

# STUDY SKILLS WORKSHOPS

The workshops will help students develop essential skills for academic success. All workshops are held at The Learning Center.

## USING YOUR TIME WISELY

Wednesday, January 16<sup>th</sup> 2:00 - 2:30 pm  
Wednesday, January 30<sup>th</sup> 2:00 - 2:30 pm

Do you say to yourself, "I'm so busy and I still can't seem to get everything done?" This workshop will provide useful tips on how to spend your time wisely in your role as a college student.

## BOOT UP THE COMPUTER

Tuesday, January 22<sup>nd</sup> 9:00 - 9:30 am

This workshop is intended for beginning computer users. You will learn the basics of MS Word, how to save document, sending emails, and cloud storage.

## STUDY KEYS

Tuesday, January 22<sup>nd</sup> 5:00 - 5:30 pm  
Wednesday, January 23<sup>rd</sup> 5:00 - 5:30 pm

Has it been awhile since you have attended school? Could you use some college study skills? This workshop will provide essential study tools you can use immediately.

## ONLINE STUDENT SUCCESS

Wednesday, January 23<sup>rd</sup> 3:00 - 3:30 pm  
Wednesday, March 13<sup>th</sup> 3:00 - 3:30 pm

Is this your first semester taking online classes? Learn what it takes to be a successful online student and what new habits you need to acquire.

## NOTE TAKING FOR ACADEMIC SUCCESS

Thursday, January 24<sup>th</sup> 2:00 - 2:30 pm  
Tuesday, January 29<sup>th</sup> 2:00 - 2:30 pm

Taking effective notes will help you make the most out of the time you spend in class. In this workshop you will learn strategies to enhance your listening skills and will show you how to take and use your notes effectively.

## COLLEGE READING

Wednesday, February 6<sup>th</sup> 12:00 - 12:30 pm

Are you overwhelmed with your reading load? Come learn how to read your textbook faster and while at the same time improving your comprehension.

## WRITING A PERSONAL STATEMENT

Wednesday, February 13<sup>th</sup> 12:00 - 12:30 pm

Are you being asked to write a personal statement for a scholarship or college application? Come learn how to sell yourself and set yourself apart from all the others.

## THE LEARNING CENTER

310 W. Ka'ahumanu Avenue  
Kahului, Hawai'i 96732

Phone: 808.984.3240

Website: [maui.hawaii.edu/tlc](http://maui.hawaii.edu/tlc)

## EXAM TIPS AND HINTS

Thursday, February 7<sup>th</sup> 2:00 - 2:30 pm  
Tuesday, February 12<sup>th</sup> 12:00 - 12:30 pm  
Saturday, February 23<sup>rd</sup> 12:00 - 12:30 pm

To do your best on a test, you must know your subject content and have a strategy for taking the test that allows you to "show" what you "know." In this workshop, you will learn valuable tips to prepare for your exams and also tips to use during your exams.

## UNDERSTANDING PLAGIARISM WITH SOME HELP FROM DR. SEUSS

Wednesday, February 27<sup>th</sup> 2:00 - 2:30 pm

When writing papers, avoiding plagiarism is an essential skill. This workshop conducted by Instructors Dr. Rosiana Azman and Dr. Stephen Fox will teach students how to identify what is and is not plagiarism.

## WRITING A RESEARCH PAPER

Tuesday, March 5<sup>th</sup> 12:00 - 1:00 pm  
Tuesday, March 19<sup>th</sup> 12:00 - 1:00 pm

Learn skills needed to write a research paper. This workshop will focus on choosing an effective topic, getting organized, researching, and producing an academic paper.