

**UNIVERSITY OF HAWAII
NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS**

The President, University of Hawaii, is in the process of reviewing the request from University of Hawaii at Manoa, Office of Intercollegiate Athletics _____ (Department/Campus) for exemption from Chapter 103D, HRS, for the following goods, services, or construction:
Aquatic apparel and equipment sponsorship agreement for its Men's and Women's Swimming and Diving Program.

Vendor: To be determined.
(If known)
Address:

Term of Contract: (If known)	From: To be determined	To: To be determined	Cost: \$50,000.00 for 2 years
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Direct any inquiries to: Department: University of Hawaii at Manoa, Office of Intercollegiate Athletics Contact Name/Title: Tiffany Kuraoka, Assistant Athletic Director, Business Operations Address: 1337 Lower Campus Road, PE/A 109 Honolulu, Hawaii 96822	Phone Number: (808) 956-6505 Fax Number: (808) 956-4637
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Date Posted: September 29, 2017

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement and Real Property Management
1400 Lower Campus Road, Room 15
Honolulu, Hawai'i 96822

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

TO: OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT

FROM: UH Manoa Athletics / Dan Schemmel - Men's and Women's Swimming and Diving.

(Department/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

Description of goods, services or construction:

The University of Hawaii at Manoa Athletics Department (UHMAD) wishes to enter into an aquatic apparel and equipment sponsorship agreement for its Men's and Women's Swimming and Diving program.

Estimated Cost: \$ 50,000.00 for 2 years

(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;

It is impractical to utilize standard procurement procedures for the purpose of soliciting proposals from sports equipment manufacturers for sponsorship and outfitting programs for the University's athletic teams. Manufacturers do not adhere to a common set of requirements and criteria typical of advertised procurement solicitations for purposes of formulating their proposals for each particular college sports team. It is more advantageous in the sports marketing area to solicit such proposals by approaching manufacturers on an informal, one-on-one basis.

(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;

Sport manufacturers will be solicited for proposals to provide apparel for the Men's and Women's Swimming and Diving program.

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and

Tiffany Kuraoka, Assistant Athletics Director for Business Operations, and Carl Clapp, Associate Athletics Director for Administrative Services, will review and sign every purchase requisition.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:

Tiffany Kuraoka, Assistant Athletics Director for Business Operations

Carl Clapp, Associate Athletics Director for Administrative Services

Direct questions to: Tiffany Kuraoka Phone: 956-6505

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

for
David A.K. Matlin, Athletics Director
Full Name of Principal Investigator, Department Head, or Administrator

[Signature]
Signature 4/5/17
Date

Tiffany Kuraoka, Fiscal Officer
Full Name of Fiscal Officer

[Signature]
Signature 9/5/17
Date

APPROVED:

David Lassner, Interim Chancellor
Full Name of Vice President or Chancellor

[Signature]
Signature SEP 22 2017
Date

FOR OPRPM USE ONLY

OPRPM COMMENTS:

APPROVED DENIED

[Signature]

PRESIDENT, UNIVERSITY OF HAWAII 10/10/17 DATE