

University of Hawai'i
Memorandum of Agreement

**Leeward Community College Associate of Science in Teaching (A.S.T.)
Secondary Education**

with the

University of Hawai'i at Mānoa Bachelor of Education Degree in Secondary Education

Revised January 2019

**University of Hawai'i at Mānoa
College of Education
Memorandum of Agreement**

Leeward Community College Associate in Science in Teaching to
the UH Mānoa Bachelor of Education in Secondary Education

The purpose of this Agreement is to facilitate the smooth transition of students completing the Associate in Science in Teaching (A.S.T.) program at Leeward Community College (LCC) to the Bachelor of Education (B.Ed.) program in Secondary Education in the College of Education (COE) at the University of Hawai'i at Mānoa (UHM). The UHM COE secondary education faculty voted unanimously in favor of this agreement.

Courses taken to complete the A.S.T. will be evaluated under the following agreement. This agreement will relate only to those students who complete the LCC A.S.T. degree in its entirety and to the specifications outlined in this agreement, updates to which, can occur should the academic requirements of the UHM COE Secondary Program change. Students in good standing in the A.S.T. program at LCC are eligible to apply for admission to these UHM programs in anticipation of completing the A.S.T. with final acceptance into the program contingent upon the following conditions:

- Successful completion of the LCC A.S.T.
- Meeting the current COE admission criteria

The 40 hours of documented field experience required for entry into the COE program will be considered met by successful completion of the required LCC service learning course, ED 295 (previously ED 297B).

Students intending to enter the COE with an A.S.T. should fulfill the UHM General Education Foundation Requirements and UHM Diversification Requirements with courses that meet COE requirements. Depending on the Secondary Education major, certain content courses from LCC should be taken as part of the A.S.T. to meet COE requirements (see a COE academic advisor).

UHM COE Secondary Education course requirements that may be fulfilled by A.S.T. coursework include:

- EDEP 311 (UHM) or ED 289 (formerly ED/PSY 298) (LCC)
- EDEF 310 (UHM) or ED 290 (LCC)
- SPED 445 (UHM) or ED 284 (formerly ED 297S or ED 286) (LCC)

Secondary Academic Major courses should be completed prior to enrolling in the UHM COE Licensure Track program.

A grade of C or better is required for all Professional Education Core.

A maximum of 64 credits will be accepted from the A.S.T. into the B.Ed.

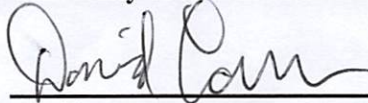
Students also are required to meet any UHM Graduation Requirements, including those related to Hawaiian, Asian, and Pacific Issues, Contemporary Ethical Issues, Oral Communication, and Writing Intensive Course through approved courses taken either at UHM or LCC.

As part of this agreement, UHM COE agrees that the Office of Student Academic Services (OSAS) will collaborate with LCC advisors to ensure that accurate information is transmitted to students. LCC A.S.T. faculty will consult with UHM COE Secondary Program faculty to ensure that the A.S.T. coursework that may fulfill UHM COE B.Ed. in Secondary Education requirements are aligned with Secondary Program Standards. UHM COE Secondary Program faculty will inform LCC A.S.T. faculty of changes or revisions of Secondary Program Standards. UHM COE administration will help facilitate meetings with faculty and administrators as needed to discuss changes or revisions to this agreement. LCC advisors will work to ensure that A.S.T. students are advised of UHM COE's Core and Emphasis requirements and will collaborate with UHM COE personnel as needed.

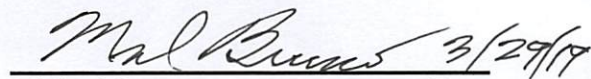
This agreement shall become effective upon final date of signatures, and remain in force for no longer than five (5) years. Within the five years, this agreement may be reviewed when deemed necessary and revised as appropriate due to curriculum and/or admission changes at either institution. Changes to the agreement may be initiated by either party. If either institution makes a decision to terminate the agreement, UHM COE will make reasonable efforts to accommodate students currently matriculating under this agreement at the time of discontinuation.

It is the responsibility of LCC students to inform OSAS of A.S.T. degree completion.

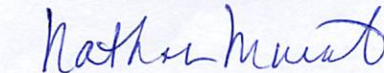
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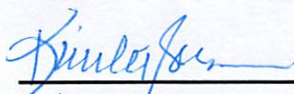
David Lassner Date
~~Chancellor~~ President

 3/29/19

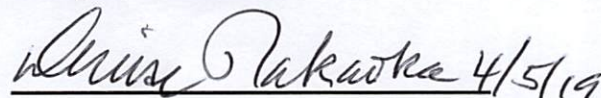
Michael Bruno Date
Interim Vice Chancellor for Academic Affairs

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Nathan Murata Date
Dean
College of Education


 4/5/19

Ku'ulei Serna Date
Interim Program Director
ITE-Secondary Education
College of Education

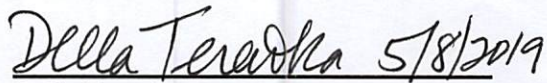
 4/5/19

Denise Nakaoka Date
Director
Office of Student Academic Services
College of Education

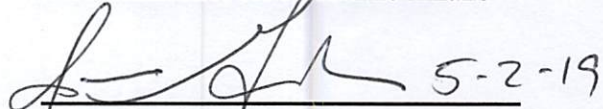
Leeward Community College

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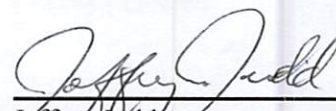
Suzette Robinson Date
Interim Chancellor

 5/8/2019

Della Teraoka Date
Vice Chancellor for Academic Affairs

 5-2-19

James Goodman Date
Dean
Arts and Sciences

 5/1/19

Jeffrey Judd Date
A.S.T. Coordinator