contest is being held that are within proximity to the airport, hotel, and location of the practices and athletic contests. The bus company providing the lowest quotation for each trip will be selected.
(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and
All ground transportation purchases will be subject to prior approval by the Associate Athletics Director and the Fiscal Administrator.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:
Carl Clapp, Associate Athletics Director
Tiffany Kuraoka, Fiscal Administrator

Direct questions to: Tiffany Kuraoka Phone: 956-4497

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Carl Clapp
Full Name of Principal Investigator, Department Head, or Administrator

Signature Date

Tiffany Kuraoka
Full Name of Fiscal Officer

Signature Date

APPROVED:

Robert Bley-Vroman
Full Name of Vice President or Chancellor

Signature Date

FOR OPRPM USE ONLY

OPRPM COMMENTS:

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

_________________________  ____________________________
APPROVED DENIED

_________________________  ____________________________
President, University of Hawaii DATE

- 2 -