

EP 5.205 Academic credentials consultation comments						
Campus	Office	Section	Page	Proposed Revision	Comment/Rationale	Response
UH Hilo	Registration	II.C	1		This is not the case for PHARM. Students get their Bachelor at the same time.	Have added a caveat to the language in policy.
UH Hilo	Registration	II.F	1		Feel like this statement is misleading as many of our students declare a secondary major as a secondary declared academic field of study. Minors are more like an additional interest area of focus.	Took out primary and added a student may have more than one major.
UH Hilo	Registration	II.I	2		UH Hilo has academic subject certificates. Don't think it should mention community college. Also, with this definition, the student should only be taking the SC if they have room in their major electives to accommodate.	These have generally been awarded at the Community Colleges.
UH Hilo	Acad Affairs				Did these policy revisions get run by the Registrar group and the Financial Aid group? While they are academic policy changes, the implications of such changes can be slight to severe in terms of impact to other parts of our operations and organizations. If these groups haven't been included in the consult process, I would suggest that be done formally as opposed to informally as FYIs through VCSAs.	9/21/21 link for current proposed policy revisions on OVPAS website shared with all Registrars and Financial Aid (via Sherry/Merrissa)
UH Hilo	Acad Affairs	II.F	2		For this particular policy, is there a reason that "Academic minors do not stand alone." was lined out?	Yes. So that we can revise policy to allow for stand alone minors and/or interdisciplinary minors that may not be formally connected to a discipline.
UH Hilo	Acad Affairs	II.G, H, I, J	2		Also, the certificates appear to apply only to community colleges. Where will reference to certificates for 4-years be covered?	The policy includes definitions of certificates that are offered at the 4-year campuses. After conferring with the VCAAs, the language was not altered.
System	Financial Aid				I do hope there will be an opportunity to share a draft with the financial aid group for feedback before it is finalized.	9/21/21 link for current proposed policy revisions on OVPAS website shared with all Registrars and Financial Aid (via Sherry/Merrissa)
System	Financial Aid	II.A, B	1		I am wondering why the set amounts of 60 and 120 credits for AAs and Bachelor's degrees, respectively, instead of a small range (e.g., 60-65 or 60-70, and 120-125 or 120-130)? A range might be helpful if faculty intend students to achieve their minor credits within the allotted credit limit for a Bachelor's degree...that would give students a little wiggle-room for electives to do both a major and minor before completion of the primary major degree that comprises their financial aid eligibility status.	Have added language of "a minimum of" to address concerns regarding definition of credits.
Kauai CC	Faculty Senate	II.A	1		<u>II.A. Defines associate's degrees to be 60 credits. It doesn't appear to give flexibility for other credit totals. However, some of our programs have more than 60 credits.</u>	Text modified to include "a minimum of" to both AA and BA degrees to indicate programs may have variable numbers of credits. Additional definition was added of "major" to help clarify that some limitation on large majors should be considered.
System	Financial Aid				Questions and concerns about terminology being used, exact number of credits in AA and Bachelors Degrees, implementation timeframe, SAP, CPOs star builds, hidden prerequisites (advertising of time to degree is not accurate if there are prerequisite course credits that are not counted in the AA and Bachelor's 60 and 120 credits respectively).	We have tried to modify the language accordingly.
System	Student Affairs	II.L	2		With the new addition of Micro-Credentialing being added, EP 5.205 Academic Minors and Certificates will also need to be updated to have this category added as well.	Addressed: there is already a definition of microcredential in the new policy.
UHMC	Acad Affairs	II.B	1	Bachelor of Arts, Science, and others: The Bachelor's degree consists of 120 semester credits and includes the completion of University-wide core requirements, individual college or school requirements, and an academic specialization comprising a major.	Just wanted clarification on the statement "completion of university wide core requirements" is this referring to the foundations and diversifications?	ABA includes the completion of gen ed, so yes.
Kauai CC	Faculty Senate	II.A	1	"The Associate's degree consists of at least 60 semester credits..."	Many associate's programs that are currently offered consist of more than 60 credits. To state that these programs consist of 60 credits would be an inaccurate statement of fact.	Altered to say generally consist of...
Kauai CC	Faculty Senate	III.C	3	"If new degrees exceed ... approval must be sought by the appropriate authority as described in EP 5.201."	It should be clarified that this statement applies to new degrees. Otherwise currently existing degrees would technically immediately need to seek approval the moment this policy is adopted. Also, for consistency and clarity, the authority who approves should be the same as that in EP 5.201	We will interpret this to mean that existing degrees have already received approval.
System	Academic Affairs	III.D	3		Under III.D.2. "/Provost" should be added after "Chancellor". I think that is implied as it is changed elsewhere.,	Change made
Kauai CC					Need to include language reflecting flexibility in credits for degrees. Many programs have degrees bigger than the number stated in the draft policy.	Text modified to include "a minimum of" to both AA and BA degrees to indicate programs may have variable numbers of credits. Additional definition was added of "major" to help clarify that some limitation on large majors should be considered.
System	Financial Aid				The definitions of CA, CO, ASC, and APC are limited to community colleges but Hilo has an ASC so it is recommended that the limitation of community colleges be removed.	The policy includes definitions of certificates that are offered at the 4-year campuses. After conferring with the VCAAs, the language was not altered.
System	Student Affairs				With the new addition of Micro-Credentialing being added, Executive Policy: EP 5.205, Academic Minors and Certificates will also need to be updated to have this category added as well.	Addressed: there is already a definition of microcredential in the new policy.
UH Hilo	Student Affairs				There either needs to be a range of credits or some flexibility. A single number isn't sufficient	Have added language of "a minimum of" to address concerns regarding definition of credits.
UHM					Definition of a major needs to be clarified	Worked with April, Max, and Pearl to refine the definition of a major.
Hawaii CC	Academic Affairs	II	2	F. Academic major: is a primary area of inquiry that leads to a degree through coursework that represents cohesive and extensive study in a subject area in which a student develops depth of knowledge, competency, and understanding. It requires at least 30 credits. XX of which are upper division. Majors beyond 60 credit hours require approval by the chief academic officer or their designee. Majors are identified with a CIP code for institutional and federal reporting requirements.	Suggestion: "at least half of which are upper-division" (?) or "at least 15 of which are upper-division" (which would be a little more than half of the floor of 27)	The more detailed specifics were removed.

UHCC		II.K.	2	A focus or specific area of emphasis within a specific academic major of a baccalaureate or AA degree. The concentration/specialization must fit within the structure of the baccalaureate or AA degree, may not extend the credits required for the degree, and shall be at least nine credit hours for AA degree and 12 credit hours for baccalaureate degree.	Aligns language with the Academic Subject Certificate which is similar and indicates a minimum number of credits required to be called a concentration. I'm not sure about the number of credits. We have 9 credits for AA degree, so suggesting that 4-year degree should be at least 12 credits.	We have left this more general.
UHCC		II.K.	2	Concentration: A focus or specific area of emphasis within a specific academic major that requires a minimum of 9 credits for the focus area. The concentration is completed as part of the academic major and does not require additional credits.	1. I think we should pick what to call it - either Concentration OR Specialization. I don't think we should allow both. It's confusing. 2. I think there should be a minimum number of credits to call it a concentration. Some degrees have 6 credits which seems irrelevant. Let's settle on a minimum which I recommend is 9 credits (and used in UHCC policy).	Have included minimum of 9 credits. Have left specialization to reflect possible existing practices.
UHM	Faculty Senate	III.C	3	C. If degrees exceed the generally accepted credit hours defined in this policy, approval must be sought by the Vice President for Academic Strategy or, if delegated, to Chancellor/Provost.	*From instead of by?	This has been edited in the policy.
UHM	Faculty Senate	III.D (as revised)		D.C. Reporting Requirements 1. Campuses are to maintain policies related to academic minors, concentrations/ specializations, and certificates. 2. Campuses are to notify the Office of the Vice President for Academic Strategy Affairs of the approval of all new certificates, concentrations/specializations, and minors including documentation of the approval by the Chancellor.	*Does this bypass any Faculty oversight modes? *Are these changes acceptable to the Faculty Senate process, in general? Ought we include language about senate oversight?	No -- any notification happens AFTER it has gone through whatever campus approvals exist.
UHCC From "clean" version		II.D. Definitions		Use less detailed definitions and combine the 2-year and 4-year definitions (similar to before). See attached for proposed language.	he UHCCs have their own policy with specific definitions for certificates. It is easier for the UHCCs to modify their policy (doesn't need BOR approval), so prefer to keep ES.205 at a higher, more general level of definition. Doing so gives more flexibility to the 4 years as well.	Have made modifications accordingly.
UHCC		II.D.2		Recommend clarifying the terminology by only using "concentration". Remove "specialization" from the policy and provide campuses a period to transition to concentration.	Explaining the different types of degrees, certificates, and concentrations to external partners is challenging, and currently there is no clarity on the difference between a concentration and a specialization. Best to pick one and use it consistently.	Have made modifications accordingly.
UHCC		II.D.3-6		Add language to Associate's degree similar to Baccalaureate degree: "Any associate's degree cannot go beyond 60 credits except with approval from the chief academic officer or their designee."	Creating parallel language for the definitions and discouraging degrees with too many credits.	Have made modifications accordingly.
UHCC		II.E.1.		Add BAS as an example degree.	UHWO and Maui offer BAS degrees, and I recommend including it as an example since it's a different type of degree	Added
UHCC		II.E.4-5		Add new definition. "Standalone Certificate: Recognition of work completed in select courses not housed under an existing major or degree. May require BOR approval if it requires significant resources."	Adding this statement ensures all of the CC certificates are included in the policy. Not sure if need the last sentence, but including as possible suggestion.	Added
UHM	Policy & Procedure Committee	II.A.5.	2	Would make an exception for CCs that have a BAS like UHMC> Proposed revision to last sentence - Community colleges do not use academic minors, except for the Baccalaureate degree programs offered by community colleges.	Need to have an exception for BAS programs in CCs as they could have an academic minor, if needed.	Added