Chair Moore presented the resolution broken down in terms of the data needed to respond and possible appendixes to be included as this data is collected. The bulk of the meeting was spent going over the resolution section by section and attempting to interpret what was being requested and how best to collect the relevant information.

Questions asked and possible challenges:

- Can we compare 2019 and 2021 and talk about what we have learned and best practices? We could look at Sept 1, 2019 versus Sept 1, 2021 to see if there are differences that may be appropriate to evaluate.
- While the resolution requests comparable data for peer institutions it is not clear what is available. For example, there will not be comparisons for R and S faculty from peer benchmarks because these categories don't exist. R faculty would be I elsewhere and so the language won't correlate to the data.
- An initial review of peer and benchmark institutions suggest there are no University-wide policies on course buy-outs. Will be challenging to find policies on this subject.

Each proposed/tentative attachment for the report was then reviewed to determine if the data would be available.

Attachment 1: easy to get from existing data
Attachment 2: AAUP has this for all institutions. The preference is to use the entire sector (research universities, comprehensives, community colleges) – not just institutional peer groups.
Attachment 3: Faculty in some universities have 50% but others have 25% or 10% and a lot has to do with what grants they have. Not sure this will be available but need to figure out how -- payroll will provide the campus data.
Attachment 4: Can be pulled together from existing information.