

**UNIVERSITY OF HAWAII
NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS**

The President, University of Hawaii, is in the process of reviewing the request from University of Hawaii at Hilo Athletic Department _____ (Department/Campus) for exemption from Chapter 103D, HRS, for the following goods, services, or construction:
Green fees for the participants of the 27th Annual Amer Ari Intercollegiate Golf Tournament Hosted by the University of Hawaii at Hilo Men's Golf to be held on January 31, 2018 through February 3, 2018.

Vendor: To be determined.
(If known)
Address:

Term of Contract: (If known)	From: January 31, 2018	To: February 3, 2018	Cost: \$43,400.00 (est.)
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Direct any inquiries to:
Department: University of Hawaii at Hilo Athletic Department
Contact Name/Title: Kula Oda, Associate Athletic Director
Address: 200 W. Kawili Street
Hilo, Hawaii 96720-4091

Phone Number:
(808) 932-7175
Fax Number:
(808) 932-7169

Date Posted: January 18, 2018

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement and Real Property Management
1400 Lower Campus Road, Room 15
Honolulu, Hawai'i 96822

18 JAN -3 P3:05

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

TO: OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT

BUSINESS OFFICE

FROM: UH Hilo Athletic Department

(Department/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Greens fees for the participants of the 27th Annual Amer Ari Intercollegiate Golf Tournament hosted by UH Hilo Men's Golf, held Jan 31-Feb 3, 2018. 18 Teams (including UH Hilo) from across the US and Japan are expected to participate. The tournament is expected to run for a total of 4 days. One practice round and three rounds of competition.

Estimated Cost: \$ 43,400.00

(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;

Each participating team will pay for their own greens fee expenses which will be included in the entry fee. Standard procurement means would not be practical because it could result in a golf course that does not fulfill the goal of hosting this tournament at a prestigious golf course. The standard procurement seeking the lowest price may result in a golf course not playable for NCAA Div I and II standards, with grounds not well maintained, for example. A prestigious golf course would make this tournament more attractive and challenging for the visiting NCAA Div I and II teams. Consideration for the greatest value should be an important factor.

(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;

The UH Hilo Men's Head Golf Coach will contact golf courses in West Hawaii for price quotes based on the most reasonable, economical and meets the criteria for a successful, prestigious tournament. The coach gets at least 3 price quotes from those that are willing to offer discounted rates, and to dedicate the necessary number of days and rounds of golf to hold this event.

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and
Both the Athletic Director and the Golf Coach will review the requisition and supporting documents which will then be forwarded to the Chancellor for approval. The documents will then be sent to the UH Hilo Business Office for final review.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:
Patrick Guillen, Athletic Director; Earl Tamiya, Golf Coach; Kula Oda, Associate AD; Carrie Masanda, Fiscal Officer

Direct questions to: Kula Oda Phone: 932-7175

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Patrick Guillen
Full Name of Principal Investigator, Department Head, or Administrator


 1/2/18
Signature Date

Carrie Masanda
Full Name of Fiscal Officer

 01/03/18 *vt*
Signature Date

APPROVED:

Marcia Sakai
Full Name of Vice President or Chancellor

 1/4/18
Signature Date

FOR OPRPM USE ONLY

OPRPM COMMENTS:

APPROVED DENIED

PRESIDENT, UNIVERSITY OF HAWAII

2/1/18
DATE