



Executive Policy Chapter 6, Tuition and Fees

Executive Policy EP 6.201, Tuition Schedules

Effective Date: \*\*\*\*\* 2021, February 1, 2016, Prior Dates Amended: January 15, 2015, May 21, 2015; February 13, 2015; January 13, 2015; January 24, 2014; March 14, 2013; July 19, 2012; February 23, 2012; October 26, 2011

Responsible Office: Office of the Vice President for Academic Strategy

Governing Board of Regents Policy RP 6.201, Authority to Set Tuition and Fees and RP 6.202 Tuition

Review Date: August 2018

## I. Purpose

- A. To promulgate full-time and per-credit-hour tuition schedules approved by the Board of Regents.
- B. To codify summer tuition rates approved by the President.
- C. To make available to the public special credit tuition rates approved by the President.

## II. Definitions

Tuition is the basic charge for students to be enrolled in credit programs offered by the university. Tuition shall be established for full and part-time attendance and shall also be established for the apprenticeship and journey worker classes offered by the community colleges.

There are several categories of tuition including:

1. Regular tuition: Tuition for attendance in credit courses offered during the regular Fall and Spring semesters
2. Special credit tuition: Tuition for special programs, formats or populations including tuition for attendance in credit courses offered through extension and outreach programs; and tuition for attendance at courses offered as part of the apprenticeship and journey worker programs.
3. Summer tuition: Tuition for attendance in credit courses offered during the summer.

Classes cross-listed across campuses mean classes that are taught at one campus (offering campus) and are linked and listed at one or more other campuses.

Upper division classes are courses offered for junior and senior level credit. At UH, these classes are numbered 300 to 499.

### **III. Executive Policy**

- A. Various tuition types are set according RP 6.202 and listed in C below.
- B. Exceptions to the policy  
Special situations described below may be applied across all tuition types.
  - 1. Classes cross-listed across campuses.  
All classes cross-listed across campuses will be charged at the rate of the home campus of the student taking the class, except upper division classes taken by Community College students will be charged at the rate described in III.C. of this policy.
  - 2. Banded tuition  
Full-time tuition applies to students enrolling for 12 or more credits at UH Mānoa, UH Hilo, and UH West O‘ahu. Full-time tuition also applies to students enrolling for 12 or more credits in UH Maui College’s four-year degree programs. Full-time tuition is the per credit tuition rate multiplied by 12 for the respective campus.  
  
At the Community Colleges (except for 300 level and above classes at UH Maui College) tuition is charged on a per credit basis for all enrolled credits. In accordance with university concurrent enrollment policy, students enrolling at multiple institutions/campuses during the same term pay the applicable tuition at each campus. Unless a special tuition schedule applies, regular day tuition applies to any credit course offered throughout the year for which a General Fund appropriation is authorized.
  - 3. Upper division classes at the Community Colleges  
Higher tuition applies to upper division courses in UH Maui College’s four-year degree programs and select Advanced Professional Certificate (APC) courses at the Community Colleges as approved by the Board. These courses are charged the UH West O‘ahu and UH Hilo per class rate. Upper division classes taken by Community College students through the classes cross-listed across campuses process will be charged the higher tuition rate described above. Community College campuses are authorized to charge the lower division rate for other upper division APC courses until this policy is modified by the Board.

C. See Attachment 1 to EP 6.201 for the following tuition schedules:

Table 1. Undergraduate and Graduate Per-Credit-Hour and Full-Time Semester Tuition Schedule, All Campuses

Table 2. Select Advanced Professional Programs Per-Credit-Hour and Full-Time Semester Tuition Schedule

Table 3. Professional Fees, Per Student, Per Semester

Table 4. Continuing Education and Community Service Per-Credit-Hour Tuition Schedule

Table 5. Summer Session Per-Credit-Hour Tuition Schedule

Table 6. Apprentice and Journey Worker Per-Clock-Hour Tuition Schedule

Table 7. Special credit tuitions approved by the President under RP 6.202.IV.A.

#### **IV. Delegation of Authority**

##### **A. Special Credit Tuition Rates**

The Board has delegated the authority to the President or the President's designee to set special credit tuition rates in RP 6.202.IV.A. These rates will be posted in an attachment to this EP.

##### **B. Summer Tuition**

The Board has delegated authority to set summer tuition rates annually to the President or the President's designee in RP 6.202.IV.B. This delegation is based on the expectation that summer rate increases for residents are in line with the rate of increase of the academic year immediately preceding summer and that non-resident rates will not be lower than resident rates. Summer tuition for residents at UH Mānoa, UH Hilo and UH West O'ahu will be set at the same rate as the regular tuition in the previous spring semester.

For the Community Colleges, the rate of increase in resident summer tuition rates will be no higher than the rate of increase in regular tuition for residents in the spring previous semester. In addition, special lower rates may be set at the same level as the regular tuition in the spring semester immediately preceding summer for continuing students or specific classes. The Community Colleges may also set tuition at the same rate as the University of Hawai'i at Hilo for upper division courses.

Any increase in summer tuition rates for residents beyond the rates stated above shall require Board of Regents approval.

Non-resident summer tuition rates for all campuses will be set by the campuses based on the balance between affordability and financial requirements to cover costs.

This delegation of authority was approved by the Board of Regents on January 19, 2012 and revised on November 19, 2015.

#### **V. Contact Information**

Office of the Vice President for Academic Strategy

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#### **VI. References**

A. EP 6.202 Tuition-Setting Procedures

B. Link to superseded Executive Policies in old format  
<https://www.hawaii.edu/policy/archives/ep/>

C. Link to Administrative Procedures in old format  
<https://www.hawaii.edu/policy/archives/apm/sysap.php>

D. EP 5.209 University of Hawai'i System Student Transfer and Inter-Campus Articulation

#### **Approved:**

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David Lassner    Date  
President