



UNIVERSITY
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SYSTEM

September 14, 2021

Mr. Christian Fern
Executive Director
University of Hawai'i Professional Assembly
1017 Palm Dr.
Honolulu, HI 96814

Via email to fern@uhpa.org

Subject: Proposed Revisions to EP 6.201 and EP 7.206 re Tuition and Concurrent Registration

Dear Mr. Fern,

Executive Policy 6.201 and 7.206 relating to tuition and concurrent registration are currently under review by administration. After engaging in substantive informal consultation with UH officers, Council of Chief Academic Officers (CCAO), Council of Senior Student Affairs Officers (CSSAAO) and All Campus Council of Faculty Senate Chairs, the proposed policy changes are presently being submitted for formal consultation to all Faculty Senates, CCAO, CSSAAO and Student Caucus. We are providing copies of these policies for your information.

Current policy restricts concurrent registration to take place among the community colleges and from the four-year campus to the community colleges. As part of our cross-listing across campus effort, this policy needs to be modified to allow classes to be taken by community college students at the four-year institution, and among four-year campuses through a cross-listing mechanism. In order to establish the policy framework for cross-listing courses across campuses, revisions to EP 6.201 and EP 7.206 must be made. Specifically, the revision adds that classes cross-listed across campuses will be paid at the rate of the host campus, rather than the offering campus, and that the rate for upper division classes will be at the higher rate paid by community college students for upper division classes. Additionally, the policy adds in banded tuition which was previously articulated in the tuition schedule only and not in the written policy. The proposed revisions are being submitted for formal consultation now with the intent to implement in Fall 2022.

In an effort to enhance student transfer, but also provide a possible method for small courses to generate larger enrollment, we have developed a process to cross-list courses across campuses. The UH Officers and CCAO have reviewed and support the proposal to link classes across campuses outside of Banner. The classes would be listed in both the primary (offering)

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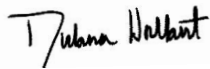
campus schedule of courses, as well as at the campuses where the course would be taken. An agreed-upon code would identify the classes as linked, but otherwise it would be handled as a regular class at all campuses. Campuses must agree to link the classes before they will appear on the campus schedule. The classes would be combined for the small class size report, and the appropriate faculty would be credited with the class in the faculty workload report. The Schedulers and Banner team can implement for Spring 2022. STAR can easily implement the cross-listing.

While there are still procedures to develop regarding the distribution of tuition revenue and questions regarding curriculum and catalog, the initial step is to adapt the executive policy to support the process. Thus, two policy updates are needed in order to facilitate the cross-listing of courses across campuses.

- EP 7.206 on Concurrent Registration to allow community college students to take four-year courses through pinning and cross-listing.
- EP 6.201 on Tuition to allow the community college students to pay the two-year rate for these pinned classes, but pay the UH Hilo/UH West O'ahu rate for 300 level courses.

Please find attached the redline versions and clean copies of revised policies EP 6.201 with related attachment and EP 7.206.

Sincerely,



Debora J. Halbert
Associate Vice President for Academic
Programs and Policy



Hae Okimoto
Associate Vice President for Student Affairs

Attachments