EP 5.205 Academic credentials consultation comments

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<tr>
<td>UH Hilo</td>
<td>Registration</td>
<td>R.I.</td>
<td>1</td>
<td>this is not the case for PNM. Students get their Bachelor at the same time.</td>
<td>Have added a caveat to the language in policy.</td>
<td>----------</td>
</tr>
<tr>
<td>UH Hilo</td>
<td>Registration</td>
<td>R.F.</td>
<td>1</td>
<td>Yet like this statement is misleading as many of our students declare a secondary major as a secondary declared academic field of study. Minors are more like an additional interest area of focus.</td>
<td>Lock out primary and added a student may have more than one major.</td>
<td>----------</td>
</tr>
<tr>
<td>UH Hilo</td>
<td>Academic Affairs</td>
<td>II.</td>
<td>2</td>
<td>UH Hilo has academic subject certificates. Don't think it should mention community college. Also, with this definition, the student should only be taking the SC if they have room in their major electives to accommodate.</td>
<td>These have generally been awarded at the Community Colleges.</td>
<td>----------</td>
</tr>
<tr>
<td>UH Hilo</td>
<td>Academic Affairs</td>
<td>II.F</td>
<td>2</td>
<td>Did these policy revisions get run by the Registrar group and the Financial Aid group? While they are academic policy changes, the implications of such changes can be斜 to severe in terms of impact to other parts of our operations and organizations. If these groups haven't been included in the consult process, I would suggest that be done formally as opposed to informally as FYIs through VCAAs.</td>
<td>9/21/21 link for current proposed policy revision on OVPAS website shared with all Registrars and Financial Aid (via Sherry/Merrissa)</td>
<td>----------</td>
</tr>
<tr>
<td>UH Hilo</td>
<td>Academic Affairs</td>
<td>II.G, H, I.J</td>
<td>2</td>
<td>For this particular policy, is there a reason that &quot;Academic minors do not stand alone&quot; was lined out?</td>
<td>Yes. So that we can review policy to allow for stand alone minors and/or interdisciplinary minors that may not be formally connected to a discipline.</td>
<td>----------</td>
</tr>
<tr>
<td>System</td>
<td>Financial Aid</td>
<td>II.A, B</td>
<td>1</td>
<td>I am wondering why the set amounts of 60 and 120 credits for AA and Bachelor’s degrees, respectively, instead of a small range (e.g. 60-65 or 60-70, and 120-125 or 120-130)? A range might be helpful if faculty intend students to achieve their minor credits within the allotted credit limit for a Bachelor’s degree... that would give students a little wiggle room for electives to do both a major and minor before completion of the primary major degree that comprises their financial aid eligibility status.</td>
<td>Have added language of &quot;a minimum of&quot; to address concerns regarding definition of credits.</td>
<td>----------</td>
</tr>
<tr>
<td>Kauai CC</td>
<td>Faculty Senate</td>
<td>II.A</td>
<td>1</td>
<td>A Bachelor’s degree to be 60 credits, it doesn’t appear to give flexibility for other credit totals. However, some of our programs have more than 60 credits.</td>
<td>Test modified to include &quot;a minimum of&quot; to both AA and BA degrees to indicate programs may have variable numbers of credits. Additional definition was added of &quot;major&quot; to help clarify that some limitation on major degrees should be considered.</td>
<td>----------</td>
</tr>
<tr>
<td>System</td>
<td>Financial Aid</td>
<td>II.L</td>
<td>2</td>
<td>With the new addition of Micro-Credentialing being added, EP 5.205 Academic Minors and Certificates will also need to be updated to have this category added as well.</td>
<td>We have tried to modify the language accordingly.</td>
<td>----------</td>
</tr>
<tr>
<td>UH Hilo</td>
<td>Academic Affairs</td>
<td>II.B</td>
<td>1</td>
<td>Bachelor of Arts, Science, and others: the Bachelor’s degree consists of 120 semester credits and includes the completion of University-wide core requirements, individual college or school requirements, and an academic specialization comprising a major.</td>
<td>Text includes the completion of gen ed, so yes.</td>
<td>----------</td>
</tr>
<tr>
<td>Kauai CC</td>
<td>Faculty Senate</td>
<td>II.A</td>
<td>1</td>
<td>The Associate’s degree consists of at least 60 semester credits...</td>
<td>Altered to say generally consist of...</td>
<td>----------</td>
</tr>
<tr>
<td>Kauai CC</td>
<td>Faculty Senate</td>
<td>III.C</td>
<td>1</td>
<td>If new degrees exceed... approval must be sought by the appropriate authority as described in EP 5.201.&quot;</td>
<td>We will interpret this to mean that existing degrees have already received approval.</td>
<td>----------</td>
</tr>
<tr>
<td>System Academic Affairs</td>
<td>III.D</td>
<td>3</td>
<td>Under III.D.1, &quot;Provost should be added after &quot;Chancellor.&quot; I think that is implied as it is changed elsewhere...</td>
<td>Change made</td>
<td>----------</td>
<td></td>
</tr>
<tr>
<td>Kauai CC</td>
<td>Faculty Senate</td>
<td>III.D</td>
<td>3</td>
<td>Need to include language reflecting flexibility in credits for degrees. Many programs have degrees bigger than the number stated in the draft policy.</td>
<td>Text modified to include &quot;a minimum of&quot; to both AA and BA degrees to indicate programs may have variable numbers of credits. Additional definition was added of &quot;major&quot; to help clarify that some limitation on major degrees should be considered.</td>
<td>----------</td>
</tr>
<tr>
<td>System</td>
<td>Financial Aid</td>
<td>II.F</td>
<td>2</td>
<td>The definitions of CA, CO, ASC, and APC are limited to community colleges but Hilo has an ASC so it is recommended that the limitation of community colleges be removed.</td>
<td>The policy includes definitions of certificates that are offered at the 4-year campuses. After conferring with the VCAAs, the language was not altered.</td>
<td>----------</td>
</tr>
<tr>
<td>UH Hilo</td>
<td>Student Affairs</td>
<td></td>
<td></td>
<td>With the new addition of Micro-Credentialing being added, Executive Policy: EP 5.205, Academic Minors and Certificates will also need to be updated to have this category added as well.</td>
<td>Addressed: there is already a definition of microcredential in the new policy.</td>
<td>----------</td>
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<tr>
<td>OVM</td>
<td></td>
<td></td>
<td></td>
<td>The policy includes definitions of certificates that are offered at the 4-year campuses. After conferring with the VCAAs, the language was not altered.</td>
<td>----------</td>
<td></td>
</tr>
<tr>
<td>Hawaii CC</td>
<td>Academic Affairs</td>
<td>II.</td>
<td>2</td>
<td>Academic major is a primary area of inquiry that leads to a degree through coursework that represents cohesive and extensive study in a subject area in which a student develops depth of knowledge, competency, and understanding. It requires at least 30 credits. XX of which are upper division. Majors beyond 60 credit hours require approval by the chief academic officer or their designee. Majors are identified with a CIF code for institutional and federal reporting requirements.</td>
<td>The more detailed specifics were removed.</td>
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Definition of a major needs to be clarified

Definition of a major needs to be clarified
A focus or specific area of emphasis within a specific academic major of a baccalaureate or AA degree. The concentration/specialization must fit within the structure of the baccalaureate or AA degree, may not extend the credits required for the degree, and shall be at least nine credit hours for AA degree and 12 credit hours for baccalaureate degree.

We have left this more general.

Concentration: A focus or specific area of emphasis within a specific academic major that requires a minimum of 9 credits for the focus area. The concentration is completed as part of the academic major and does not require additional credits.

I think we should pick what to call it - either Concentration or Specialization. I don’t think we should allow both. It’s confusing.

I think there should be a minimum number of credits to call it a concentration. Some degrees have 6 credits which seems irrelevant. Let’s settle on a minimum which I recommend is 9 credits (and used in UHCC policy).

Have included minimum of 9 credits. Have left specialization to reflect possible existing practices.

Concentration or specialization must fit required to be a concentration.

No – any notification happens AFTER it has gone through whatever campus approvals exist.

From instead of by?

For education degree, the structure of the bacculaureate may not extend the credits suggesting that a year-degree should at least 12 credits.

We have made modifications accordingly.

Do we have our own policy with specific definitions for certificates. It is easier for the UHCCs to modify their policy (doesn’t need BOR approval), so prefer to keep ES.205 at a higher, more general level of definition. Doing so gives more flexibility to the 4 years as well.

Have made modifications accordingly.

Recommend clarifying the terminology by only using “concentration”. Remove “specialization” from the policy and provide campuses a period to transition to concentration.

Explain the different types of degrees, certificates, and concentrations to external partners is challenging, and currently there is no clarity in the difference between a concentration and a specialization. Best to pick one and use it consistently.

Have made modifications accordingly.

Create parallel language for the definitions and discouraging degrees with too many credits.

Have made modifications accordingly.

Added including it as an example since it’s a different type of degree.

Added including all of the CC certificates are included in the policy. Not sure if need the last sentence, but including as possible suggestion.

UHCC Office

II.K.

2

Faculty Senate

III.C

3

From "site" UHCC Office

Use less detailed definitions and combine the 2-year and 4-year definitions (similar to Before). See attached for proposed language.

No UHCCs have their own policy with specific definitions for certificates. It is easier for the UHCCs to modify their policy (doesn’t need BOR approval), so prefer to keep ES.205 at a higher, more general level of definition. Doing so gives more flexibility to the 4 years as well.

Have made modifications accordingly.

UHCC Office

II.K.

2

Faculty Senate

III.C

1

D.C. Reporting Requirements

1. Campuses are to maintain policies related to academic minors, concentrations/ specializations, and certificates.
2. Campuses are to notify the Office of the Vice President for Academic Strategy/Affairs of the approval of all new certificates, concentrations/specializations, and minors including documentation of the approval by the Chancellor.

*From instead of by?*

*Does this bypass any Faculty oversight modes?*

*Are these changes acceptable to the Faculty Senate process, in general? Ought we include language about senate oversight?*

No – any notification happens AFTER it has gone through whatever campus approvals exist.

Faculty Senate

III.D [as revised]

Campuses are to maintain policies related to academic minors, concentrations/ specializations, and certificates. Campuses are to notify the Office of the Vice President for Academic Strategy/Affairs of the approval of all new certificates, concentrations/specializations, and minors including documentation of the approval by the Chancellor.

*Does this bypass any Faculty oversight modes?*

*Are these changes acceptable to the Faculty Senate process, in general? Ought we include language about senate oversight?*

Faculty Senate

III.D [as revised]

Campuses are to maintain policies related to academic minors, concentrations/ specializations, and certificates. Campuses are to notify the Office of the Vice President for Academic Strategy/Affairs of the approval of all new certificates, concentrations/specializations, and minors including documentation of the approval by the Chancellor.

*Does this bypass any Faculty oversight modes?*

*Are these changes acceptable to the Faculty Senate process, in general? Ought we include language about senate oversight?*

No – any notification happens AFTER it has gone through whatever campus approvals exist.

From "site" UHCC Office

Use less detailed definitions and combine the 2-year and 4-year definitions (similar to before). See attached for proposed language.

No UHCCs have their own policy with specific definitions for certificates. It is easier for the UHCCs to modify their policy (doesn’t need BOR approval), so prefer to keep ES.205 at a higher, more general level of definition. Doing so gives more flexibility to the 4 years as well.

Have made modifications accordingly.

UHCC Office

II.D.2

Recommend clarifying the terminology by only using “concentration”. Remove “specialization” from the policy and provide campuses a period to transition to concentration.

Explain the different types of degrees, certificates, and concentrations to external partners is challenging, and currently there is no clarity in the difference between a concentration and a specialization. Best to pick one and use it consistently.

Have made modifications accordingly.

UHCC Office

II.D.3-6

Add language to Associate’s degree similar to Baccalaureate degree: "Any associate’s degree cannot go beyond 90 credits except with approval from the chief academic officer or their designee.”

Creating parallel language for the definitions and discouraging degrees with too many credits.

Have made modifications accordingly.

UHCC Office

II.E.1

Add BAS as an example degree.

UNWO and Mail offer BAS degrees, and I recommend including it as an example since it’s a different type of degree.

Added

II.E.4-5

UNH Office

Add new definition: "Mandated certificate. Recognition of work completed to select courses not housed under an existing major or degree. May require BOR approval if it requires significant resources.”

Adding this statement ensures all of the CC certificates are included in the policy. Not sure if need the last sentence, but including as possible suggestion.

Added