

UNIVERSITY OF HAWAII NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS

The President, University of Hawaii, is in the process of reviewing the request from Office of Institutional Equity (Department/Campus) for exemption from Chapter 103D, HRS, for the following goods, services, or construction:
Advocacy support service for students, staff, and faculty who are survivors of domestic and dating violence. These advocacy support services shall be provided by individuals qualified as victim-counselors under Hawaii law, and shall include short and long term case management consisting of crisis counseling, risk assessments, ongoing safety planning, information and referrals to campus and community resources, accompaniment to court and other off campus hearings, appointments and meetings in restraining order, divorce, paternity, and custody matters in State court for individuals assessed as victims of intimate partner violence.

Vendor: Domestic Violence Action Center
(If known)
Address: P.O. Box 3198
Honolulu, Hawaii 96801

Term of Contract: (If known)	From: To be determined	To: To be determined	Cost: 105,058.00
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Direct any inquiries to: Department: Office of Institutional Equity Contact Name/Title: Jennifer Rose, Director, Office of Institutional Equity Address: 2444 Dole Street, Bachman 109J Honolulu, Hawaii 96822	Phone Number: (808) 956-9803 Fax Number: (808) 956-9701
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Date Posted: May 14, 2018

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement and Real Property Management
1400 Lower Campus Road, Room 15
Honolulu, Hawai'i 96822

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

TO: OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT

FROM: Office of Institutional Equity

(Department/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Advocacy support services for students, staff, and faculty who are survivors of domestic and dating violence. These advocacy support services shall be provided by individuals qualified as victim-counselors under Hawaii law, and shall include short and long term case management consisting of crisis counseling, risk assessments, ongoing safety planning, information and referrals to campus and community resources, accompaniment to court and other off campus hearings, appointments and meetings in restraining order, divorce, paternity, and custody matters in State Court for individuals assessed as victims of intimate partner violence. These services shall be provided for the University of Hawaii campuses located island-wide on the island of Oahu and are to include: Leeward Community College, Windward Community College, Kapiolani Community College, Honolulu Community College, University of Hawaii West Oahu, and University of Hawaii at Manoa. The services also include education and training for members of the college community and campus prevention and awareness events.

Estimated Cost: \$ 105,058.00 for an 11-month period

(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;

Procurement by standard competitive means is neither practicable nor advantageous because the University wishes to provide for the continuation of these advocacy support services presently being provided under a Campus Survivor Advocacy Program (CSAP) established by the Domestic Violence Action Center (DVAC). The CSAP provides information on intimate partner violence, works with campus victims/ survivors of domestic violence to develop safety plans that promote safety both on and off of campus, and provides access and referral to legal services that specifically address intimate partner violence and guidance throughout the legal process. The CSAP advocates are able to accompany a victim/ survivor to court appointments and have the knowledge and skills to answer questions about the legal process while providing continuous support and case management. They assist with the sponsorship for financial aid and scholarships for students who are experiencing domestic violence and also offer training and education on domestic violence to classes, sports teams, clubs, fraternities, sororities, faculty, and other groups on campus or in the community.

(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;

The Domestic Violence Action Center (DVAC) is a local, non-profit agency that provides a variety of domestic violence advocacy services which launched the Campus Survivor Advocacy Program (CSAP) under a Victim of Crime Act (VOCA) Grant awarded by the Office of the Attorney General in 2015. This grant provided DVAC with the resources necessary to create a program tailored to the needs of the University community. Since its inception, DVAC has provided domestic and dating violence advocacy services to campus survivors who are students, staff, and faculty of the University on each of the campus locations on the island of Oahu. The Victim of Crime Act Grant will conclude at the end of July, 2018. The University needs to ensure that the Campus Survivor Advocacy Program is able to continue once the grant funding is no longer available in order to remain compliant with Act 208, SLH 2016, which requires the University to provide domestic and dating violence advocacy services on its campuses, and to prevent the unnecessary hardship of active cases abruptly losing a valuable and sometimes lifesaving service.

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and

The current agreement between the University and the Domestic Violence Action Center will be reviewed and refined as necessary and will continue to outline the scope of services of the Campus Survivor Advocacy Program. Expenditures will be subject to review, approval, and processing in accordance with UH policy and procedures and conformance with the agreement.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:

Jennifer Solidum Rose- Director of the UH Office of Institutional Equity
Christine Chun- Director of the Community College Office of Compliance and Title IX
Jan Gouveia- Vice President of Administration
Blanche Fountain- Director of System Admin Services Vice President of Administration, UH System

Direct questions to: Jennifer Rose Phone: 808-956-9803

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Jennifer Rose, Director
Full Name of Principal Investigator, Department Head, or Administrator


Signature

4-20-18
Date

Blanche Fountain
Full Name of Fiscal Officer


Signature

4/20/18
Date

APPROVED:


Full Name of Vice President or Chancellor

Jan S. Gouveia

Signature

MAY - 3 2018

Date

FOR OPRPM USE ONLY

OPRPM COMMENTS:

APPROVED DENIED



PRESIDENT, UNIVERSITY OF HAWAII



DATE