

UNIVERSITY OF HAWAII NOTICE OF EXEMPTION FROM STANDARD METHODS OF SOURCE SELECTION

The Vice President for Budget and Finance/Chief Financial Officer, University of Hawaii, is in the process of reviewing the request from
Hawaii P-20 Partnerships for Education/University of Hawaii _____ (Department/Campus) for exemption from Standard Methods of Source Selection for the following goods, services, or construction:
Assistance in the development and writing of the 2011 GEAR UP Hawaii grant application.

Vendor: Education First Consulting
(If known)
Address: P.O. Box 22871
Seattle, Washington 98122-0871

Term of Contract: (If known)	From:	To:	Cost: \$24,000.00 (est.)
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Direct any inquiries to: Department: Hawaii P-20 Partnerships for Education Contact Name/Title: Michelle Kau/Fiscal Officer Address: Sinclair Library, Room 504 2425 Campus Road Honolulu, Hawaii 96822	Phone Number: (808) 956-5606 Fax Number: (808) 956-2431
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Date Posted: April 5, 2011

Submit written objections to this notice to issue an exemption from Standard Methods of Source Selection, within seven (7) calendar days from the date posted to:

Office of Procurement and Real Property Management
1400 Lower Campus Road, Room 15
Honolulu, Hawaii 96822

REQUEST FOR EXEMPTION FROM STANDARD METHODS OF SOURCE SELECTION

TO: OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT

FROM: Hawaii P-20 Partnerships for Education
(Department/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Assistance in the development and writing of the 2011 GEAR UP Hawaii grant application.

Estimated Cost: \$ 24,000.00

(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;

(See attached.)

(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;

(See attached.)

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and

The Hawaii P-20 fiscal support staff will initially prepare required procurement documents; the Hawaii P-20 fiscal officer will review, make necessary changes and forward for approval. All procurement documents will then be forwarded to the Executive Director and/or the VP for Academic Affairs/Provost for approval. Procurement documents will then be reviewed and approved by the System fiscal officer.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:

Linda K. Johnsrud, VP for Academic Affairs/Provost
Tammi Oyadomari-Chun, Hawaii P-20 Executive Director
Angela Jackson, GEAR UP Project Director
Michelle Kau, Hawaii P-20 Fiscal Officer
Blanche Fountain, System Administrative Services Director

Direct questions to: Michelle Kau Phone: 956-5606

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Tammi Oyadomari-Chun
Full Name of Principal Investigator, Department Head, or Administrator


Signature

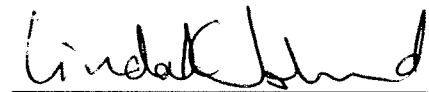
MAR 31 2011
Date

Blanche Fountain
Full Name of Fiscal Officer


Signature

4/4/11
Date

APPROVED:
Linda K. Johnsrud
Full Name of Vice President or Chancellor


Signature

3-31-11
Date

FOR OPRPM USE ONLY

OPRPM COMMENTS:
Recommend Approval.

APPROVED DENIED

Howard A. Aoh
VICE PRESIDENT FOR BUDGET & FINANCE/CHIEF FINANCIAL OFFICER, UNIVERSITY OF HAWAII

4/19/11
DATE

- (1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University:

It is not practicable or advantageous to utilize standard competitive means for the purpose of soliciting the intended services. Time is of essence in this procurement; since Hawaii will be applying for the 2011 GEAR UP Hawaii federal grant, the adherence to strict deadlines is imperative. There will be a short window of time in which to draft the proposal and submit the application. This timeframe is shortened even more because of the numerous levels of review that needs to take place prior to the application submittal. The application and proposal will be reviewed at the program and Vice President's level, at the fiscal office level, and finally, by ORS. At each level of review, edits and corrections may be required, thus shortening the timeframe. With Hawaii's recent Race to the Top (RTTT) award, the GEAR UP application will need to be integrated with RTTT's educational improvement initiatives.

RTTT is a competitive grant program designed to encourage and reward States that are creating the conditions for education innovation and reform; achieving significant improvement in student outcomes, including making substantial gains in student achievement, closing achievement gaps, improving high school graduation rates, and ensuring student preparation for success in college and careers; and implementing ambitious plans in four core education reform areas: adopting standards and assessments that prepare students to succeed in college and the workplace and to compete in the global economy; building data systems that measure student growth and success, and inform teachers and principals about how they can improve instruction; recruiting, developing, rewarding, and retaining effective teachers and principals, especially where they are needed most; and turning around the lowest-achieving schools. The GEAR UP grant is a discretionary grant program designed to increase the number of low-income students who are prepared to enter and succeed in postsecondary education. GEAR UP provides six-year grants to states and partnerships to provide services at high-poverty middle and high schools. GEAR UP grantees serve an entire cohort of students beginning no later than the seventh grade and follow the cohort through high school. GEAR UP funds are also used to provide college scholarships to low-income students. The focus of GEAR UP will be providing increased college access opportunities for low-income students to reduce the achievement gap of attaining a college degree. This supplements and supports RTTT's initiatives of closing achievement gaps and ensuring student readiness for college and career success. Therefore, it is imperative that the GEAR UP grant complements the Hawaii's RTTT's initiatives in these specific areas in order to remain a competitive proposal.

By paralleling those initiatives, the GEAR UP proposal will have a better chance of competing with more than 30 other states in this next call-for-proposal round. Therefore, intimate knowledge and experience with RTTT by the selected Contractor is crucial.

The Contractor must possess direct experience with grant application processes focusing on college- and career-readiness initiatives, be familiar with issues facing Hawaii's education system, and have knowledge of key national innovations in the education sector. If the contractor does not possess the experience or familiarity with these issues, it will require P-20, and a variety of external partners and stakeholders, to invest additional resources – including time – to bring the contractor “up to speed.”

