

INFORMATION FOR RECOMMENDERS

Not all scholarships require recommendations, but students are encouraged to ask at least two individuals to complete their online recommendations. Letters cannot be mailed or emailed; the whole process is completed online.

If the student also needs a copy of a pdf letter for other applications, please work directly with the student.

HOW IT WORKS

Once you've been listed as a recommender, you will automatically receive an email invitation to complete the online form. You can also upload a letter to your online form, but you will still need to answer the evaluative questions about the applicant.

If you are unable to provide a recommendation, please decline the invitation and reach out to the student.

Some scholarships have earlier deadlines, please check with the student for applicable deadlines.

DIDN'T GET THE EMAIL?

Check your SPAM folder and security settings. Because SPAM folders are emptied often, you may need to contact the student to send you another invitation to the online form.

NEED MORE HELP?

Contact our office at Scholars@hawaii.edu