

## **SLS GRADUATE 'OIHANA MAIKA'I FUND POLICIES AND GUIDELINES (February 2005)**

1. The Second Language Studies Graduate 'Oihana Maika'i Fund for Professional Development provides funds to full-time classified graduate students in the Department of Second Language Studies who are carrying out pedagogically-oriented academic work. Preference is given to the following three areas:
  - writing
  - reading
  - curriculum development and evaluation
2. Eligibility. Recipients must be full-time graduate students with a minimum GPA of 3.50 who are pursuing an MA, AGC, or PhD in the Department of Second Language Studies at the University of Hawai'i at Mānoa.
3. Funds may be requested to cover research and materials development costs related to the three areas identified above. Examples of expenses for which support may be requested include supplies, payments to subjects, purchase of materials, funding for student help, research travel, and specialized equipment. Requests for laptops will not be granted.
4. Support is not available for conference travel (for that, apply to GSO and to the Ruth Crymes Memorial Grant).
5. Awards from the Fund are limited to a maximum of \$1,000. Because funds are limited, it is anticipated that most awards will be significantly less. Awards are limited to one award every academic year.
6. Recipients will be selected by a committee appointed by the SLS Department Chair. The number and amount of awards will be determined by the selection committee based on the availability of funds. Each project will be assessed by the committee based on (a) how well it fits the purposes for which the Fund was established (as described in #1 above), (b) the quality of the project description, and (c) the likely impact of the project.
7. Applications may be submitted at any time prior to a deadline established each semester by the selection committee. Applicants should submit a short application form, together with a narrative description of the project and a budget. Applicants should arrange for a completed recommendation form from a member of the SLS faculty who is knowledgeable about the project.
8. Successful applicants will be expected to present results of their projects at an appropriate forum, such as the SLS Thursday Brown Bag colloquium series or at the annual Hawai'i TESOL conference.
9. At the discretion of the selection committee, the Fund may also be used to acknowledge scholarly excellence in second language studies by offering awards for outstanding pedagogically oriented papers published in refereed journals.