UNIVERSITY OF HAWAII
NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS

The President, University of Hawaii, is in the process of reviewing the request from T. Michael Moser, Director OCCE (Windward Community College) for exemption from Chapter 103D, HRS, for the following goods, services, or construction:

Performance Rights and Rental Materials needed to produce the Broadway show, "Les Miserables"

Vendor: Music Theatre International
(If known) 421 West 54th St.
Address: New York, NY 10019

Term of Contract: From: 6/1/13 To: 10/20/13
(Cost: $19,725.00)

Direct any inquiries to:
Department: Paliku Theatre, Windward Community College
Contact Name/Title: Tom Holowach
Address: 45-720 Kea'ahala Rd., Kaneohe, HI 96744

Phone Number: 808-235-7330
Fax Number: 808-235-7434

Date Posted: JUNE 17, 2013

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement and Real Property Management
1400 Lower Campus Road, Room 15
Honolulu, Hawaii 96822
REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

TO: OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT

FROM: WCC/ OCCE/ Paliku Theatre

(Participant/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:
Performance Rights and Rental Materials needed to produce the Broadway show, "Les Miserables"

Estimated Cost: $ 19,725

(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;
Music Theatre International holds the managing rights to the Les Miserables script. To put on the production requires the rights, royalties and rehearsal materials which are only available through MTI (421 West 54th St., New York, NY 10019)

(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;
Worldwide, Rights, royalties and rehearsal materials are only available through MTI. No other vendor contacted. OPRPM Form 65 has been submitted, as have Form 95 and Public Notice has been given for 7 days.

(Attach Additional Sheets if Necessary)
(3) A description of the Department’s internal controls and approval requirements for the exempted procurement; and

The procurement process adhered to standard UH and State of Hawaii guidelines with review and signatures from the Director of Career & Continuing Office, Fiscal Administrator, Vice Chancellor of Administrative Services and Chancellor. In addition, the contract was reviewed and approved by the UH Office of General Counsel and OPRPM.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:

T. Michael Moser, Director of OCCE
Kevin Ishida, Vice-Chancellor of Administrative Services
Sharon Nakagawa, Fiscal Administrator
Douglas Dykstra, Chancellor

Direct questions to: Tom Holowach Phone: 235-7330

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

T. Michael Moser, Director WCC OCCE
Full Name of Principal Investigator, Department Head, or Administrator

Signature Date 6/13/13

Sharon Nakagawa
Full Name of Fiscal Officer

Signature Date 6/13/13

APPROVED:
Douglas Dykstra
Full Name of Vice President or Chancellor

Signature Date 6/13/13

FOR OPRPM USE ONLY

OPRPM COMMENTS:

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________ APPROVED _______ DENIED

PRESIDENT, UNIVERSITY OF HAWAII DATE

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