

EP 5.214/7.206 Concurrent registration consultation comments						
Campus	Office	Section	Page	Proposed Revision	Comment/Rationale	Response
Kauai CC	Faculty Senate			Add in that the classes would be considered to be transfer classes with grade	<p>System-wide Crosslisting:</p> <p>Without knowing how this will look to students, it is difficult to judge some of the possible impacts. Even down to something like the order that institutions are listed can be impactful (Windward had some concerns about an alphabetical listing, for example). There are also concerns about whether this crosslisting will result in the elimination of some offerings from the home campus – especially face-to-face offerings. Your statement during the ACCFSC meeting that the intent isn't to crosslist courses from other campuses that overlap with the home campus's offerings was comforting. However, I would like to request that something to that effect go into writing in policy.</p> <p>Also, if the crosslisted courses are going to be included in the home campus GPA of students, then I believe that there are more policy changes that would need to be enacted in order to clear the way for this type of crosslisting. Unless the courses are going to go through the curriculum process on the home campus, there seems to be a lot of problems that will arise. Knowing whether this curriculum process involvement will happen or not is going to be key in understanding how this initiative will play out.</p> <p>Just as an aside, I saw in the "Proposal" document that one of the points listed for justification includes an anecdote about an upset parent complaining to the President. This kind of evidence actually makes me (and probably other similarly-minded people) much less likely to support a proposal. I sincerely hope that isolated incidents like this one aren't major guides to the creation of policy at UH. That's especially the case because, based on my understanding of transfer, reverse transfer, and accreditation requirements, it seems that this incident is highly likely to be the result of a misunderstanding on the student/parent's part.</p>	The policy has been revised to specify that the classes would be accepted as a transfer class with a grade to address your concern regarding the course being required to go through the curriculum committee. The Chief Academic Officer at both the offering campus and the receiving campus(es) will have to approve each class that is to be shared via the C3S system. Other policies, including EP6.201 on Tuition and Fees will also have to be changed. Note that in any given semester 2,000 students at the 4-year campuses already take UHCC classes and those course transfers are processed fairly easily.
System	Financial Aid				Questions and concerns about the term “cross listing” and what exactly does that mean and how does it work, where does the course go (how does the student get the grade - is it a home campus course or a transfer course into the home institution), what does the course look like on a Transcript, etc?	See response to Kaua'i CC above. We have changed the name to "Cross-Campus Course Sharing" (C3S).
System	Student Affairs	I.C	1		Need clarification. What is the articulation process going to look like? What is the transcript going to look like? How will this affect how this course is transferred outside of UHM? If a student is taking a course at another campus and their home campus is different, articulation could be an issue if student transfers out of UH to another institution.	See response to Kaua'i CC above. Note that in any given semester 2,000 students at the 4-year campuses already take UHCC classes and those course transfers are processed fairly easily. Our office has been working with the campuses to complete course articulations for C3S courses.
System	Student Affairs	II.D	1		Need clarification. What is the articulation process going to look like? What is the transcript going to look like? This "process" will need to be disclosed somehow in the key, catalog, course descriptions, etc. How will this affect how this course is transferred outside of UHM?	See prior response and response to inquiry from Kaua'i CC. Note that in any given semester 2,000 students at the 4-year campuses already take UHCC classes and those course transfers are processed fairly easily. Course-to-course articulations are important regardless of C3S, and our office has been working with the campuses to complete course articulations for C3S courses.
System	Student Affairs	III.C	2		Need clarification. For the CC to 4-yr., will there be amendments to the admissions process? Student should/would normally need to be admissible to the 4-yr. campus in order to take the 4-yr. course. This will also need to be disclosed somehow on the transcript key so institutions outside know this unique situation.	No, there will not be any changes to the admissions process per se. C3S classes offered at the 4-year campuses will be made available to UHCC students, who will not need to apply for formal admission to the offering campus in order to access these select offerings.
System	Student Affairs	III.D	2		Need clarification. How will students "know" this? It will seem that the course is their home campus course, but on the back end it will be from another campus. So, how will this work?	These questions are a matter of implementation. Currently in the pilot C3S courses are made available for student view in STAR. Faculty and programs participating are able to reach out to potential students to provide them with relevant registration information.
System	Student Affairs	III.D.1	2		How will students know this if "The classes cross-listed across campuses are treated the same as home campus taught classes from the student perspective."	See answer directly above regarding pilot program and advertising to students via STAR and programs. Note that, under the latest version of the policy (and the current C3S parameters) the courses are not "cross-listed" but rather "belong" to the offering campus. C3S offerings include classes that are unique to the offering campus and therefore not normally accessible to students on other UH campuses.
UHM	Advising	III	2		Since the UHCCs and UHM have different grade replacement policies, there will likely be confusion once a student's home campus moves from a UHCC to UHM based on the differences between the policies.	This is an additional reason to align grade replacement policies as this problem exists irrespective of C3S and concurrent registration.
UHM	Advising	III	2		It sounds as though courses from UHM being cross-listed on the UHCC campuses might cause confusion once their home campus is changed to UHM with regard to GPA. Since Mānoa does not have a system-wide GPA, how are these courses going to be factored into GPA? It seems as though they would not factor into the UHM GPA, but it will impact the ongoing confusion from UHCC students when they transfer to UHM and their existing GPA does not transfer.	See response to Kauai above.
UHM	Advising	III	2		What impact does this have on Ka'ie'ie?	It is hoped C3S can align and support Ka'ie'ie.

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UHM	Advising	III	2		Which tuition price will students pay for the courses, UHM or UHCC?	UHCC students will be charged at the UHCC tuition rate for lower-division C3S classes and at the rate specified in policy for 300 and 400 level courses offered at a 2-year campus. Changes to EP6.201 are also being proposed to clarify this.
UHM	Advising	III	2		Are courses automatically going to be linked, or what is the process for establishing and reviewing these classes cross-listed across campuses?	We have developed a Kualii Build form for C3S class applications that requires approval from both the home and recipient campuses. Note that classes are not being cross-listed under C3S but rather made accessible to students across the system.
UHM	Registration			Suggestion: Add "A student enrolled concurrently at another University of Hawai'i campus cannot pursue degrees from both the host and home campus simultaneously."	I'm curious to know if we can insert language in EP 7.206 that specifically states that students cannot pursue two degrees simultaneously while taking courses at a campus that is not their home campus.	New language added regarding not being allowed to pursue two degrees simultaneously.
Kauai CC	Faculty Senate	III	2	Sections need to be added to this policy in order to guarantee: 1. Both the "offering" and "receiving" campus need to approve of any 'crosslisting' 2. "Campus approval" means the approval of the Faculty Senate, in consultation with appropriate discipline faculty and administration, through the campus curriculum process 3. 'Crosslisting' is intended only to provide new offerings, rather than to duplicate offerings 4. (In this or another policy) A commitment should be made for all campuses to offer a reasonably broad range of offerings in order to serve the students of their community.	These assurances were made either verbally or in writing to ACCFSC. If they are not written into policy/procedure, then there can be no certainty that they will be upheld.	Since these comments were submitted, we have followed a new direction for C3S that does not require cross-listing. Rather, students will take the courses like any other transfer course. The policy has been revised to state that the offering campus and the receiving campus (es) both must approve. Because the classes can be accepted as a transfer class with the grade recorded in the transcript, it need not go through the curriculum process. A C3S Kualii Build application form is now in place, and approval is required by the offering campus VCAA/VPAAE and from the VCAs at any of the proposed partner campuses.
Kauai CC	Faculty Senate	I.C	1	Name changed to "cross-enrolled across campuses".	The term "crosslisting" already has a definition, so for clarity it would be better for this new way of listing courses to be given a different name.	Renamed to "cross campus course sharing" C3S
Kauai CC	Faculty Senate	II.D	1		US Center of Immigration Services requires that at least 9 credits need to be courses offered by the home campus. There needs to be clarity on this issue set forth in policy.	If the C3S course is a transfer course with grade, it will not count toward the 9 credits. If it is being taught as an equivalent course, then it will be in the campus catalog and count towards the 9 credits. When students register for a C3S class through STAR, they will need to actively select an alternate campus to access C3S offerings.
Leeward CC	Student Services	III	2		Who will have jurisdiction over classes regarding TIX, Student Conduct, emergency tracing, etc.?	The home campus for the C3S course.
Leeward CC	Student Services	III	2		Who will decide what classes are housed at a particular institution?	It will be decided by the campuses. For example, if Manoa and KapCC wish to share Honor's 200 level course, both campuses will agree to the process for it to be offered.
Leeward CC	Student Services	III	2		Which campus will count enrollment? How will this affect campus budgets including staffing?	The enrollment and tuition will go to the offering campus.
Leeward CC	Student Services	III	2		Will the student's home institution or campus offering the course provide advising? CC and 4-year counseling are very different in scope.	The student's home institution will provide advising. The number of classes that a student may take through this process will be limited.
Leeward CC	Student Services	III	2		Which campus will receive campus fees? Subsequently, would students be eligible to receive support from any campus including those who did not receive said fees?	This will be determined in the changes to EP6.208. Under C3S, students will not be assessed student fees at the C3S offering campus.
Leeward CC	Student Services	III	2		Hold and override traffic will be problematic especially given the current hiring freeze. Students will be making these requests at busy points in the term. What protocols, processes, and personnel will be assigned to address these issues?	The hiring freeze has been lifted.
Leeward CC	Student Services	III	2		The proposed policy anticipates FA impact. As centralization looms and reduced staffing is already affecting rollout, how will compliance be handled?	The student's home institution should handle financial aid advising.
Leeward CC	Student Services	III	2		Will this pass federal financial aid regulations?	Yes

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Leeward CC	Student Services	III	2		Who will monitor for adherence to CPoS?	STAR
Leeward CC	Student Services	III	2		Who will vet courses for cross-listing particularly at 4-years?	Campuses must agree for a course to be approved for this process. OVPAS has developed a Kuali Build form to be used to ensure all appropriate approvals are obtained.
Leeward CC	Faculty Senate	II.A.B	2		Item II A and B are saying the same thing.	One is defining the process and the other is defining the student.
Leeward CC	Faculty Senate	II.A	2	Item II A second sentence, "be able take" should be changed to "be able to take".		Thank you for catching that typo. We have corrected that.
Leeward CC	Faculty Senate	II.C	2	Revised to cross-enrolled.	Item II C, cross-listed may not be the best term to use for this policy. Cross-list has been used for scheduling a course, which may have different alphas but cover the same content (or close to identical content) by different department/division within the same institution, but now we are trying to use it for scheduling one course by different campuses. A new term should be created for this new situation.	Revised term to be cross campus course sharing (C3S).
Leeward CC	Faculty Senate			Concerns about this policy:	1. What happens say, campus A tries to cross-list a course offered by campus B but not offered by campus A? The course now will be on campus A's schedule, does campus A need to now include the course on its catalog? Can campus A include the course as an elective or required course of a degree program even though campus A is not offering the course? Does the course need to go through the Curriculum Committee of Campus A for approval? What happens to assessment process? What about potential impact on accreditation process?	A change has been made to clarify that the course will be treated as a transfer class with or without grade or as an equivalent course. If it is an equivalent course, it must be in the course catalog of the receiving campus and go through curriculum committee.
Leeward CC	Faculty Senate				2. What happens to tuition distribution? Which campus gets what?	The offering campus gets the tuition.
Leeward CC	Faculty Senate				3. How to keep track the enrollment number?	The enrollment can be handled in Banner if the classes are tagged as being part of this program.
Leeward CC	Faculty Senate				4. What will be the procedure for approving such cross-listed courses? We can't go just cross-list whatever people want. Right now, students are looking at the schedules from different campuses before they register. It has been working well. Do we really want to introduce potential chaos?	The enrollment can be handled in Banner if the classes are tagged as being part of this program. All campuses will have to approve classes which are included in this process. Note that the current version of C3S does not rely on cross-listing.
Leeward CC	Faculty Senate				5. How about we simply created a new combined class schedule? So, each campus will publish its own schedule as well as this combined class schedule which include all courses offered by all campuses. For example, for ENG 100, list all the sections offered by all campuses, but indicate the campus next to each section, so that students can tell which section is offered by which campus. Now, student can either view simple schedule by campus or view the combined schedule, which include everything? This way can eliminate a lot of problems.	This would work for classes within the CCs, but will not work for classes between the 4 years, or allow for UHCC students to take classes at the 4 year campuses.
UHM	Registration	III.C	2	Notwithstanding the above, classes cross-listed across campuses can be among community colleges, community colleges to four-year UH institutions, and among four-year institutions. The classes cross-listed across campuses are treated the same as home campus taught classes from the student perspective.	General concern about how articulations will be treated if a student is taking a course at another campus and their home campus is different – articulation could be an issue shall a student transfer to another institution outside of the UH System.	The class will be in the transcript either as a transfer class with or without grade or an equivalent course.
UHM	Registration	III.C	2	Notwithstanding the above, classes cross-listed across campuses can be among community colleges, community colleges to four-year UH institutions, and among four-year institutions. The classes cross-listed across campuses are treated the same as home campus taught classes from the student perspective.	If a community college student is enrolled in an upper division (300-400) cross-listed course, we would need to pay careful attention to accreditation requirements. Generally, community colleges cannot offer upper division coursework unless they are authorized to by the accrediting body or if there is an articulation agreement in place.	The approval process as designed within Kuali will serve as an articulation agreement in the case of an equivalent course. In the case of a transfer, no such agreement is required. Also, since C3S classes will not be cross-listed, upper-division courses will be offered by the 4-year campuses (or by select, approved programs at the UHCCs), which are already authorized to do so.
UHM	Registration	III	2		How will international students be treated if they are concurrently registered? Students on I-20 visas, while they can be concurrently enrolled at more than one institution, need to maintain their full-time status. Language should be added that specifies that they need to maintain their full-time requirement.	Note that in any given semester 2,000 students at the 4-year campuses already take UHCC classes and many more UHCC students take classes at multiple UHCC campuses. This includes a number of international students. Communication will be critical for this student group, for the reasons you've mentioned.
UHM	Registration	III	2		How will the courses be identified on the academic transcript at the student's home campus? We need to be able to record on the transcript that the course was taken another campus as a cross-listed course. This is important for transparency and to ensure that other institutions can properly articulate the courses. Would need to be on the key.	The course will show up as any other transfer course.

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UHM	SOEST	I	1	To establish a procedure that allows a class taught at one campus to be listed in the schedule at other campuses using cross-listing across campuses.	I am concerned this will negatively impact students. They already have difficulty dropping classes at one campus. If they are enrolled at two campuses, I imagine it will be more difficult and confusing for them to navigate.	This will help students by allowing them to take a class that they may not otherwise be able to take. Dropping classes will not be any different than dropping a regular class.
UHM	SOEST	I	1		How will this impact financial aid? Will students receive less aid or need to use concurrent enrollment forms?	UH campuses have a consortium agreement allowing for financial aid to be applied at more than one campus (already we have thousands of students taking courses at multiple campuses).
UHM	SOEST	I	1		If students are unaware they are at two campuses and drop courses, will their home campus change without them realizing?	No, changing the home campus will require the student to change their home campus designation as is currently the case.
UHWO & LCC	pilot class				How will the course show up on the transcript for a student? Will the grade transfer in or is it treated like other course transfers in the system?	The campuses can decide if the grade transfers or not.
UHWO & LCC	pilot class				Will the student be eligible for financial aid for the course? The course will not be in the pathway if not part of Leeward's curriculum. Will "pinning" allow for the course to be part of the CPOS?	It may be part of the CPOS if this was worked out in the initial agreement between campuses. Otherwise it can be included as is currently done at CC campuses where students often take classes at other campuses.
UHWO & LCC	pilot class				How will tuition be handled? Who creates the CRNs and sets the tuition? How will the tuition flow from Leeward to UHWO?	Tuition goes to the offering campus. A process is being worked on from the finance side. The tuition is set in 6.201.
UHWO & LCC	pilot class				Will the instructor be able to see the Leeward students in Lualaba? Usually an instructor can merge courses, but can you merge courses from 2 different campuses?	With the transition to Lamaku this question will need to be asked again. However, currently, the instructor has a C3S section in Lualaba in addition to the main section.
UHWO & LCC	pilot class				Will Leeward be able to add the course into the Banner catalog so they can schedule? Can Leeward add the UHWO instructor to the course? Who is responsible for making sure the courses are created correctly in Banner?	The course that was part of an initial C3S pilot was built in Banner by the UHWO Scheduler and made available for registration to students at other UH campuses through STAR.
UHWO & LCC	pilot class				How will the course show up in STAR? Will the course need to be added to a STAR pathway? Will the students be advised how to search for the course?	Yes, it will be in STAR. It will need to be added in the STAR pathway if the campus is counting it as an equivalent course.
UHWO & LCC	pilot class				Who will advise the students? Will there be an onboarding process since the students are taking a UHWO course? Who does the student talk to if they need support or assistance during the semester? What about tutoring and disability services?	If the tutoring or help is about the specific class, the offering campus should provide that support.
UHWO & LCC	pilot class				When is the course scheduled - is it after 24 credits have been earned? How will this course affect students who transfer after taking the course? Will they transfer as "continuing students"?	A student taking a C3S course will take the course because it is needed for their academic pathway or because it fits some other need in their schedule. It will be like any other transfer course articulated in the UH System.
UHWO & LCC	pilot class				May need to develop an MOU that addresses the following issues (specific to the pilot between Leeward and UHWO)	As C3S has evolved, we have identified how to offer the relevant courses in STAR without needing an MOU.
UHWO & LCC	pilot class				Ka'ie'ie transfer program is designed to assist students with these types of courses. It addresses most of the issues noted except for the tuition issue. UHWO also has a transfer program called Mananawai.	We hope that C3S will help facilitate these transfer programs!
UHM	Student Academic Success			Ensure that the campus offering the cross-term course follows the institutional policies of the campus that the course is cross-listed at. For example, UH Manoa (UHM) has a policy for excused absences for official university events. Student-athletes at UHM who travel provide documentation for such absences.		Already students at 4-year campuses take numerous courses at the 2-year campuses and 2-year students take courses across the CCs. The same procedures will be applied as for the existing swirling of students across campuses.
Kapiolani CC	Student Congress	I.C	1	Under purpose - Add further specification on cross-listing features	By adding specifications and filters on cross-listings, students can either remove the cross-listing feature and/or will be informed on which classes will be required to go to the other college campuses.	Details regarding how students will review and interact with C3S are handled in STAR.

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UHM	Faculty Senate	III	2	C. Notwithstanding the above, classes cross-listed across campuses can be among community colleges, community colleges to four-year UH institutions, and among four year institutions. The classes cross-listed across campuses are treated the same as home campus taught classes from the student perspective.	<p>*Why "Notwithstanding"?</p> <p>*Has there been consultation with 4 year programs?</p> <p>*Has the issue of pre-requisites been addressed and discussed? Re: that - how will a CC student be fully "prepared" for a 4 year course, as needed?</p> <p>*Has any thought been given to the MOA process? *What are the planned concrete processes/pathways for this to be implemented effectively?</p> <p>*Is this truly "optional" - as in can programs choose not to cross list, for example?</p> <p>*Will there be proactive and ample resources? What resources in terms of faculty and other personnel will be required to implement this?</p> <p>*Is there any impact on/relation to Ka'i'e'ie?</p>	<p>* The notwithstanding indicates that all other aspects of the policy remain intact and only C3S is at issue. * consultation went to all campuses and there has been widespread discussion during the pilot phase across all campuses. * As with any course, it will be up to the instructor to determine if a student who has not met the pre-reqs can still join the course. Our Kuali form also asks for disclosure of pre-reqs. * We have developed a Kuali form for the approval process for C3S to include articulation. Also our goal is that courses that support student pathways be part of the process to help with transfer. * Yes, it is truly optional --no faculty member or program will be required to use C3S and if a campus does not want C3S to be available for those courses they can also say no. This is built into the approval form. * The bulk of the structure has already been created. From a faculty perspective, C3S merely opens up a section to an already existing course. * We hope that C3S can help students in Ka'i'e'ie by making it easier for them to take courses prior to transfer.</p>