

UNIVERSITY OF HAWAII NOTICE OF EXEMPTION CHAPTER 103D, HRS

The President, University of Hawaii, is in the process of reviewing the request from Intercollegiate Athletics, University of Hawaii at Manoa (Department/Campus) for exemption from Chapter 103D, HRS, for the following goods and services:
Regular COVID-19 screening for student-athletes, coaches, and staff who are in close contact with student-athletes.

Vendor: To be determined
(If known)
Address:

Term of Contract: (If known)	From: Approval of the request To: One year from approval of the request	Cost: Up to \$999,999.00 (estimated)
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Direct any inquiries to: Department: Intercollegiate Athletics, University of Hawaii at Manoa Contact Name/Title: Carl Clapp, Associate Athletics Director Address: 1337 Lower Campus Road, PE/A 107 Honolulu, Hawaii 96822	Phone Number: (808) 956-6523 Fax Number: (808) 956-4637
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Date Posted: August 17, 2020

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days from the date posted to:

Office of Procurement Management
1400 Lower Campus Road, Room 15
Honolulu, Hawai'i 96822
email: OPM@hawaii.edu

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

TO: OFFICE OF PROCUREMENT MANAGEMENT

FROM: UHM Athletics
(Department/Program)

Pursuant to APM Section A8.220, the Department requests a procurement exemption to purchase the following:

Description of goods, services, or construction:

Regular COVID-19 screening for student-athletes, coaches, and staff who are in close contact with student-athletes.

Estimated Cost: \$ Up to \$999,000

(1) Explanation describing how procurement by standard competitive means is either not practicable or not advantageous to the University;

Due to the severity of the COVID-19 pandemic, the NCAA has recently mandated COVID-19 testing for student-athletes on a weekly basis (high contact risk sports) or every two weeks (low contact risk and medium contact risk sports). This mandate also includes the testing of coaches and staff who are in close contact with our student-athletes. The current options for laboratory testing of asymptomatic patients within the State of Hawaii and Island of Oahu are limited. In addition, there has been a shortage in testing kits available at the local labs. As such, procurement by standard competitive means are not practicable or advantageous.

(2) Details of the process or procedures to be followed in selecting the vendor to ensure as fair and open competition as practicable;

UHM Athletics will contact labs and/or medical groups on the Island of Oahu and solicit quotations from those entities that are available to perform the required COVID-19 tests within the testing parameters required by the NCAA. UHM Athletics will select the entity that provides the lowest cost, as long as the entity can meet all of our needs including the number of tests required, turn around times for results, dates, times, and location of testing, etc. In addition, if no single entity can meet all of the testing required for a particular week, UHM Athletics may select a combination of entities that can meet its needs (e.g. selection of two labs that provide the lowest and second lowest cost, that can meet our needs, etc.). Lastly, because it is unknown as to the length of time that the NCAA testing mandate will be in place, we are requesting this alternate procurement process to be approved for a period of one year.

(3) A description of the Department's internal controls and approval requirements for the exempted procurement; and

Each student-athlete requiring a COVID-19 screening will be required to have a lab requisition form completed by UHM Athletics head team physician.

(4) A list of Department personnel, by position title, who will be involved in the approval process and administration of the contract:

- David Matlin - Athletics Director
- Carl Clapp - Associate Athletics Director
- Lois Marin - Associate Athletics Director
- Tiffany Kuraoka - Assistant Athletics Director
- Dr. Jonathan Sladky - Head Team Physician
- Lyn Nakagawa - Head Athletic Trainer

Direct questions to: Carl Clapp Phone: (808) 956-4469

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Carl Clapp
Full Name of Principal Investigator, Department Head, or Administrator

Carl Clapp Digitally signed by Carl Clapp
Date: 2020.08.14 11:36:16 -10'00'
Signature Date

Tiffany Kuraoka
Full Name of Fiscal Administrator

Tiffany Kuraoka Digitally signed by Tiffany Kuraoka
DN: cn=Tiffany Kuraoka, o, ou=UH Manoa Athletics, email=tkuraoka@hawaii.edu, c=US
Date: 2020.08.14 12:41:55 -10'00'
Signature Date

APPROVED:
David Lassner
Full Name of Vice President or Chancellor

David Lassner Digitally signed by David Lassner
Date: 2020.08.16 10:42:49 -10'00'
Signature Date

FOR OPM USE ONLY

OPM COMMENTS:

APPROVED DENIED

David Lassner
PRESIDENT, UNIVERSITY OF HAWAII

Digitally signed by David Lassner
Date: 2020.09.07 13:16:02 -10'00'
DATE