



February 9, 2023

**MEMORANDUM**

TO: Council of Chancellors  
Council of Senior Student Affairs Officers  
Student Life Directors/Coordinators  
UH Student Caucus

FROM: Farrah-Marie Gomes  
Associate Vice President for Student Affairs

A handwritten signature in cursive script that reads 'Farrah-Marie Gomes'.

SUBJECT: Consultation on Proposed Changes to EP 6.208 Mandatory Student Fees

Executive Policy 6.208 relating to mandatory student fees is currently under review by administration. After engaging in substantive informal consultation, the proposed policy changes are hereby being submitted for formal consultation. **Please consult with your constituents and governing bodies and provide any comments using the [online form](#) by March 10, 2023.**

**Justification for Policy Changes**

Board of Regents policy [RP 6.203](#) establishes Board-approved fees, including mandatory student fees. Mandatory student fees are assessed of all students, in amounts set in accordance with Board policies, and as set forth in a fees schedule attached to [EP 6.208](#). Currently, these fees are assessed to all students, with exceptions (described in Section III.G. of the policy) for students in distance and online courses, who are not able to take direct advantage of certain co-curricular programs and opportunities at their course-offering campus.

EP 6.208 was adopted during a time in the University's history when there were fewer online courses, which also resulted in fewer concurrent registrations across campuses. With the recent events of the pandemic and the proliferation of online courses, the proposed revisions would ensure the consistent assessment of fees based on the type of program students are enrolled in.

Additionally, the proposed revisions would provide fee revenue to student activities and health organizations and departments that have demonstrated the ability to deliver programs and services in both in-person and virtual platforms, including social media. This adds a fee benefit even to those students who are geographically in non-proximate locations.

### **Informal Consultation**

Over the past several months, administration has engaged in informal consultation with a variety of individuals and groups across the System. These include providing draft copies of the policy revisions and receiving feedback from:

- Council of Chief Academic Officers
- Council of Senior Student Affairs Officers
- Student Life Directors/Coordinators
- UH Student Caucus
- All Campus Council of Faculty Senate Chairs

### **Key Changes at a Glance**

- Section I: Added definition for “distance programs”.
- Section III.G. regarding fees for distance program and concurrently enrolled students:

Added mandatory student activity & program and student health fees regardless of course modality or program type.

Attached are redline and clean copies of the revised policy. The current policy is located at: <https://www.hawaii.edu/policy/index.php?action=viewPolicy&policySection=ep&policyChapter=6&policyNumber=208&menuView=closed>

Please submit comments or questions using the [online form](#) by **March 10, 2023**. Thank you.

### **Attachments**

c: Chief Academic Affairs Officers  
Chief Administrative Affairs Officers