

**University of Hawai'i**  
**Memorandum of Agreement**  
**for**  
**Elementary Education Programs**

**Leeward Community College Associate in Science in Teaching**

**with the**

**University of Hawai'i at Mānoa Bachelor of Education Degree in Elementary Education**

**Revised January 2019**

**University of Hawai'i at Mānoa  
College of Education  
Memorandum of Agreement**

Leeward Community College Associate in Science in Teaching  
to the  
University of Hawai'i at Mānoa Bachelor of Education in Elementary Education

The purpose of this Agreement is to facilitate the smooth transition of students completing the Associate in Science in Teaching (AST) Program at Leeward Community College (LCC) to the Bachelor of Education (B.Ed.) program in Elementary Education, including all dual preparation programs in the College of Education at the University of Hawai'i at Mānoa. The UHM COE elementary education faculty voted unanimously in favor of this agreement and the special education faculty concurred on the use of the special education courses.

Courses taken to complete the AST will be evaluated under the following agreement. This agreement will relate only to those students who complete the LCC AST degree. Students in good standing in the AST program at LCC are eligible to apply for admission to these UHM programs in anticipation of completing the AST with final acceptance into the program contingent upon such completion and meeting the current UHM COE admissions criteria.

The 40 hours of documented field experience required for entry into the COE program will be considered met by successful completion of a LCC field experience course, ED 295 (previously ED 297B or ED 299).

Students intending to enter the COE with an AST should fulfill the UHM General Education Foundation Requirements and UHM Diversification Requirements with courses that meet COE requirements. Students will have been deemed to have met the General Education and Diversification Requirements for admission to the COE B.Ed. Elementary Education programs upon completion of an AST that includes the UHM COE Licensure Track Prerequisite courses.

Elementary Education Emphasis courses (15-18 credits) that should be taken **prior** to admission to the COE include:

- EDEF 310 (UHM) or ED 290 (LCC)
- EDEP 311 (UHM) or ED 289 (formerly ED/PSY 298) (LCC)
- EDEF/ITE 360 (UHM) or ED 294 (LCC)
- SPED 304 (UHM) or ED 284 (formerly ED 297S or ED 286) (LCC)

A grade of C or better is required for all Professional Education Core and Elementary Education Emphasis courses.

**A maximum of 64 credits will be accepted from the AST into the B.Ed.**

Students also are required to meet any UHM Graduation Requirements, including those related to Hawaiian, Asian and Pacific Issues, Contemporary Ethical Issues, Oral Communication, and Writing Intensive Courses through approved courses taken either at UHM or LCC.

Additional credit hours of upper division coursework (UHM) are required for all dual preparation programs.

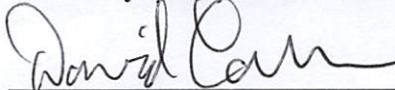
As part of this agreement, UHM COE agrees that the Office of Student Academic Services (OSAS) will collaborate with LCC advisors to ensure that accurate information is transmitted to students. LCC AST faculty will consult with UHM COE Elementary Program faculty to ensure that the AST coursework that may fulfill UHM COE B.Ed. in Elementary Education requirements are aligned with Elementary Program Standards. UHM COE Elementary Program faculty will inform LCC AST faculty of changes or revisions of Elementary Program Standards. UHM COE administration will help facilitate meetings with faculty and administrators as needed to discuss changes or revisions to this agreement. LCC advisors will work to ensure that AST students are advised of UHM COE's Core and Emphasis requirements and will collaborate with UHM COE personnel as needed.

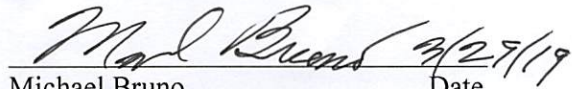
Leeward Community College will provide classroom space on the Pearl City campus at no cost to UHM COE.

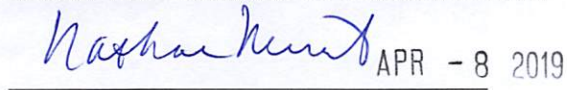
This agreement shall become effective upon final date of signatures, and remain in force for no longer than five (5) years. Within the five years, this agreement may be reviewed when deemed necessary and revised as appropriate due to curriculum and/or admission changes at either institution. Changes to the agreement may be initiated by either party. If either institution makes a decision to terminate the agreement, UHM COE will make reasonable efforts to accommodate students currently matriculating under this agreement at the time of discontinuation.

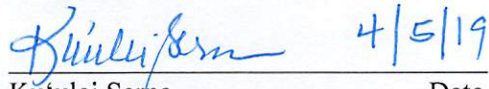
**It is the responsibility of LCC students to inform OSAS of AST degree completion.**


**University of Hawai'i at Mānoa**

 APR - 1 2019  
\_\_\_\_\_  
Date  
David Lassner  
~~Chancellor~~ President

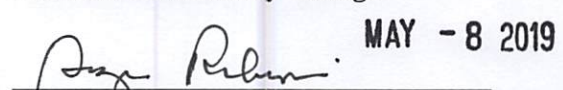
 3/27/19  
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Date  
Michael Bruno  
Interim Vice Chancellor for Academic Affairs

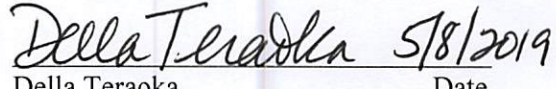
 APR - 8 2019  
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Date  
Nathan Murata  
Dean  
College of Education

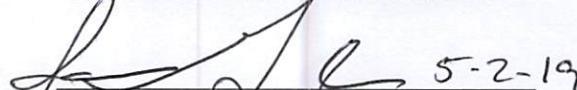
 4/5/19  
\_\_\_\_\_  
Date  
Kū'ulei Serna  
Program Director  
ITE-Elementary Education  
College of Education

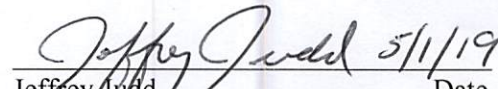
 4/5/19  
\_\_\_\_\_  
Date  
Denise Nakaoka  
Director  
Office of Student Academic Services  
College of Education

**Leeward Community College**

 MAY - 8 2019  
\_\_\_\_\_  
Date  
Suzette Robinson  
Interim Chancellor

 5/8/2019  
\_\_\_\_\_  
Date  
Della Teraoka  
Vice Chancellor for Academic Affairs

 5-2-19  
\_\_\_\_\_  
Date  
James Goodman  
Dean  
Arts and Sciences

 5/1/19  
\_\_\_\_\_  
Date  
Jeffrey Judd  
Teacher Education Coordinator