

**UNIVERSITY OF HAWAII  
NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS**

The President, University of Hawaii, is in the process of reviewing the request from University of Hawaii at Manoa, Office of Intercollegiate Athletics (Department/Campus) for exemption from Chapter 103D, HRS, for the following goods, services, or construction:  
Agreement for the Men's basketball team's participation in the 2019 North Shore Men's Basketball Invitational tournament.

**Vendor:** Basketball Promotions & Events LLC  
(If known) 104 River Chase  
**Address:** Henderson, Tennessee 37075

<b>Term of Contract:</b> (If known)	<b>From:</b> November 23, 2019	<b>To:</b> November 30, 2019	<b>Cost:</b> \$110,000.00
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<b>Direct any inquiries to:</b> Department: University of Hawaii at Manoa, Office of Intercollegiate Athletics Contact Name/Title: Tiffany Kuraoka, Assistant Athletic Director, Business Operations: Address: 1337 Lower Campus Road, PE/A 109 Honolulu, Hawaii 96822	<b>Phone Number:</b> (808) 956-6505 <b>Fax Number:</b> (808) 956-4637
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Date Posted: May 3, 2018

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement and Real Property Management  
1400 Lower Campus Road, Room 15  
Honolulu, Hawai'i 96822

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REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

TO: OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT  
MANOA CHANCELLOR'S OFFICE

FROM: University of Hawaii at Manoa Athletics Department  
(Department/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

The University of Hawaii at Manoa Athletics Department (UHMAD) wishes to enter into an Agreement for the Men's Basketball team's participation in the 2019 North Shore Men's Basketball Invitational. In exchange for a \$100,000 host fee, UHMAD will host Hawaii's first two games of the tournament at the Stan Sheriff Center and play the final two games of the tournament in Laie. UHMAD is required to purchase 100 passes for the Laie games at a cost of \$10,000.

Estimated Cost: \$ 110,000

(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;

It is impractical to utilize standard procurement procedures for the purposes of soliciting proposals for tournament games. Tournament hosts carefully craft their tournaments to be attractive to each participating team and UHMAD carefully determines which tournament would be most advantageous for our team to participate. In this case, as the tournament is on Oahu, the ability to play a tournament without traveling off-island is makes this tournament most advantageous.

We believe the procurement of this Agreement is similar in nature to our procurement of opponents for athletic contests. Athletic contests are exempt from standard procurement requirements (Exemption No. 14).

(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;

UHMAD receives proposals for tournaments when a UHMAD team is under consideration as a participant in a Tournament. UHMAD's Athletics Director, Associate Athletics Director and the team's Head Coach evaluate each proposal as they are received, and determines if the proposal is advantageous to UHMAD, fits within our athletic schedule, and the tournament gives our athletic program a chance to be successful.

If a tournament proposal satisfies the above criteria, UHMAD sends the proposal to the University General Counsel's Office for their review of the proposal's compliance with state law and University policy. The Agreement is ultimately approved by the Athletics Director and UHM's Chancellor.

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and  
Tiffany Kuraoka, Assistant AD for Business Operations and Carl Clapp, Associate AD for Administrative Services will review and sign every purchase requisition related to this procurement.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:  
Athletics Director - David A.K. Matlin  
Assistant Athletics Director for Business Operations - Tiffany Kuraoka  
Associate Athletics Director for Administrative Services - Carl Clapp

Direct questions to: Tiffany Kuraoka Phone: 956-6505

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

David A.K. Matlin  
Full Name of Principal Investigator, Department Head, or Administrator

[Signature] For 3/8/18  
Signature Date

Tiffany Kuraoka  
Full Name of Fiscal Officer

[Signature] 3/8/18  
Signature Date

APPROVED:

David Lassner, Interim Chancellor  
Full Name of Vice President or Chancellor 7/23/18  
And 3/23/18

[Signature] APR - 2 2018  
Signature Date

FOR OPRPM USE ONLY

OPRPM COMMENTS:

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APPROVED  DENIED

[Signature] 5/23/18  
PRESIDENT, UNIVERSITY OF HAWAII DATE