

**UNIVERSITY OF HAWAII
NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS**

The President, University of Hawaii, is in the process of reviewing the request from Department of Theatre and Dance, University of Hawaii at Manoa _____ (Department/Campus) for exemption from Chapter 103D, HRS, for the following goods, services, or construction:

Authentic Japanese Kabuki Costumes for the Department of Theatre and Dance's production of Meo Shiranami Gonin Otoko (Five Bandits of the White Waves) to be held in Spring 2021.

Vendor: To be determined.
(If known)
Address:

Term of Contract: (If known)	From: To be determined	To: To be determined	Cost: \$7,000.00 (estimated)
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Direct any inquiries to: Department: Department of Theatre and Dance, University of Hawaii at Manoa Contact Name/Title: Julie Iezzi, Professor Address: Kennedy Theatre 1771 East West Road, Room 113 Honolulu, Hawaii 96822	Phone Number: (808) 956-4377 Fax Number: (808) 932-4234
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Date Posted: June 20, 2019

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement and Real Property Management
1400 Lower Campus Road, Room 15
Honolulu, Hawaii 96822

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

TO: OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT

FROM: UHM Department of Theatre and Dance

(Department/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Authentic Japanese Kabuki costumes for the Department of Theatre and Dance's production Meo Shiranami Gonin Otoko (Five Bandits of the White Waves) to be held in Spring 2021. Authentic Kabuki costumes are required to teach students about the costumes and the art of costuming, and to be used in the performance.

Estimated Cost: \$ 7,000

(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;

The Department of Theatre and Dance will be producing an English language Kabuki production in Spring 2021. This production requires the use of authentic Kabuki costumes. Each of the characters in the play has a specific costume design, alluded to in the lyrics of the song. Kabuki costumes have a slightly different cut and hem (padded) than normal Kimono, so only those extremely skilled in making them get the cut and hem correct for the costume to hang properly on the body. The standard methods of source selection are not practicable because the few prospective vendors that exist are located in Japan and the Department of Theatre and Dance will need a representative in Japan to ensure that the materials, design, quality, size, etc. are all correct and suitable for the particular roles. Prior to purchase, the costumes must be assessed by someone who is intimately familiar with Kabuki costumes and the Department of Theatre and Dance's production.

(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;

The Department of Theatre and Dance has identified Ms. Sachie Oguri, owner and operator of the Aioi-za Kabuki Theatre, to assist with the purchase of the Kabuki costumes. Active in costume restoration research, Ms. Oguri has revived lost techniques, and is active throughout Japan assisting with the cataloging and preservation of historical Kabuki costume collections. She is the head of the Mino City Kabuki Preservation Society, and as such, has established relationships with Kimono manufacturers that allow her to special order costumes at discounted prices. Ms. Oguri will visit prospective vendors and compare the costumes offered by each, while negotiating to secure the best possible pricing. Her extensive experience in purchasing this type of costume, coupled with the relationships that she has with various vendors, will ensure that the Department of Theatre and Dance receives authentic costumes of the highest quality at the best possible prices. Payment for the costumes will be made directly to the vendors based on the pricing for the costumes secured by Ms. Oguri. There will be no fee for her services.

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and

As a part of the budget for every production staged in each yearly Kennedy Theatre season, costs related to the costumes for this training program and production have been discussed and approved at regularly scheduled, formal production meetings. Following those approvals, the Department of Theatre and Dance will coordinate the entire procurement process with the College of Arts and Humanities Fiscal Office and the Fiscal Office will execute the purchase order and other required documents.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:

Julie A. Iezzi, Professor and Director of the Kabuki Project and Production
Elizabeth Fisher, Chairperson, Department of Theatre and Dance
Judy Simpson, Fiscal Administrator, College of Arts and Humanities
Dawn Wakamura, Administrative Officer, College of Arts and Humanities

Direct questions to: Julie Iezzi Phone: (808) 956-4377

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Elizabeth Fisher
Full Name of Principal Investigator, Department Head, or Administrator

Elizabeth Fisher 5-20-19
Signature Date

Dawn Wakamura
Full Name of Fiscal Officer
for Peter Arnade, Dean

Dawn Wakamura 5/20/19
Signature Date

APPROVED:

David Lassner
Full Name of Vice President or Chancellor

David Lassner MAY 24 2019
Signature Date
8:43am
APR 24/19

FOR OPRPM USE ONLY

OPRPM COMMENTS:

APPROVED _____ DENIED

PRESIDENT, UNIVERSITY OF HAWAII

7/10/19
DATE