

Prepared by Property and Fund Management Office
This replaces Administrative Procedure A8.531 dated March 1995.

A8.531

A8.525 Federal Personal Property January 2002

p 1 of 1

A8.531 Consumption

Consumption is the process of incorporating Federal property into an end item or otherwise consuming it in the performance of a contract or grant.

The University will only be relieved of accountability by the Federal Contracting Officer for that Federal property which is consumed or expended for proper purposes and in reasonable amounts in the performance of the contract or grant under which such property is acquired. The Principal Investigator is responsible for ensuring that all Federal property is used only on the contract or grant for which the property was acquired.

Disposal applications and reports of transfers are not required for items consumed in the performance of a grant or contract. However, the property custodian or custodial department should maintain inventory control records over those items such as quantity acquired or received, cost, quantity consumed, and the balance on hand. (See Administrative Procedure A8.527, Records of Federal Property.)