

UNIVERSITY OF HAWAII
NOTICE OF AMENDMENT TO EXEMPTION FROM CHAPTER 103D, HRS

Purchase Order No. / Contract No. C170101

Name of Contractor: Business Solution Technologies, Inc

Description of goods or services:

To complete development and testing and provide functional support for the PeopleSoft 9.2 upgrade/ implementation project.

The scope of work for the purchase is revised as follows:

The scope of work will be revised to address completion of development, technical configurations, error resolution, fine tuning security and workflows, complete development of manager and self service features. Additional work is also required to support technical issue resolution as a result of user acceptance testing, parallel testing and the cut over to production. It is anticipated that we will need technical documentation and knowledge transfer to ITS for all custom coding and configuration managed by BST as well as troubleshooting issues with post-implementation that will require additional support.

Original Purchase Price:
\$ 536,000.00

Amended Purchase Price:
\$ 1,708,349.83 (est.)

Direct any inquiries to:

Department: Office of System Integration

Contact Name/Title: Katherine Wong-Nakamura, Director of System Integration

Phone Number:

(808) 956-8989

Address: 2440 Campus Road
Administrative Services Building 2
Honolulu, Hawaii 96822

Fax Number:

(808) 956-3175

Date Posted: April 29, 2020

Submit written objections to this notice of intent to amend a procurement exemption purchase within seven (7) calendar days from the date posted to:

Office of Procurement Management
1400 Lower Campus Road, Room 15
Honolulu, Hawaii 96822
email: OPM@hawaii.edu

REQUEST FOR AMENDMENT TO EXEMPTION FROM CHAPTER 103D, HRS

TO: OFFICE OF PROCUREMENT MANAGEMENT

FROM: Office of Human Resources
(Department/Program)

Pursuant to APM Section A8.220, the Department requests an amendment to a contract or purchase order issued under a previously approved procurement exemption.

Purchase Order No./Contract No. C170101

Name of Contractor: Business Solution Technologies, Inc.

Description of goods, services, or construction:
To provide design and development and functional support for PeopleSoft 9.2 upgrade/implementation.

Original Purchase Price: \$ 536,000.00 Amended Purchase Price: \$ 1,708,349.83 (est.)

(1) The scope of work will be revised as follows:
The scope of work will be revised to address completion of development, technical configurations, error resolution, fine tuning security and workflows, complete development of manager and self service features. Additional work is also required to support technical issue resolution as a result of user acceptance testing, parallel testing and the cut over to production. It is anticipated that we will need technical documentation and knowledge transfer to ITS for all custom coding and configuration managed by BST as well as troubleshooting issues with post-implementation that will require additional support.

(2) Explanation of the reasons that the amendment is necessary:

As we proceeded with unit testing, additional configuration, hardening of business rules in the system, and more granular security roles and workflow rules were uncovered. The additional scope of work is to further ensure data integrity and a more seamless functional and payroll process after go-live. Lastly, the additional work will provide the University with continuity in the understanding of all business requirements, development and configuration with the implementation.

Direct questions to: Katherine Wong-Nakamura Phone: (808) 956-8989

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Kathy Wong-Nakamura, Director
Office of System Integration
Full Name of Principal Investigator, Department Head, or Administrator

Kathy Wong-Nakamura Digitally signed by Kathy Wong-Nakamura
Date: 2020.04.17 14:42:50 -10'00' 4/17/2020
Signature Date

Trisha Shibuya, Fiscal Manager
System Administrative Services
Full Name of Fiscal Administrator

Trisha Shibuya Digitally signed by Trisha Shibuya
Date: 2020.04.22 16:06:44 -10'00' 04/22/20
Signature Date

APPROVED:

Jan Gouveia, Vice President for Administration
Full Name of Vice President or Chancellor

Jan Gouveia Digitally signed by Jan Gouveia
Date: 2020.04.29 15:38:24 -10'00' 4/29/20
Signature Date

FOR OPM USE ONLY

OPM COMMENTS:

APPROVED DENIED

David Lassner Digitally signed by David Lassner
Date: 2020.05.08 14:02:45 -10'00' 5/8/2020
PRESIDENT, UNIVERSITY OF HAWAII DATE