

**UNIVERSITY OF HAWAII
NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS**

The President, University of Hawaii, is in the process of reviewing the request from Department of Theatre and Dance, University of Hawaii at Manoa (Department/Campus) for exemption from Chapter 103D, HRS, for the following goods, services, or construction:
Authentic Kabuki style wig and wig restoration services for the Department of Theatre and Dance's production of Meo Shiranami Gonin Otoko (Five Bandits of the White Waves) to be held Spring 2021.

Vendor: To be determined.
(If known)
Address:

Term of Contract: (If known)	From: To be determined	To: To be determined	Cost: \$21,000.00 (Est.)
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Direct any inquiries to: Department: Department of Theatre and Dance, University of Hawaii at Manoa Contact Name/Title: Julie Iezzi, Professor Address: Kennedy Theatre, 1771 East West Road, Room 113 Honolulu, Hawaii 96822	Phone Number: (808) 956-4377 Fax Number: (808) 932-4234
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Date Posted: 01/10/2020

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement and Real Property Management
1400 Lower Campus Road, Room 15
Honolulu, Hawaii 96822

RECEIVED

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

19 DEC 23 P 3:45

TO: OFFICE OF PROCUREMENT AND REAL PROPERTY MANAGEMENT

FROM: Department of Theatre and Dance

(Department/Program)

MANOA CHANCELLOR'S
& OFFICE

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Authentic Japanese Kabuki wigs and restoration services to repair, rebuild, and restyle existing Kabuki wigs in the Department of Theatre and Dance collection.

Estimated Cost: \$ 21,000

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19 DEC 23 P 2:45
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& OFFICE

(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;

The Department of Theatre and Dance will be producing an English-language Kabuki production in Spring 2021. This production requires authentic Kabuki wigs to maintain the standard of the department, which has produced full-scale Kabuki productions with authentic costumes, wigs, and music for over eight decades. These elements are integral in the teaching and learning process of the students, in addition to setting the high standard which the community has come to expect. Each character in the play has a specific costume design and wig, predetermined by tradition and role type. Shape of the forehead, placement of the hair, ornamentation, and hairstyle is different for each character and these differences signify status, occupation, and nature of the character. The standard methods of source selection are not practicable because the few prospective vendors that exist are located in Japan and the Department of Theatre and Dance will need a representative in Japan to ensure that the vendor is intimately familiar with Kabuki traditions and has the skills to build the copper wig base, sew in the (real) hair, and style each wig in the particular style needed for each of the characters in the play. In addition, the representative will need to verify that the vendor has the ability to repair, rebuild, and restyle the older wigs in the Department of Theatre and Dance collection which have been identified as candidates for restyling to be used in the upcoming production.

(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;

The Department of Theatre and Dance has identified Ms. Sachie Oguri, owner and operator of the Aioi-za Kabuki Theatre, to assist with wig support for the upcoming 2021 Kabuki production, as she has been working for nearly five decades in Japan to source materials for her regional Kabuki company. Ms. Oguri will visit prospective vendors and compare the wigs and restoration services offered by each, while negotiating to secure the best possible pricing. Her extensive experience in purchasing Kabuki wigs, coupled with the relationships that she has with various vendors, will ensure that the Department of Theatre and Dance receives authentic wigs of the highest quality at the best possible prices. Payment for the wigs and restoration services will be made directly to the vendors based on the pricing for the wigs and restoration services secured by Ms. Oguri. There will be no fee for her services.

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and

As part of the budget for every production staged at Kennedy Theatre, costs associated with this training program and production have been discussed and approved at regularly scheduled formal production and planning meetings. Following those approvals, the Department of Theatre and Dance will coordinate the entire procurement process with the College of Arts and Humanities Fiscal Office and the Fiscal office will execute the purchase order and other required documents.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:

Julie A. Iezzi, Professor and Director for Kabuki Project and Production
Markus Wessendorf, Chair, Department of Theatre and Dance
Judy Simpson, Fiscal Administrator, College of Arts and Humanities
Dawn Wakamura, Administrative Officer, College of Arts and Humanities

Direct questions to: Julie A. Iezzi Phone: 808-956-4377

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Markus Wessendorf
Full Name of Principal Investigator, Department Head, or Administrator

[Signature] 12/20/19
Signature Date

Dawn Wakamura
Full Name of Fiscal Officer

[Signature] 12/20/19
Signature Date

Peter Arnade, Dean
APPROVED:

[Signature] DEC 20 2019
Signature Date

David Lassner
Full Name of Vice President or Chancellor

[Signature] 12/23/19
Signature Date

FOR OPRPM USE ONLY

OPRPM COMMENTS:

____ APPROVED _____ DENIED

PRESIDENT, UNIVERSITY OF HAWAII DATE