



UNIVERSITY
of HAWAII®
SYSTEM

September 10, 2021

Mr. Christian Fern
Executive Director
University of Hawai'i Professional Assembly
1017 Palm Dr.
Honolulu, HI 96814

Via email to fern@uhpa.org

Subject: Proposed Revisions to RP 5.201, EP 5.201 and EP 5.205

Dear Mr. Fern,

Regents Policy 5.201, Executive Policy 5.201 and Executive Policy 5.205 relating to approvals of new instructional programs and credentials are currently under review by UH administration. After engaging in substantive informal consultations with UH officers, Council of Chief Academic Officers (CCAO), Council of Senior Student Affairs Officers (CSSAO) and All Campus Council of Faculty Senate Chairs, the proposed policy changes are presently being submitted for formal consultation to all Faculty Senates and CCAO. I am providing copies of these policies for your information.

In an effort to streamline approval of new minors, concentrations, microcredentials, and certificates, changes were needed to EP 5.201 and RP 5.201. The intent of these changes is to clarify delegation of approval to the President and/or Chancellor/Provost for those programs that do not require significant resources.

The changes to 5.201 are designed with several goals in mind:

- To make the program proposal and approval process less lengthy and formalistic for most programs.
- To provide additional management of certificates that proliferate without adequate oversight.
- To establish new definitions and protocols for the emerging focus on microcredentials.
- To increase the provisional status time for smaller programs so that they can adequately collect data on the success of their programs.

The intention is to delegate approval for degrees not requiring significant resources and/or smaller than an associate, bachelor or graduate degree to the President or campus instead of requiring a full and complicated proposal process culminating in Board approval.

Bachman Hall 204
2444 Dole Street
Honolulu, Hawai'i 96822
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September 10, 2021
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Earlier versions of EP 5.205 did not include definitions for the myriad types of degrees offered at campuses throughout the UH System. Additionally, with the advent of microcredentials and growing interest in awarding these types of competency-based credentials at campuses throughout the system, a definition for a microcredential was needed. Thus, the policy has been updated to reflect the degrees awarded. These definitions have been located in a single policy so that they can be referenced by other policies.

Please find attached redline and clean copies of the revised policies.

Sincerely,

A handwritten signature in black ink that reads "Debora Halbert". The signature is written in a cursive style with a large initial "D".

Debora J. Halbert
Associate Vice President for Academic Programs and Policy

Attachments



UNIVERSITY OF HAWAII
PROFESSIONAL ASSEMBLY

September 24, 2021

Debora J. Halbert
Vice President for Academic Strategy
University of Hawaii System
Office of Vice President for Academic Strategy
Bachman Hall, Room 204
2440 Campus Road
Honolulu, HI 96822-2246

Dear Vice President Halbert:

RE: Proposed Revisions to RP 5.201, EP 5.201 and EP 5.205, letter dated September 10, 2021.

Pursuant to Article I, Recognition, Article III, Maintenance of Rights and Benefits, and Article XVII, Representation Rights, paragraphs I. and §89-9(c), HRS, the University of Hawaii Professional Assembly (UHPA), appreciates the opportunity to engage in consultation with the University of Hawaii (UH) over the above-cited subject matter.

Upon UHPA's review and analysis of the proposed revisions to RP 5.201, Instructional Programs, EP 5.201, Approval of New Academic Programs and Review of Provisional Academic Programs, and EP 5.205, Academic Minors and Certificate Credentials, we believe that these matters are being properly submitted for formal consultation to the UH Faculty Senates under R-20, (Roles and Consultation Protocols Involving UH Administration, UH Professional Assembly, and UH Faculty Senates), Part I: Faculty Senates or other Shared Governance Entities. Accordingly at this time, UHPA requests that the UH furnish for its review all comments, suggestions, and concerns raised by the applicable Faculty Senates during the formal consultation process on this matter before the policy is adopted and implemented. This will allow UHPA to review the Faculty Senate's review and comments to make a determination on whether there are or is any impact on employee relations.

Debora J. Halbert
September 24, 2021
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If you have any questions regarding UHPA's response above, please feel free to contact me at 593-2157 or via email at takeno@uhpa.org.

Thank you for your time and attention.

Sincerely,

A handwritten signature in black ink, appearing to read "Dwight Takeno". The signature is fluid and cursive, with the first name "Dwight" and last name "Takeno" clearly distinguishable.

Dwight Takeno
UHPA Associate Executive Director

cc: Christian Fern, UHPA Executive Director
James Kardash, UHPA Associate Executive Director
Sarah Cockett, Administrative & Fiscal Support Services, OVPAS



UNIVERSITY OF HAWAII
PROFESSIONAL ASSEMBLY

January 4, 2022

Debora Halbert
Associate Vice President for Academic Strategy
University of Hawaii System
Office of Vice President for Academic Strategy
Bachman Hall, Room 204
2440 Campus Road
Honolulu, HI 96822-2246

Dear Associate Vice President Halbert:

RE: Proposed Changes to RP 5.201, Instructional Programs & EP 5.201, Approval of New Academic Programs and Review of Provisional Academic Programs, follow-up email dated December 3, 2021.

Pursuant to Article I, Recognition, Article III, Maintenance of Rights and Benefits, and Article XVII, Representation Rights, paragraphs I. and §89-9(c), HRS, the University of Hawaii Professional Assembly (UHPA), UHPA acknowledges receipt of the above referenced email. UHPA appreciates the UH's follow-up on our request to review the comments received during the academic consultation process with the Faculty Senates as provided for in R-20, (Roles and Consultation Protocols Involving UH Administration, UH Professional Assembly, and UH Faculty Senates).

We have reviewed the recent incorporated changes based on the comments received and have no concerns or further comments to offer. However, we reserve the right to address any future changes as we understand that your office is still awaiting feedback from other campus Faculty Senates.

We look forward to receiving the final revised version for our review and analysis. If you have any questions, please do not hesitate to contact UHPA at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Dwight Takeno".

Dwight Takeno
UHPA Associate Executive Director

cc: Christian Fern, UHPA Executive Director
James Kardash, UHPA Associate Executive Director
Hae Okimoto, UH Associate Vice President for Student Affairs/Director of Academic Technology
Pearl Iboshi, UH Director of Institutional Research and Analysis