Site License Tracking Number
(ITS USE ONLY) _____

University of Hawai‘i Information Technology Services
Site License Customer Information

University of Hawai‘i Information Technology Services (ITS) has established this form to obtain basic required information on each department or person that acquires licenses and/or software through ITS Site Licensing program.

All site licenses will be assessed a charge on an annual basis for the period: July 1 through June 30 of the following year, during the first quarter of each fiscal year. Microsoft products are perpetual, one time fees that have no annual renewal fees (only Software Assurance licenses and subscriptions are renewable at the start of UH's Microsoft contract).

Exception to the above valid period will be made for Federal Fund Accounts Only. The billing period will be dependent on the authorized effective dates assigned to each account. Due to the federal law restrictions, federal fund accounts will be assessed their charges on a semi-annual basis after services have been received.

Date: _____ Campus: _____

Department Name: _____

Contact Name: _____ Telephone: _____

Contact Address: _____ Fax Number: _____

City, State, Zip: _____ Primary email address: _____

Check one: ☐ Faculty ☐ Staff UH username (required): _____

Persons authorized to pick up software in addition to the contact above: 1. _____ 2. _____

ITS USE ONLY

Date Received: _____ Requisition/PO# _____

Date Sent to Admin: _____ Check # (if paid with check) _____

Billed or Invoiced: _____ Total Amount $ _____

One time charge ☐ Recurring charge ☐

Circle appropriate codes:

ENDNOTE ESRI GOOGLE GTHCP MATHM MATL MINI

NVIVO OTTER.AI SAS SPSS TABLEAU

ITSSLCI form
REVISED 8/26

UH GitHub Copilot Order Form

For first year pro-rated or annual pricing and License Type tiers, please visit: https://www.hawaii.edu/sitelic/github/

Product Name	Quantity	Cost per license	Extended Total
GitHub Copilot NEW Annual License Faculty or Staff Use (pro-rated until August 31st of the current fiscal year)		$	**$** 0.00
License Type: ☐ **BASIC** ☐ **PRO-4** ☐ **PRO-10** ☐ **PRO-40**			
GitHub Copilot RENEWAL License Faculty or Staff Use (Sept 1st to Aug 31st of the following year, 12 mos)		$	**$** 0.00
License Type: ☐ **BASIC** ☐ **PRO-4** ☐ **PRO-10** ☐ **PRO-40**			
		TOTAL AMOUNT:	**$** 0.00

User's Full Name	UH Username	Github Username	License Type
			☐ **NEW** ☐ **RENEWAL**
			☐ **NEW** ☐ **RENEWAL**
			☐ **NEW** ☐ **RENEWAL**
			☐ **NEW** ☐ **RENEWAL**
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