

UNIVERSITY OF HAWAII NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS

The President, University of Hawaii, is in the process of reviewing the request from John A. Burns School of Medicine (JABSOM) (Department/Campus) for exemption from Chapter 103D, HRS, for the following goods, services, or construction:
Design, building, implementation and support services for a Healthcare Educational Tracking System Database to enable Hawaii's AHEC to format, share and distribute data with other AHEC constituents.

Vendor: I.T. Savvy Consulting, Inc.
(If known)
Address: P.O. Box 81827
Atlanta, GA 30341

Term of Contract: (If known)	From: To be determined	To: To be determined	Cost: \$76,500.00
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Direct any inquiries to: Department: John A. Burns School of Medicine (JABSOM) Contact Name/Title: Kelley Withy, M.D., Ph.D. Professor Address: 651 Ilalo Street, MEB 224 Honolulu, Hawaii 96813	Phone Number: (808) 692-1070 Fax Number: (808) 692-1258
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Date Posted: March 5, 2018

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement and Real Property Management
1400 Lower Campus Road, Room 15
Honolulu, Hawai'i 96822

RECEIVED

REQUEST FOR EXEMPTION FROM CHAPTER 103B HRSA P3 58

TO: OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT
FROM: John A. Burns School of Medicine (JABSOM) / Area Health Education Center (AHEC)
(Department/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:
Design, building, implementation, and support services for a Healthcare Educational Tracking System Database to enable the Hawaii's AHEC to format, share, and distribute data with other AHEC constituents, including Pre-Health Career Corps, AHEC Scholars, Health Profession Students, and Continuing Education groups. The sharing of this data will benefit healthcare initiatives in rural populations and facilitate other research goals.

Estimated Cost: \$ 76,500.00

(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;

The proposed vendor has already designed, built, and implemented the requested Healthcare Education Tracking System Database at other AHECs located throughout the country (Georgia, Michigan, Indiana, Colorado, Maine, and Nebraska). Therefore, the proposed vendor has unique working knowledge and expertise considering their partnerships with the other AHECs. The AHEC Data Management System (ADMS) is a Cloud based application that provides end-to-end data management for AHECs. The system allows the staff to quickly manage Student, Preceptor, Schools, Preceptor Site, Rotation Assignments and Continuing Education. All activities of Students, Preceptors and Participants are tracked in detail to view their full lifecycle. Meaning, all touch points are tracked from the time the individual contacts the AHEC and throughout their scholastic and professional career. The standard data needed for Hawaii and Federal reporting is easily captured by the enhanced reporting and dashboard functionality.

Further, it would be difficult to procure these services by competitive means to complete the implementation to meet research grant deadlines. Not only does the IT Savvy System meet the guidelines needed for the AHEC Grant, but it can also be customized to meet reporting requirements for Hawaii AHEC's other HRSA, NIH and state grants. Another vendor would not be able to readily facilitate the implementation process and become familiar with Hawaii's AHEC requirements and the additional requirements of our other grants. Additionally, the proposed vendor system has unique capabilities to capture online public event registration through the integration process as well as the ability to make any changes needed. No other vendor would have comparable knowledge or expertise.

(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;

For the reasons stated in section 1 above, it would be most practicable, effective, and efficient to utilize the services of the proposed vendor to design, build, implement, and support the Healthcare Education Tracking System Database. The University will ensure that it prepares a cost analysis to establish that the amount that it will pay for the services are fair and reasonable.

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and

JABSOM AHEC's Director and Associate Director will oversee the entire project and will monitor work performed by the proposed vendor. All work performed will be under the direct control and supervision of these two individuals.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:

Kelley Withy, MD, PhD, AHEC Director
Erica Davis, AHEC Associate Director
Corinne Seymour, Fiscal Administrator
Office of Procurement and Real Property Management

Direct questions to: Kelley Withy, MD, PhD Phone: 692-1070

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Kelley Withy, MD, PhD
Full Name of Principal Investigator, Department Head, or Administrator

Kelley Withy 2/6/18
Signature Date

Corinne Seymour
Full Name of Fiscal Officer

Corinne Seymour 02/07/18
Signature Date

APPROVED:

David Lassner
Full Name of Vice President or Chancellor
Bozilis Mar 21/18

David Lassner FEB 16 2018
Signature Date

FOR OPRPM USE ONLY

OPRPM COMMENTS:

[Signature] APPROVED _____ DENIED

PRESIDENT, UNIVERSITY OF HAWAII

MAR 16 2018

DATE