

REQUEST FOR AMENDMENT TO EXEMPTION FROM CHAPTER 103D, HRS, CONTRACT

TO: OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT

FROM: COE/Center on Disability Studies (CDS)
(Department/Program)

Pursuant to APM Section A8.220, the Department requests an amendment to a contract issued under a previously approved procurement exemption.

Purchase Order No./Contract No. P475410

Name of Contractor: Northern Marianas College

Description of goods, services, or construction:

The Pacific Related Services and Educational Paraprofessional Training Project (PREP) was awarded CFDA 84-325A by the US DOE for the period 10/01/2003-9/30/2008. The project goal is to develop a 32-credit paraprofessional training program to serve students with low-incidence disabilities in the local community colleges in the Pacific: Northern Marianas College, Palau Community College, Chuuk Community College, College of Micronesia (COM) in Pohnpei, and College of the Marshall Islands. Each year, the training moves across the five sites conducting classes to local faculty to deliver the PREP training program. The community colleges pay for non-stipend expenses, such as tuition and fees, and in turn invoice the PREP project for reimbursement.

Original Contract Price: \$ 343,750.00

Amended Contract Price: \$ 369,475.00

(1) The scope of work for the contract will be revised as follows:

The Pacific Related Services and Educational Paraprofessional Training Project (PREP) was extended by the US DOE for the period 10/01/2008 to 9/30/2009. An additional \$25,725.00 is being added to the original contract price.

(Attach Additional Sheets if Necessary)

(2) Explanation of the reasons that the amendment is necessary:
 There is only one community college per island in CNMI, Palau, Chuuk, Pohnpei and RMI. It is more advantageous to use the Community College on the same island where the students reside. The College provides the training site and provides credits for the courses taken. They provide dormitory and cafeteria services. It is financially more feasible to train students where they live; if they had to fly to another island, the stipends, travel and per diem expenses would increase the colleges charge equivalent rates of tuitions and fees.

Direct questions to: Katherine Ratliffe Phone: (808) 956-4281

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Katherine Ratliffe
 Full Name of Principal Investigator, Department Head, or Administrator

Katherine Ratliffe Signature 9/16/09 Date

St. John Baccam
 Full Name of Fiscal Officer

[Signature] Signature 9/17/09 Date

APPROVED:

Virginia Hinshaw
 Full Name of Vice President or Chancellor

[Signature] Signature 9/18/09 Date
 Reed Dasenbrock for Chancellor

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OPRPM COMMENTS:

Recommend Approval.

 APPROVED DENIED

MAC Sweeney PRESIDENT, UNIVERSITY OF HAWAII 9/30/09 DATE