

UNIVERSITY OF HAWAI'I

SENIOR VICE PRESIDENT FOR ADMINISTRATION

August 26, 2001

ADMINISTRATIVE PROCEDURES MEMORANDUM NO. 01-13

TO: University Executive Council

FROM: Eugene S. Imai

Senior Vice President for Administration

SUBJECT: AMENDED ADMINISTRATIVE PROCEDURES

Personnel and/or Administrative Officers have been informed of the availability of the following Administrative Procedure (AP) on the World Wide Web (WWW) in Adobe/Acrobat format. Those units that do not have access to the WWW may contact their respective Personnel/Administrative Officer for a hardcopy.

(Amended) A9.730 Workplace Non-Violence Campus Procedures

Included the following attachments:

Attachment 3 - Suggested Incident Report

Attachment 4 - Suggested Post- Incident Report

If you have any questions, please contact Steve Yamada (email: steve@mail.pers.hawaii.edu).