



UNIVERSITY OF HAWAII STUDENT CAUCUS 2018-2019

AGENDA

UHSC Meeting Minutes #1

Saturday, October 13, 2018 9:00 AM

UH West Oahu - Nāulu Center

I. OPENING

A. Call to Order

- Acting Chairperson Dela Cruz called the meeting to order at 9:07am

B. Roll Call

Hawai'i CC:

Honolulu CC:

Kapiolani CC: Allyson,

Kauai CC:

Leeward CC: Kristina Np

Maui College (currently not represented as a CSO)

WCC (excused absent)

UH-West Oahu: Christielove Espinosa,

UH Mānoa: Jannah Dela Cruz, Andrew Kalani Simeona

GSO (unexcused absent)

C. Reading and Approval of Minutes

- *No meeting minutes are to be approved at this time.*

D. Official Correspondence

1. LeeAnne Egan, UH Veterans Task Force

Proposal for Sanction of "Military and Veterans Cord" ([Proposal](#)) @1 PM

- Egan will be presenting last in the meeting due to time conflicts that have occurred.

2. Brandon Marc Higa, Student Regent

Update from the Board of Regents for the Months of September and October

- Manoa - Parking Rates Increase: students, even from other campuses should be concerned about the parking rates at Manoa
- Maunakea Management Rules - "Public and Commercial activities on Maunakea Lands" (need to understand difference from the telescope discussions vs managing lands)
- New CEO of UH Foundation, good for CEO to meet Caucus
- Conversation with Athletic Director David Matlin to meet with UHSC about student athletic fee (or proposed)
- Totality of Fees
- Nominating members to the Board: Submit Testimony to borapp@hawaii.edu (their apps are due Nov 9)

II. REPORTS

A. Executive Council

1. Current Executive Members

a) Overview of Executive Positions

- As this is the first meeting of the year, Acting Chairperson Dela Cruz briefly shared with the caucus on the following positions that are currently vacant. Within the By-laws and Constitution are descriptions of the following positions

- Chairperson

- The Chair position, would facilitate the meetings, and create the agendas with the executive committees. Chairperson Dela Cruz had expressed that the chairperson for this academic school year keep the lines of communication open between the BOR, the University of Hawai'i System Administration and the UH Student Caucus. She also recalled that the previous caucus would send reports to the BOR and the UH Administration in the form of a letter. This would be a collaborative effort for the caucus should they pursue this in the upcoming school year. Other responsibilities would be asking the delegates of each campus to attend the BOR meeting on their campus.

The chair would also take the lead in legislative initiatives such as submitting testimonies on behalf of the caucus depending on whether the delegation takes a formal stance on a particular issues at the state legislature. The same goes for the BOR as well.

And finally making sure that the meetings are running smoothly. The caucus will once agin be making committees on initiatives that they would like to do for the academic school year. However follow-up is needed, proper guidance, and direction is needed in pursuing these initiatives.

- Vice Chairperson position

The Vice President position is flexible and it is suggested by Chairperson Dela Cruz that the new Vice Chairperson (VC) create an outline of the duties would look like. In past years the VC would manage the website and update it periodically. The VC would also help assist in managing the different committees and keep the lines of communication open with guest speakers that want to reach out to the caucus and bring them to the meetings through the year.

- Secretary

The Secretary position would take minutes of all the meetings and role call at the beginning of each meeting. The position would also entail keeping record of all legislation that the caucus puts forth. It is desired that the secretary send the legislation to the appropriate parties and individuals should the need arise.

- Treasurer

The Treasurer keeps records of the budget that is being used.

Executive Positions At Large

The Executives At Large positions include O'ahu-At-Large and Neighbor Island-At-Large. These two positions are tasked with keeping the lines of communications between the campuses in their respective region assist in initiatives that pertain to those campuses. And in addition making sure that each delegate that is traveling to meetings submit their travel forms in on a timely manner to Advisor Hae Okimoto.

Chairperson Dela Cruz advises the caucus on whomever attains these positions to lead the caucus to provide the direction of the caucus. She invites all delegates that are interested in the following position to give oral testimony during the meeting. After the nominations is over then the caucus will vote upon the contested seats.

b) [Overview of 2017-2018](#)

- please see attached document

B. Advisor report

III.

Advisor Okimoto The current chairperson of the Higher Education Committee, Senator Kai Kahele had previously reached out and desires to have a meeting with various people from around the system on October 24. It has been previously mentioned that Chairperson Dela Cruz is available to go to this meeting and if anyone else wants to go they are able to. One of the concerns was about the OER is that it could not be applied to every course and that some faculty have been using licensed material already and also available within the library. The administration is amendable to the zero cost textbooks cost vs. OER. OER being one of the options to zero cost textbooks. President Lassner has allocated \$200,000 to push towards OER farther on the Mānoa campus.

Another update is athletic director, Dave Matlin, wants to come, participate and talk to the caucus. Because he is pushing all campuses to have a student athletic fee. This came up in one of the committee meetings

- **Campus** [LINK TO CAMPUS REPORTS](#)

Hawai'i Community College

Recently the ASUH-HawCC has inducted two senators from Palamanui, which has filled all remaining seats for the 2018-2019 council. For the Food Insecurity, there has been a drop for supplies that was completed on September 24. The senate is currently seeking Vending Machines to which they will continue dialogue between their Interim VC of Administrative Affairs regarding bringing vending machines onto both campuses. On the Manono campus there has been an issue with finding appropriate vendor and Food Trucks are still under discussion

The Emergency Fund is currently being formed and Bus Tickets are to be distributed from the Welcome/Information Center

Dr. Stevens Restoration (Campus Beautification) is set to be the first event of October on the 19th

And the Student Activities Position

- Funding until the end of December
- Council currently being trained for position
- Hoping to gain permanent staff position

The senate is seeking to developing site through laulima that invites the voice of our students on a public, electronic forum. And also the group is planning the Fresh Check Day where it showcases mental health check-in with interactive booths, free food, prizes, and more. And finally the student activities council is under development.

Honolulu Community College

Kapi'olani Community College

- Within the last elections, student congress will have a complete team moving forward. This semester the congress is creating a strategic plan for U-PASS awareness on campus. Within their Snack & Chat Updates the topics that they will be discussing are; OER, Food options/prices, Library hours. And the CSO Council is Compiling funding requests and delegating responsibility. Another initiative is setting comment boxes around the campus to enable them to receive feedback .
- Due to budget conservation our hiring of a second Health counselor process is on hold.
- **Kaua'i Community College**
- **Building Admin/SG relationship:** Maintaining the built relationship with our admin to keep transparency in our meetings/ minutes. Letting students know who our ADMIN is and what their duties are.
- **Senate board growing:** 5 new senate members.
- **Advertising with marketing team:** Collaborating with the new marketing team.
- **Halloween Bash:** Our biggest event for the FALL semester. Dancing, games, and costume contest.
- **County Council/ Mayoral forum:** County Council forum was held october 1st. Had 7 out of the 13 running. Speed dating set up. Mayoral forum will be held october 22nd. 5 of the candidates will be attending. Voter registration booth was at the council forum and will be there at the mayoral.
- **Movie Nights with clubs:** Instead of just putting on movie nights like we usually do, we have collaborated with other clubs/ teachers that are able to promote extra credit and get their students involved in the planing portion of the events.
- Calendar for the whole school. Getting clubs/ admin to not plan events on the same day.
- Students are wanting extended hours for our student life center.
- **Leeward Community College**
- **ATM machine:** Currently there are no ATM due to attempted robbery that recently happened. There have been security camera and monitors have being installed and First Hawaiian Bank is waiting for OK to install ATM
- **Da Spot:** The Concern that many student and faculty concerns regarding prices, quality of food, etc. The two SG representatives (Marc and another senator) will be meeting with our VCAS and the owner of Da Spot to figure out how we can better work together to accomodate the needs of our students

- **Theatre:** Majority of construction barriers have come down and a soft opening will happen sometime this semester. And in the next spring semester Theatre will have first play
 - **Overflow parking road:** Road will be paved next semester
 - **Administration Building renovations:** Completed by February
 - **SG Beautification Committee:** Student artwork on 40 construction boards surrounding AD building first floor: Juried art show, funded by VCAS
 - Panel composed of two SG members and two art professors
 - **Student Involvement Fair:** RISO and campus resource fair
 - **College/Lunch Hour:** Will be surveying students at our Student Involvement Fair.
- Proposed schedules, provided by our VCAA:

Proposed 4 Day Class Schedules w/lunch		
MW would remain the same (see previous)		
TR	TR	TR
7:30 - 8:45a	8:00 - 9:15a	8:30 - 9:45a
9:00 - 10:15a	9:30 - 10:45a	10:00 - 11:15a
10:30 - 11:45a	Hour lunch	Hour lunch
Hour lunch	12:00 - 1:15p	12:30 - 1:45p
1:00 - 2:15p	1:30 - 2:45p	2:00 - 3:15p
2:30 - 3:45p	3:00 - 4:15p	3:30 - 4:45p
4:00 - 5:15p	4:30 - 5:45p	5:00 - 6:15p
5:30 - 6:45p	6:00 - 7:15p	6:30 - 7:45p
7:00 - 8:15p	7:30 - 8:45p	8:00 - 9:15p

- Great American Smokeout : November event regarding smoking cessation and awareness
- Accessible doors
 - Forming team to address action plan for adding more accessible doors around campus
- Student Health Fee increase
- Asbestos issue with DA building renovation
Relocation of children's center
- Senate community service
 - Sunday, October 14 @ 'Ilima Intermediate
 - Painting walls, removing carpet etc.
- Accreditors will be visiting our campus next week
 - Open forums
 - Meeting with SG
- Student Life Advisor

Chancellor Search Advisory Committee has begun

Maui College

Windward Community College:

- Outreach with the community: Bringing the community and the students closer by connecting the students with community members who may be able to assist them during their academic journey whether it be community service, internships, or jobs in their perspective fields.
- Partnerships with students: This hui will work on strengthening our bond with the students through Town Halls, Coffee with a Senator, and making sure the students

are updated with new information that may come from our Admin. or from the UH system (I.e. Priority Waitlist, new construction plans, and Sustainability initiatives).

- **Affordability:** Promoting the food pantry, planning and implementing our FIRST Turkey Drive; to help students who may not be able to afford a Thanksgiving meal with non-perishables, ham/turkey, etc. (purely from donations).

Upcoming events:

- Halloween Spook-tacular/Trunk-or-Treat!
- Brian Pactol (VC Administrative Services) invited ASUH to meet and update us on new issues.
- Hānaia‘ulu Child Care center still has a lot to do before they can open. We are hoping they can open on-time (Spring 2019).
- Event insurance policy, running into issues for our Trunk-or-Treat idea cars need a 2 million dollar insurance policy?? Not too familiar with this issue if anyone else has had to deal with this before please let us know. Thanks in advance!
- New construction plans: Sustainable Parking lot, with dolor panel roofs, may affect parking but Brian hopes not.
- Still working with State on getting our maintenance yard back for our Woodcarving program.

UH Hilo

- **Elections :**We have elected a new treasurer to fill our senate seat. We have applicants for the CAFNRM and KH’UOK Senators and are processing applications. Hopefully we will be able to fill the vacant seats in the following weeks.
- **College Split:** The College of Arts and Sciences has officially been split into two. The new college is The College of Natural and Health Sciences.
- **Outreach :**We have been working on reaching out to more students on campus. College senators are now required to host one open forum a semester at their respective college. By doing so we can better address student concerns. Also certain senators have been tasked with meeting with various campus organizations (First Year Experience, LGBTQ, Housing, etc) to see what concerns they have and if UHHS can address them.
- Currently, there are two open forums scheduled for our CoBE and Graduate colleges.
- Oh Hell Committee is currently in the process of planning the end of semester study week.
- **Food Security :**We are looking into starting a food pantry on campus.
- **Safety on Campus:**Recently there have been some concerns with security on campus. There was been a workshop this past week on gun violence and what to do in the event of another threat on campus. Also, the Office of the Chancellor has sent out information about security and resources available for students who are feeling unsafe.

UH Manoa (ASUH)

UH West Oahu:

- Lā Kū‘oko‘a Resolution Amended, stronger justification.
 - <https://drive.google.com/file/d/19EOgSvwFothzwPaMth2wmJ-4ukemdfnJ/view?usp=sharing>
- Mental Health
- Nurse position funded by legislature, so students fees that use to pay for it is now being directed to pay for a second psychologist who will work part time to meet the needs of our students.
- Child care on campus
- Special Elections
- Shark Tank Grant, testing for non-traditional students.
- Students who are coming out of the workforce can test out of course and receive credit for experiences

- Make new parking lot designated for students and faculty and staff
- Financial aid director
 - Searching for a new individual
- Needed to move forward with teach grant

- Campus Development
- Strategic Plan just released

Graduate Student Organization (absent)

- **Standing Committees**
 - **UNFINISHED BUSINESS AND GENERAL ORDERS**

(none)
 - **NEW BUSINESS**
- **Board of Regents Meetings - September/October**
- **Election of Executive Council Members**
 - **Speeches for Potential Executive Candidates**
 - *Nominees have provided self testimonies on the seats that they are currently running*
 - **Floor Nominations**
 - **Voting**
 - Chair- Christielove Espinosa
 - Vice Chair- Kevianna Adams
 - Secretary- Andrew Kalani Simeona
 - Treasurer- Danny Arase
 - Executive Member-At-Large (Oahu) Jannah Dela Cruz
 - Executive Member-At-Large (Neighborhood Island) Stephanie Marr
- **UHSC Committee Meetings**
 - Selection of Committee Chairs
 - Create Timeline for the Year
- **Open Educational Resources with Senator Kai Kahele - 10/24/2018**
 Bachman Hall 113, UH Manoa 1:30 pm - 3:30 pm
 - **OPEN FORUM**
- **Recommendation:** UHSC Executive Council to meet after adjournment
 - **CLOSING**
- **Announcements**
 - The next UHSC Meeting will be November 3, 2018 at Windward Community College
- **Adjournment**

