

**UNIVERSITY OF HAWAII  
NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS**

The President, University of Hawaii, is in the process of reviewing the request from University of Hawaii at Manoa School of Nursing and Dental Hygiene (Department/Campus) for exemption from Chapter 103D, HRS, for the following goods, services, or construction:

Software and hardware system that provides and integrated, comprehensive infrastructure for audiovisual capture, debriefing, simulator integration, assessment and reporting for nursing simulation. The system will upgrade the current system established in 2012 at the University of Hawaii Translational Health Science Simulation Center which is currently outdated and can no longer be supported by the current vendor.

**Vendor:** To be determined  
(If known)  
**Address:**

<b>Term of Contract:</b> (If known)	<b>From:</b> To be determined	<b>To:</b> To be determined	<b>Cost:</b> \$350,000.00 (est.)
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<b>Direct any inquiries to:</b> Department: University of Hawaii at Manoa School of Nursing and Dental Hygiene  Contact Name/Title: Marla Acosta, Secretary Dean's Office  Address: 2528 McCarthy Mall, Webster 402 Honolulu, Hawaii 96822	<b>Phone Number:</b> (808) 956-8522  <b>Fax Number:</b> (808) 956-3257
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Date Posted: April 13, 2018

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement and Real Property Management  
1400 Lower Campus Road, Room 15  
Honolulu, Hawaii'i 96822

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REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

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TO: ~~MANOA SCHOOL OF NURSING & DENTAL HYGIENE OFFICE~~ OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT

FROM: University of Hawaii at Manoa School of Nursing and Dental Hygiene (SONDH)  
(Department/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Software and hardware system that provides an integrated, comprehensive infrastructure for audiovisual capture, debriefing, simulator integration, assessment and reporting for nursing simulation. The system will upgrade the current system established in 2012 at the UH Translational Health Science Simulation Center which is currently outdated and can no longer be supported by the current vendor.

Estimated Cost: \$ 350,000 (estimated)

(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;

The award of this contract will not be solely based on cost, or lowest cost, and requires consideration of factors that impact the current and future operations of the UH Translational Health Science Simulation Center (THSSC) at the UH Mānoa School of Nursing and Dental Hygiene. The 8,000 sq. ft. THSSC operates multiple and varied simulators from major manufacturers and thus, a proposer's product must be compatible and have written license agreements with Laerdal and Gaumard simulator manufacturers. Evaluation criteria includes vendor ability to meet the minimum requirements across all simulation and debrief rooms, ease of use by staff and faculty, efficiency and effectiveness of operations management features (scheduling, setup and management of OSCE) in relation to THSSC operational procedures and staffing, level of flexibility in audio and video capture, storage and playback, customer service support for software and hardware, training for staff and faculty, capacity for development and integration of future capacities in nursing simulation, references, and ability to meet project due date. Because of the nature of the product, services, and the many factors other than cost is involved, therefore access to a sandbox environment to test the product and discussion with the company regarding their proposal is necessary to make the appropriate vendor selection. The evaluation of all proposals received will be conducted comprehensively, fairly and impartially. In addition, timing of this change in system is critical to the preparation for nursing and simulation center accreditation and will require the work to be completed in July 2018 to ensure no disruption to currently enrolled students.

(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;

We will invite the three companies that have written license agreements for integration with Laerdal and Gaumard simulator manufacturers to submit a proposal. An evaluation committee will conduct the evaluation of all proposals. Designated committee members and their delegates will test the software product via a sandbox environment. Proposers will be asked to meet with the evaluation committee via videoconferencing and/or webcasting at their own expense.

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SCHOOL OF NURSING & DENTAL HYGIENE

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and

The contract will be awarded to the company with the product that is most advantageous to the University, taking into consideration the evaluation factors. The UH Agreement for Services Contract Form will be issued that specifies all the necessary requirements and deliverables, which will be signed by the vendor and a University representative.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:

Mary Boland, Dean, School of Nursing and Dental Hygiene; Christopher Kanehiro, Chief Administrative Officer; Lorrie Wong, Director, UH Translational Health Science Simulation Center; Ari TenCate, IT Manager.

Direct questions to: Marla Acosta Phone: 956-8522

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Mary G. Boland, Dean  
Full Name of Principal Investigator, Department Head, or Administrator

Mary Boland  
Signature

Date

Christopher Kanehiro  
Full Name of Fiscal Officer

CK  
Signature

1/31/2018  
Date

APPROVED:

David Lassner  
Full Name of Vice President or Chancellor

DL  
Signature

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Date

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OPRPM COMMENTS:

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APPROVED  DENIED

[Signature]  
PRESIDENT, UNIVERSITY OF HAWAII

5/15/18

DATE